

February 4, 2011

Budget Committee
City of Toronto
10th Floor, West Tower, City Hall
100 Queen Street West
Toronto, ON M5H 2N2

Dear Members of Budget Committee:

The purpose of this letter is to provide the Budget Committee with the Toronto Public Library Board's recommended motions regarding Agenda Item No. 10 – *2011 Capital Budget Adjustment – Scarborough Centre Library* as adopted at the Board's February 2, 2011 meeting:

At its meeting on February 2, 2011, the Board considered the *2011 Capital Budget Adjustment – Scarborough Centre Library* and adopted the following recommendations:

1. approves a 2011 capital budget addition of \$200,000 gross and \$0 debt to the Scarborough Centre Library capital project; and
2. forwards a copy of this report and Board decision to the City's Budget Committee for consideration.

Sincerely,

A handwritten signature in black ink that reads "Jane Pyper". The signature is fluid and cursive, with the first name "Jane" being larger and more prominent than the last name "Pyper".

Jane Pyper
City Librarian

Attachment: Appendix A: Board Resolution No. 11-024

Office of the City Librarian

APPENDIX “A”

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO PUBLIC LIBRARY BOARD HELD ON FEBRUARY 2, 2011**

**NO. 11-024 TORONTO PUBLIC LIBRARY BOARD – 2011 CAPITAL BUDGET
ADJUSTMENT – SCARBOROUGH CENTRE LIBRARY**

At a meeting held on February 2, 2011, the Board was in receipt of a report dated February 2, 2011 from Jane Pyper, City Librarian, to consider an addition of \$200,000 gross and \$0 debt to the 2011 capital budget for the Scarborough Centre Library project.

The Toronto Public Library Board:

- 1. approved a 2011 capital budget addition of \$200,000 gross and \$0 debt to the Scarborough Centre Library capital project; and**
- 2. requested that a copy of the report and the Board’s decision be forwarded to the City’s Budget Committee.**

A copy of the City Librarian’s report dated February 2, 2011 follows:

Subject: 2011 CAPITAL BUDGET ADJUSTMENT – SCARBOROUGH CENTRE
LIBRARY

Recommendations:

The City Librarian recommends that the Toronto Public Library Board:

- (1) approves a 2011 capital budget addition of \$200,000 gross and \$0 debt to the Scarborough Centre Library capital project; and
- (2) forwards a copy of this report and Board decision to the City’s Budget Committee for consideration.

Financial Impact:

Funding for the Scarborough Centre Library capital project is being increased by \$200,000 gross and \$0 debt in 2011. Funding is being provided from the City’s Land Acquisition Reserve Fund and does not affect the City’s debt targets.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

Decision History:

A revised capital budget request, which included adjustments to meet recommended City debt targets was approved by the Board at its meeting of December 13, 2010.

(<http://www.torontopubliclibrary.ca/content/about-the-library/pdfs/board/meetings/2010/dec13/10.pdf>)

Comments:

Toronto Public Library plans to open a new library branch at the south side of the Scarborough Civic Centre. Project planning commenced in 2009 and, subject to the necessary approvals, construction will start in 2012. The total capital budget for the project is \$8.8 million, including a construction budget of \$5.2 million.

Locating a public library in the Civic Centre presents an opportunity for the City to achieve some of the long-term goals related to the broader Scarborough Civic Centre Precinct planning process which is now formally underway. The plan envisions building a pedestrian link between the library and the Civic Centre to animate the south side of the Civic Centre by creating a north-south axis to join Borough Drive with the Civic Centre and Albert Campbell Square, the LRT, and the Scarborough Town Centre.

To facilitate this link, a mixed-use interior concourse could be constructed extending north from Borough Drive along the west side of the library main entrance, to the Civic Centre. The concourse would be used by library customers, as well as clients and employees of the City, the Toronto District School Board and their employees, and any additional pedestrian traffic moving between Borough Drive and the north part of the precinct.

The Library's budget has no provision for the costs associated with the construction of the proposed link and concourse.

In order to fund design development, working drawings and contract administration for the proposed link and concourse at the same time as the final design and working drawings are developed for the Scarborough Centre Library in 2011, Council approval is required to draw from the Land Acquisition Reserve Fund (XR1012).

Construction of the link and concourse areas after the design and working drawings are completed is dependent on the City's priorities for this area and available City funding. Construction of the library can proceed independently.

Conclusion:

Funding for the Scarborough Centre Library capital project is being increased by \$200,000 gross and \$0 debt in 2011. Funding is being provided from the City's Land Acquisition Reserve Fund to cover the cost to develop the design and working drawings for a pedestrian link and concourse between the library and the Scarborough City Centre.

Attachments

Attachment 1: Memo from Raymond David, Director, Community Planning, Scarborough District: *Funding to complete design development and working drawings for the alternate concourse and link for the Scarborough Civic Centre Branch Library – 150 Borough Drive* – dated January 18, 2011



Gary Wright, Chief Planner & Executive Director
City Planning Division

Scarborough District
Scarborough Civic Centre
3rd Floor
150 Borough Drive
Toronto ON M1P 4N7

Memorandum

Raymond David, Director
Tel: (416) 396-7006
Fax: (416) 396-4265

Date: January 18, 2011

To: Anne Bailey
Director, Branch Libraries, Toronto Public Library

From: Raymond David
Director, City Planning, Scarborough District

**Re: Funding to complete design development and working drawings for the alternate
concourse and link for the Scarborough Civic Centre Branch Library
150 Borough Drive**

I am writing in follow-up to your email dated December 24, 2010 regarding the Scarborough Centre Branch Library (see attached). Following discussions with City Finance staff, I am pleased to confirm the \$200,000 that you have requested to complete design development, working drawings and contract administration for the concourse and link to the Scarborough Civic Centre is available in the Land Acquisition Reserve Fund (XR1012).

Please have your financial planning staff contact Tim Lam, Senior Analyst, Financial Planning at (416) 397-4225 to initiate the transfer of these funds. Please note, City Council approval is required to transfer these funds.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rayl M. RQ'.

Raymond David
Director, Community Planning
Scarborough District

Handwritten initials 'DM' in black ink.

Copy to:
Councillor De Baeremacker, Ward 38
Peter Langdon, Manager, Policy & Research
Josie Lavita, Director, Financial Planning
Alan Cohen, Manager, Financial Planning
Tim Lam, Senior Analyst, Financial Planning
Richard Coveduct, Director, Design Construction & Asset Preservation
Sheila Penny, Director of Strategic Building and Renewal, TDSB
Yolanda Santos, Manager, Budget & Financial Reporting, Toronto Public Library