TORONTO

MM23.9

NOTICE OF MOTION

Professional Development Days for City Staff

Moved by: **Councillor Ootes**

Seconded by: **Councillor Stintz**

SUMMARY:

Professional Development Days can be useful for staff development but they should not inconvenience the public.

On May 23, 2008, the City Manager, the Mayor and all Councillors received a memorandum from Bruce Robertson, Director, Licensing Services, Municipal Licensing and Standards. The memo stated, in part "The Licence and Permit Issuing Office at 850 Coxwell Avenue will be closed to the public on Thursday, May 29, 2008, due to a Professional Development Day activity for all staff - Regular service to the public will resume at 8:15 a.m. on Friday, May 30, 2008."

Staff development activities should be scheduled so that services to the public are not disrupted. Such activities could take place during the evening or on weekends.

RECOMMENDATION:

1. That the City Manager, in conjunction with the Deputy City Managers, Division Heads and Managers, be directed to ensure that all professional development activities for staff are conducted in a manner that does not negatively impact on the Corporation's services to the public and that, wherever possible, the activities take place outside of regular business hours.

July 15, 2008

According to Chapter 27, Council Procedures:

Notice given	(v)
Fiscal Impact Statement provided	
Should have Fiscal Impact Statement prior to debate Requires two-thirds to waive requirement if Council wishes to debate	*
Should be referred to Executive Committee Requires two-thirds vote to consider at this meeting	(v)
Motion Recommendations are Urgent	

* Deputy City Manager and Chief Financial Officer