# THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE BUSINESS IMPROVEMENT AREA

Financial Statements
For the Year Ended December 31, 2011

## THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE BUSINESS IMPROVEMENT AREA

### **DECEMBER 31, 2011**

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#### **AUDITOR'S REPORT**

### To the Council of the Corporation of the City of Toronto and the Board of Management for the Regal Heights Village Business Improvement Area

I have audited the accompanying financial statements of Regal Heights Business Improvement Area, which comprise the statement of financial position as at December 31, 2011 and the statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Board as at December 31, 2011 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario July 4, 2012 Chartered Accountant
Licensed Public Accountant

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE
BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2011

	2044	2040
	2011 \$	2010 \$
FINANCIAL ASSETS		
Cash and short-term investments Accounts receivable	113,747	73,139
City of Toronto – special charges (Note 3)	3,144	1,295
Other	3,532	1,990
	120,423	76,424
LIABILITIES		
Accounts payable and accrued liabilities	00.074	40.000
City of Toronto	28,871	18,909
Other	800	725
	29,671	19,634
NET FINANCIAL ASSETS	90,752	56,790
Non-Financial Assets		
Tangible Capital Assets (Note 4)	19,892	15,992
	110,644	72,782
ACCUMULATED SURPLUS	110,644	72,782

Approved on behalf of the Board of Management:

Chair Treasurer

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE
BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2011

	2011 \$ Budget (Note 7)	2011 \$ Actual	2010 \$ Actual
REVENUE			
City of Toronto – special charges Municipal grant and other revenue	69,330 200 69,530	69,330 1,022 70,352	40,731 7,251 47,982
EXPENSES			
Administration Promotion and advertising Maintenance Capital / amortization Provision for uncollected special charges (Note 3)	9,432 16,200 15,500 83,559 4,839 129,530	8,737 4,637 10,064 6,062 2,990 32,490	8,277 6,161 - 4,068 2,183 20,689
SURPLUS (DEFICIT) FOR THE YEAR	(60,000)	37,862	27,293
OPERATING SUPLUS, BEGINNING OF YEAR	72,782	72,782	45,489
OPERATING SURPLUS, END OF YEAR	12,782	110,644	72,782

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE
BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2011

	2011 \$	2010 \$
Increase (decrease) in cash and short-term investments		
Cash flows from operating transactions		
Surplus for the year	37,862	27,293
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets Increase (decrease) resulting from changes in	6,062	4,068
Accounts receivable - City of Toronto	(1,849)	(102)
Accounts receivable – other	(1,542)	94
Accounts payable - City of Toronto	9,962	50
Accounts payable – other	75	17,471
Cash Provided By Operations	50,570	48,874
Capital Transactions		
Purchase of tangible capital assets	(9,962)	(18,909)
Cash and short-term investments, Beginning Of Year	73,139	43,174
Cash and short-term investments, End Of Year	113,747	73,139

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

#### 1. ESTABLISHMENT AND OPERATIONS

The Regal Heights Village Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA), the most significant of which are as follows:

- (a) Revenues and expenses are recorded using the accrual basis of accounting.
- (b) Capital assets

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Computers3 yearsLights5 yearsStreet furniture5 yearsPlanters5 years

(c) Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

#### 3. CITY OF TORONTO - SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2011 \$	2010 \$
Total special charges outstanding Less: allowance for uncollected special	6,144	2,695
charges	(3,000)	(1,400)
Special charges receivable	3,144	1,295

The provision for uncollected levies reported on the Statement of Revenue, Expenses and Operating Surplus comprises:

	2011 \$	2010 \$
Special charges written-off Change in allowance for uncollected special	1,390	1,583
charges —	1,600 2,990	600 2,183

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

#### 4. CAPITAL ASSETS

	2011	
Cost	Accumulated Amortization	Net book Value
30,309	10,417	19,892
30,309	10,417	19,892
	30,309	Cost Accumulated Amortization 30,309 10,417

		2010	
	Cost	Accumulated Amortization	Net book Value
Lights	20,347	4,355	15,992
	20,347	4,355	15,992

#### 5. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board, through the City of Toronto.

#### 6. FINANCIAL INSTRUMENTS

The financial instruments recognized in the statement of financial position consist of cash and short-term investments, accounts receivable, and accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying amounts due to the short-term maturity of these instruments.

#### 7. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures. Accordingly, I do not express any opinion regarding the budget figures.

THE BOARD OF MANAGEMENT FOR THE REGAL HEIGHTS VILLAGE
BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2011

#### 8. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the current year's financial statement presentation.