



**STAFF REPORT
ACTION REQUIRED
with Confidential Attachment**

**Appointment of Citizen Member to the respective
Committees of the Toronto Civic Employees' Pension
and Benefit Fund and the Toronto Fire Department
Superannuation and Benefit Fund**

Date:	September 30, 2011
To:	Civic Appointments Committee
From:	Treasurer
Wards:	All Wards
Reason for Confidential Information:	This report deals with personal matters about identifiable individuals being considered for appointment to the various pension boards/committees.
Reference Number:	P:\2011\Internal Services\ppeb\ca11011ppeb (AFS14678)

SUMMARY

This report presents the Treasurer's recommendation for the appointment of a citizen member to the following two (2) Committees for a term up to November 14, 2014, and until a successor is appointed:

- (i) Toronto Civic Employees' Pension Committee; and
- (ii) The Benefit Fund Committee of the Toronto Fire Department Superannuation and Benefit Fund.

RECOMMENDATIONS

The Treasurer recommends to the Civic Appointments Committee that:

1. City Council appoint the individual named in Confidential Attachment 1, having been nominated for the purpose by both the Toronto Civic Employees' Pension Committee and The Benefit Fund Committee of the Toronto Fire Department Superannuation and Benefit Fund, as the citizen member of each such Committee, at the pleasure of

Council, for a term of office up to November 30, 2014 and in each case until a successor is appointed.

2. City Council authorize the City Clerk to make the appointee's name public once Council makes the appointment and the appointee has been notified.

Financial Impact

There are no financial implications associated with this report.

However, if the Civic Committee appoints the citizen member to be its Chair, the Civic Fund's governing by-law requires that the member receive from the City an annual honorarium of \$7,500 to be paid from that Fund.

The governing by-law of the Fire Department Fund requires an annual honorarium of \$7,500 to be paid from that Fund if the citizen member is appointed as the Chair of that Fund's Committee.

The provision for each such honorarium is echoed in Appendix E.7 of the City's Public Appointments Policy, which was authorized by the adoption by Council of Policy and Finance Committee Report 1, Clause 2 titled "*Remuneration for Civic Appointments to Agencies, Boards, Commissions & Corporations*" at its meeting held on January 31, February 1 and 2, 2006.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

At its meeting held on June 19, 20 and 22, 2007, City Council approved the appointment of the current citizen members for both Committees (re: CA8.1 "Appointment of the Independent Member/Chair of the Various Pension Boards/Committees). Following is the link to the Council decision:

<http://www.toronto.ca/legdocs/mmis/2007/cc/decisions/2007-06-19-cc10-dd.pdf>

ISSUE BACKGROUND

The City of Toronto is the sponsor of five pre-OMERS pension plans, each of which is managed and administered by a Board of Trustees or a Fund Committee in accordance with the Ontario *Pension Benefits Act* and the plan's governing by-law.

This report covers only the appointment of the citizen members for the two pension plans whose benefits are provided by the Toronto Civic Employees' Pension and Benefit Fund and the Toronto Fire Department Superannuation and Benefit Fund. The benefits are for certain employees and retirees who were hired prior to July 1, 1968, and their qualified survivors. Each plan is managed by its own Committee which is the "administrator" of the pension plan within the meaning of the Act and consists of employer and employee/pensioner representatives.

The separate governing by-law of each Fund provides that City Council is to appoint to the Committee a citizen who is nominated by the Committee. The appointment is made in accordance with the City's *Public Appointments Policy Governing Appointments to City Agencies, Board, Commissions and Corporations and Nominations to External Special purpose Bodies*, adopted by Council in September 2006 and revised in 2011.

In accordance with the provisions of the City's Public Appointments Policy, one member of the Toronto Civic Employees' Pension and Benefit Fund Committee may also serve as a member of the Toronto Fire Department Superannuation and Benefit Fund Committee and that has traditionally been the case.

In recommending an individual to be appointed to each such Committee for the remainder of the term of the 2010-2014 Council, the Treasurer has followed the Policy.

The individual named in Confidential Attachment 1 was nominated by the Toronto Civic Employees' Pension Committee in accordance with Section 15A of governing By-law No. 380-74 as amended at its meeting held on September 28, 2011, and by the Benefit Fund Committee on the Toronto Fire Department Superannuation and Benefit Fund in accordance with subsection VII(f) of governing By-law No. 10649 as amended at its meeting held on September 30, 2011.

Interview Process:

All the applications received through the City Clerk's office for appointments to the two Committees were reviewed and screened with regard to the following key qualifications:

- keen interest and knowledge of pension matters
- extensive professional skills relating to investment management and financial administration
- possession of sound judgement and knowledge of local government procedures
- flexibility in daily work activities to permit attendance at all Board meetings; and attendance at meetings with the plan's Investment and Actuarial Consultants and Investment Managers; and
- knowledge of general rules of procedure for Committees and ability to chair meetings.

Interviews were conducted with four (4) applicants who met the screening qualifications in order to ascertain details of their overall experience, skills and knowledge.

CONTACT

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SIGNATURE

Giuliana Carbone
Treasurer

ATTACHMENTS

Confidential Attachment 1 – Appointment of Citizen Member of the respective Committees of The Toronto Civic Employees' Pension and Benefit Fund and the Toronto Fire Department Superannuation and Benefit Fund.