



INTEGRITY COMMISSIONER REPORT ACTION REQUIRED

Office of the Integrity Commissioner - 2013 Operating Budget

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| Date: | November 22, 2012 |
| To: | Budget Committee |
| From: | Integrity Commissioner |
| Wards: | All |
| Reference Number: | |

SUMMARY

This report details information related to the 2013 Operating Budget and recommends a full-year 2013 budget of \$249.6 thousand for approval by the Budget Committee. The 2013 Operating Budget request of \$249.6 thousand is \$34.7 thousand or 16.1% higher than the approved 2012 Operating Budget of \$215.0 thousand. This budget request includes a one-time budget reduction in non-payroll expenditures of \$5.3 thousand equivalent to 2.5% of the approved 2012 Operating Budget.

RECOMMENDATIONS

The Integrity Commissioner recommends:

1. that the Budget Committee approve the 2013 operating budget of \$249.6 thousand for the Office of the Integrity Commissioner and forward it to the Executive Committee.

Financial Impact

The financial impact of adopting the recommendation in this report will be an inclusion of the annual budget of the Office of the Integrity Commissioner at \$249.6 thousand in the City of Toronto's 2013 operating budget.

DECISION HISTORY

The Integrity Commissioner is one of four Accountability Officers required under City of Toronto Act, 2006. The office currently operates with a part-time Integrity Commissioner, staffed by one part-time Administrative Assistant. The Integrity Commissioner was appointed by Council in September, 2009 for a five year term.

ISSUE BACKGROUND

The Integrity Commissioner performs the functions assigned by City Council in an independent manner with respect to the application of the Codes of Conduct for members of City Council, members of local boards (restricted definition) including adjudicative boards and relating to the application of any procedures, rules and policies of the City, local boards (restricted definition) including adjudicative boards and governing the ethical behavior of members of City Council and those boards.

The Integrity Commissioner provides advice and outreach to members of Council and local and adjudicative boards, opinions as requested by Council, and conducts inquiries into the contravention of the Codes of Conduct reporting to Council in accordance with the Complaint Protocols and Codes of Conduct which have been established by Council.

The Integrity Commissioner reports annually to Council on the work of the office.

COMMENTS

The Integrity Commissioner's office currently operates with 1.5 positions. The 2013 Operating Budget request for a full time Administrative Assistant reflects the increased workload of the office and will enable the Office of the Integrity Commissioner to fulfill its mandate. The 2013 operating budget request is \$249.6 thousand with \$232.2 thousand for salary for the Integrity Commissioner and a full time Administrative Assistant, and \$17.4 thousand for non-salary expenditures.

The 2013 operating budget includes:

- base budget pressures of \$39.9 thousand net, which include additional working days for the Administrative Assistant position, reversal of one-time reduction for non-payroll budget, economic factor adjustments for payroll and non-payroll items, and provision for progression pay increase.
- a one-time budget reduction of \$5.3 thousand net that represents a reduction equivalent to 2.5% of the 2012 Approved Net Operating Budget.

These result in an increase of \$34.7 thousand or 16.1% from the 2012 Approved Operating Budget of \$215.0 thousand net, and a change in approved total positions from 1.5 to 2.0.

CONTACT

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SIGNATURE

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ATTACHMENTS

- Budget Request Overview - 2013 Operating Budget – Accountability Officers