

## North York Community Council - Information about our Spring Fest

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**From:** "Melanie Schnell" <Melanie.Schnell@gistonline.ca>  
**To:** <nycc@toronto.ca>  
**Date:** 2011-04-07 9:46 AM  
**Subject:** Information about our Spring Fest  
**CC:** "Susanne Gagnon" <susanne.gagnon@gistonline.ca>

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TORONTO CLERK'S DEPT  
NORTH YORK CIVIC CENTRE

2011 APR -7 A 10: 29

Dear Francine Adamo,

Our school will be organizing a fundraiser on May 28<sup>th</sup>, 2011. From 10AM to 2PM we expect between 300-500 people to join us.

It will be an outdoor event in front of our school at 585 Cranbrooke Avenue.

Next to serving food and drinks, we also would like to provide entertainment in form of music and games for the children.

Next to applying to the city for a Temporary Road Closure, I just filled out the LCBO form to get our Liquor License. Before I can hand it in though I need to show them that we informed the Municipal Clerk's Department as well as the Police, Fire and Health Department about our event to identify the physical boundaries.

I would be very grateful if you could tell me how that works. For instance, by informing you right now, will you forward the information to the other departments (police, fire, and health)? How does the confirmation for our event look like and how long will it take until we receive it (I was hoping to hand in the LCBO application this week)?

If you need any further information, please don't hesitate to contact me.

Best regards!



**Melanie Schnell**  
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**Visit our school any time!**

**Come and join us for our events:**

Saturday, April 9 – 10.00 AM – 1.00 PM Quality Second Hand Flea Market  
Saturday May, 28 – 10.00 AM – 2.00 PM Spring Fest and Open House