

## Special Housing Working Group

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April 16, 2012

### Roles and Responsibilities

#### 1.0 Purpose Statement

At City Council's direction, Councillor Ana Bailão is leading a Special Working Group that will seek new partnerships and funding to repair social housing and preserve affordable single-family homes. The purpose of the *Special Working Group* is to create a final report to be submitted to Executive Committee at its September 10, 2012 meeting.

#### 2.0 Primary Objectives

The Special Working Group will have three primary objectives to investigate, make findings and report on:

1. The future of the single family homes and residents;
2. Meeting the repair needs of Toronto Community Housing;
3. The requirements for a new Intergovernmental Strategy.

#### 3.0 Membership

- The *Special Working Group* will be comprised of the Chair, Affordable Housing Committee and up to 4 additional members.
- Membership will include:
  - a. Councillor Ana Bailão, Chair, Affordable Housing Committee
  - b. Bud Purves
  - c. Jim Pimblett
  - d. Alan Redway

#### 4.0 Role of the Members

1. Attending meetings over the period of April to September 2012;
2. Providing input and advice as it relates to a work plan and its implementation;
3. Reviewing and approving a work plan budget;
4. Providing information as it relates to the mandate of the Special Working Group;
5. Attending public consultations, as needed;
6. Attending media events, as needed;
7. Providing input for, and approving the final report.

### 5.0 Role of the Chair

The Chair of the *Special Working Group* will be responsible for:

1. Chairing meetings of the Special Working Group;
2. Liaising and meeting with the Mayor, Toronto Community Housing and other key stakeholders;
3. Acting as spokesperson for the Special Working Group;
4. Hosting public consultations.

### 6.0 City Staff Support

1. Project management will be provided by the Affordable Housing Office in partnership with Shelter, Support and Housing Administration, Toronto Community Housing and other City Divisions.
2. A staff project team will be established to support the work of the Special Working Group consisting of:
  - a. Affordable Housing Office
  - b. City Manager's Office
  - c. Office of the Deputy City Manager and Chief Financial Officer
  - d. Shelter, Support & Housing Administration
  - e. Social Development, Finance & Administration
  - f. Strategic & Corporate Policy
  - g. Toronto Community Housing
  - h. Other City Divisions, as needed