

Council Advisory Bodies and Working Committees

Date:	April 6, 2011
To:	Executive Committee
From:	City Manager
Wards:	All
Reference Number:	

SUMMARY

At the request of the Mayor, staff have reviewed the existing Council advisory bodies and working committees relative to future City requirements. This report sets out recommendations regarding Council advisory bodies and working committees established for the 2006 to 2010 Council term. Unless otherwise noted, all bodies established during the 2006 to 2010 Council term are considered dissolved.

I am also recommending that the Terms of Reference for advisory bodies to be established or re-established be referred to my office for review to ensure compliance with Council approved by-laws, policies and procedures.

RECOMMENDATIONS**The City Manager recommends that:**

1. Council establish the bodies set out in Table 1 for the term ending November 30, 2014 or until their work is completed within the term;
2. The City Manager, in consultation with the City Clerk, be authorized to revise the Terms of Reference for advisory bodies listed in Table 1 including revisions necessary for compliance with the following Council approved by-laws and policies:
 - a. Chapter 27 Section 130(B) of the Toronto Municipal Code, Council Procedures;
 - b. Simplified Procedures for Advisory Bodies;
 - c. the Remuneration Policy; and,
 - d. the equity and recruitment objectives contained in the Public Appointments Policy;

and that these bodies operate under their existing Terms of Reference until such time as they are revised;

3. City Council not establish the bodies listed in Table 2 and Table 3;
4. City Council request the appropriate Division Heads to determine whether alternative mechanisms are required to support ongoing divisional work of the bodies listed in Table 2;
5. City Council continue the Disability Issues Committee for the purposes of meeting the statutory requirement under section 29 of the *Accessibility for Ontarians with Disabilities Act, 2005*; and
6. Council request the City Clerk to canvass members for their interest in being appointed to the Disability Issues Committee and the bodies listed in Table 1 and report to the Striking Committee.

Financial Impact

There are no financial implications resulting from this report. Support for advisory bodies and working committees is provided through existing resources in the City Clerk's Office and relevant divisions.

DECISION HISTORY

At the beginning of each term Council makes decisions about the disposition of its bodies established in the previous term of Council. In 2007, City Council considered recommendations with respect to the establishment of its bodies for the 2006-2010 term.

<http://www.toronto.ca/legdocs/mmis/2007/ex/reports/2007-02-12-ex04-cr.pdf>

ISSUE BACKGROUND

Advisory bodies and working committees are formally established by City Council under section 27-130 of Chapter 27, Council Procedures of the Toronto Municipal Code to support Council's decision-making and priorities. Council may establish additional advisory bodies and working committees during the term as it deems appropriate as long as they comply with Council approved by-laws and policies. Advisory bodies and working committees are dissolved at the end of each term with the exception of those required by legislation.

Advisory bodies are generally composed of a combination of Council members and members of the public. Working committees are composed solely of Council members to assist Council and its standing committees to accomplish specific tasks.

Committees of Council, including the Executive Committee, Standing Committees, Special Committees, the Board of Health and Community Councils, can establish subcommittees composed only of the members of the establishing committee. Subcommittees are not included in this report as their establishment resides with the Council Committee rather than City Council.

A list of bodies established during the 2006-2010 term is attached as Appendix A to this report.

COMMENTS

Bodies established by and with a governance relationship to City Council are administered and sustained with City resources and are subject to a range of legislative, procedural and policy requirements. Council advisory bodies and working committees are established to assist Council in achieving its term objectives and should be purposeful and appropriate to the term.

I am recommending that the advisory bodies and working committees listed in Table 1 be established by City Council for the 2010-2014 term. The Disability Issues Committee, reporting through Executive Committee, is continued in order to meet the City's statutory requirements under the *Accessibility for Ontarians with Disabilities Act, 2005*.

I am recommending that the bodies listed in Table 2 not be established but rather be referred to staff to determine future requirements. Several of the advisory bodies have developed plans or strategies during previous Council terms and will be referred to City Divisions for review and to determine future requirements. City Divisions are responsible for the implementation of these plans and strategies and may consider alternate engagement methods including town hall style meetings, social media applications, public forums, e-engagement or program advisory committees to provide input or advice on the implementation as required. Similarly, advisory bodies which have completed their term objectives or with long standing terms could benefit from a review by staff to determine the most appropriate engagement mechanism.

With the establishment of the Office of Equity, Diversity & Human Rights, I am recommending that current and future advisory bodies with Terms of Reference that relate to the mandate of this new Office be referred to the Office for review and consideration. From the 2006-2010 term of Council this includes the Toronto French Committee/Comite Francais de la Ville de Toronto and the Aboriginal Affairs Committee.

Bodies listed in Table 3 have completed their mandate, are redundant, or dormant. I am recommending that they not be established. I am not recommending the establishment of two working committees established by City Council during the 2006 to 2010 Council term that have completed their mandates, the Council Reference Group for Animal Services and the Tenant Defence Sub-Committee.

Table 1 – Bodies Recommended for Establishment for the 2010 to 2014 Term

Advisory Bodies:	
Film, Television and Commercial Production Industry Committee (Previously the Toronto Film Board)	Reporting to the Economic Development Committee (previously reported to Executive Committee)

Working Committees:

Community Partnership and Investment Program Appeals Committee

Reporting to the Community Development and Recreation Committee and the Economic Development Committee

Bodies listed in Table 2 will be referred to the appropriate Division Head to determine whether alternative engagement mechanisms, such as forums, dialogues or program advisory committees, are required to support ongoing divisional work.

Table 2 – Advisory Bodies Not Recommended for Establishment and Referred to Staff to Determine Future Requirements

Advisory Body:	Referred to:
Aboriginal Affairs Committee	Office of Equity, Diversity & Human Rights
Advisory Committee on Long-Term Care Homes and Services	Toronto Long-Term Care Homes and Services
Art Committee for Public Places	Cultural Services
City of Toronto French Committee	Office of Equity, Diversity & Human Rights
Drug Strategy Implementation Committee	Toronto Public Health
Nathan Phillips Square Revitalization Community Advisory Group	Cultural Services
Residual Waste Working Group	Solid Waste Mgmt. Service
3Rs Working Group	Solid Waste Mgmt. Service
Task Force to Bring Back the Don	City Planning
Toronto Cycling Advisory Committee	Transportation Services Division
Toronto Pedestrian Committee	Transportation Service

Table 3 –Bodies Not Recommended for Establishment as Redundant, Dormant or Mandates are Complete

Children's Services Advisory Committee
Council Reference Group on Animal Services

Development Industry Working Group
Don Valley Brick Works Public Advisory Committee
Enterprise Toronto Advisory Group
Mayor's Economic Competitiveness Advisory Committee
Tenant Defence Sub-Committee
Union Station Revitalization Public Advisory Group
Wet Weather Flow Management Master Plan Implementation Advisory Committee
Youth Strategy Panel

CONTACT

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SIGNATURE

Joseph P. Pennachetti
 City Manager

ATTACHMENTS

Appendix A – List of Bodies Established by City Council for the 2006 to 2010 Term