



City Budget  
2013

Municipal Licensing & Standards  
Operating Budget Analyst Notes

The City of Toronto's budget is presented by program and service, in Analyst Note format. The City's Operating Budget pay's the day-to-day operating costs for the City.

# 2013 Operating Budget

## 2013 OPERATING BUDGET ANALYST NOTES BRIEFING NOTES

BUDGET COMMITTEE, NOVEMBER 29, 2012

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## PART I: RECOMMENDATIONS

**2013 Recommended Operating Budget  
(In \$000s)**

(In \$000s)	2012		2013 Recommended Operating Budget			Change - 2013 Recommended		FY Incremental Outlook	
	Approved Budget	Projected Actual	2013 Rec. Base	2013 Rec. New/Enhanced	2013 Rec. Budget	Operating Budget v. 2012 Appvd. Budget		2014	2015
	\$	\$	\$	\$	\$	\$	%	\$	\$
<b>GROSS EXP.</b>	47,463.4	44,508.5	48,336.8	76.7	48,413.5	950.2	2.0%	701.8	896.1
<b>REVENUE</b>	28,149.3	26,552.9	28,465.2	0.0	28,465.2	315.9	1.1%	365.7	478.4
<b>NET EXP.</b>	19,314.0	17,955.6	19,871.6	76.7	19,948.3	634.3	3.3%	336.1	417.7
<b>Approved Positions</b>	452.6	405.0	452.6	0.0	452.6	0.0	0.0%		

## Recommendations

The City Manager and Acting Chief Financial Officer recommend that:

1. City Council approve the 2013 Recommended Operating Budget for Municipal Licensing & Standards of \$48.414 million gross and \$19.948 million net, comprised of the following services:

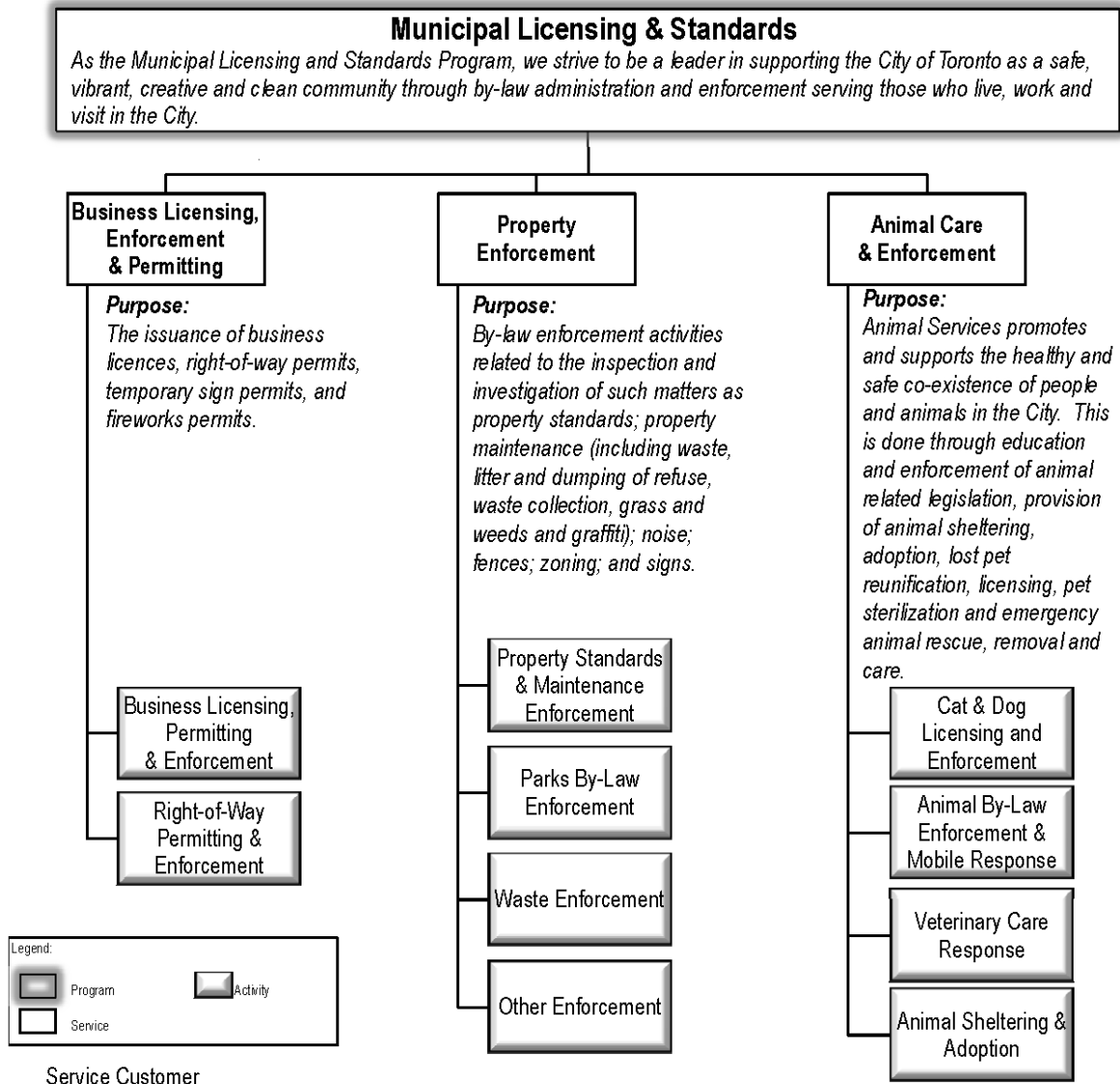
<u>Service:</u>	<u>Gross</u> <u>(\$000s)</u>	<u>Net</u> <u>(\$000s)</u>
Head Office	2,520.1	2,520.1
Licensing	14,306.4	(8,000.3)
Investigations	20,630.5	17,616.7
Toronto Animal Services	10,956.5	7,811.8
<b>Total Program Budget</b>	<b>48,413.5</b>	<b>19,948.3</b>

2. Municipal Licensing & Standards' services and 2013 proposed service levels, as outlined on pages 5 and 6, and associated staff complement of 452.6 positions be approved;
3. The Executive Director of Municipal Licensing & Standards and the Deputy City Manager and Chief Financial Officer report to Budget Committee in September 2014 on the results of the 18-month Pilot Vehicle Program for Investigation Services.
4. The Executive Director of Municipal Licensing & Standards and the Deputy City Manager and Chief Financial Officer report to Budget Committee as part of the 2014 Budget Process on the findings and budget impact of the MLS comprehensive user fee and revenue review.
5. City Council approve the technical adjustments detailed in Appendix 6 (i) to add existing user fees that were inadvertently excluded from the Municipal Code Chapter 441, User Fees

and Charges; to change fee descriptions; to adjust fee prices for rounding, to remove HST from fee prices and to discontinue user fees as listed in Appendix 6 (i).

PART II: 2013 SERVICE OVERVIEW AND PLAN

Program Map and Service Profiles



Service Customer

**Business Licensing, Enforcement & Permitting**

- Boulevard Occupancy Applicant
- Business Licence Applicant
- By-law Exemption Permit Applicant
- Business User/Consumer/Patron

**Property Enforcement**

- By-Law violator (alleged)
- Community/By-law complaint people
- Complainant
- Council and Councillors
- Licensed/Permitted / Permitted "Owner"

**Animal Care & Enforcement**

- Companion Animal Owners & caretakers
- By-Law/Act violator (alleged)
- Community/Individual By-law complainant
- Council and Councillors
- Animal Care & Welfare groups & individuals
- Domestic, non-indigenous & wild animals
- Park and public property users
- Domestic, non-indigenous & wild animals
- Businesses/Services such as Pet product suppliers and animal health service providers
- Animal Care & Welfare groups and individuals

## 2013 Recommended Service Levels

The 2013 proposed service levels for Municipal Licensing & Standards' activities are summarized in the table below:

### Service Types and Service Levels

Service	Activity	Type	Sub-Type	Approved 2012 Service Levels	Proposed 2013 Service Levels
Business Licensing, Enforcement & Permitting	Business Licensing & Enforcement	Occupational Licensing		71% issued in 20 days or less	71% issued in 20 days or less
			Auctioneers	71% issued in 20 days or less	71% issued in 20 days or less
			Building renovators	71% issued in 20 days or less	71% issued in 20 days or less
			Drain contractors	71% issued in 20 days or less	71% issued in 20 days or less
			Hawkers and pedlars.	71% issued in 20 days or less	71% issued in 20 days or less
			Plumbing/heating	71% issued in 20 days or less	71% issued in 20 days or less
			Scrap collectors	71% issued in 20 days or less	71% issued in 20 days or less
		Retail Business		71% issued in 20 days or less	71% issued in 20 days or less
			Accident Report Centres	71% issued in 20 days or less	71% issued in 20 days or less
			Adult Entertainment Parlours	71% issued in 20 days or less	71% issued in 20 days or less
			Automobile Body Repairs	71% issued in 20 days or less	71% issued in 20 days or less
			Bake Shops	71% issued in 20 days or less	71% issued in 20 days or less
			Barber and Hairdressing Shops	71% issued in 20 days or less	71% issued in 20 days or less
			Bill Distributors	71% issued in 20 days or less	71% issued in 20 days or less
			Billiard Halls	71% issued in 20 days or less	71% issued in 20 days or less
			Body Rub Parlours And Attendants	71% issued in 20 days or less	71% issued in 20 days or less
			Bowling Alleys	71% issued in 20 days or less	71% issued in 20 days or less
			Butcher Shops	71% issued in 20 days or less	71% issued in 20 days or less
			Car Wash	71% issued in 20 days or less	71% issued in 20 days or less
			Carnivals And Circuses	71% issued in 20 days or less	71% issued in 20 days or less
			Coin-Operated Laundries	71% issued in 20 days or less	71% issued in 20 days or less
			Convenience And Variety Stores	71% issued in 20 days or less	71% issued in 20 days or less
			Drug Stores	71% issued in 20 days or less	71% issued in 20 days or less
			Entertainment Establishments/Nightclubs	71% issued in 20 days or less	71% issued in 20 days or less
			Restaurants and Food Preparation Businesses	71% issued in 20 days or less	71% issued in 20 days or less
			Grocery, Fruit Or Fish Markets	71% issued in 20 days or less	71% issued in 20 days or less

Service Types and Service Levels

Service	Activity	Type	Sub-Type	Approved 2012 Service Levels	Proposed 2013 Service Levels	
			Holistic Centres And Practitioners	71% issued in 20 days or less	71% issued in 20 days or less	
			Movie Theatres And Public Halls	71% issued in 20 days or less	71% issued in 20 days or less	
			Parking Lots	71% issued in 20 days or less	71% issued in 20 days or less	
			Pawnbrokers And Old Gold Dealers	71% issued in 20 days or less	71% issued in 20 days or less	
			Pet Shops	71% issued in 20 days or less	71% issued in 20 days or less	
			Places Of Amusement	71% issued in 20 days or less	71% issued in 20 days or less	
			Public Bath Houses	71% issued in 20 days or less	71% issued in 20 days or less	
			Public Garages And Gas Stations (including new and used motorized vehicle dealerships)	71% issued in 20 days or less	71% issued in 20 days or less	
			Salvage Yards	71% issued in 20 days or less	71% issued in 20 days or less	
			Sign Painters	71% issued in 20 days or less	71% issued in 20 days or less	
			Second Hand Shops	71% issued in 20 days or less	71% issued in 20 days or less	
			Vehicular Business	Taxi Licenses	71% issued in 20 days or less	71% issued in 20 days or less
			Limo Licenses	71% issued in 20 days or less	71% issued in 20 days or less	
		Tow Truck Licenses	71% issued in 20 days or less	71% issued in 20 days or less		
		Refreshment Vehicles	71% issued in 20 days or less	71% issued in 20 days or less		
		Driving Schools	71% issued in 20 days or less	71% issued in 20 days or less		
		Group Homes	71% issued in 20 days or less	71% issued in 20 days or less		
		Rooming Houses	71% issued in 20 days or less	71% issued in 20 days or less		
		Clothing Drop Box	71% issued in 20 days or less	71% issued in 20 days or less		
		Fireworks	71% issued in 20 days or less	71% issued in 20 days or less		
		Temporary Sign	71% issued in 20 days or less	71% issued in 20 days or less		
		Licensing Enforcement	A response to a complaint	100% initial response within 48 hours	100% initial response within 48 hours	
		A proactive investigation	review 20% of all licenses annually / 100% of licenses completed in 5 years	review 20% of all licenses annually / 100% of licenses completed in 5 years		
Right of Way Permitting & Enforcement	Right of Way		90% issued in 20 days or less	90% issued in 20 days or less		
Property Enforcement	Property Standards & Maintenance Enforcement	Property Maintenance - Grass and Weeds	- Grass and Weeds	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	

Service Types and Service Levels

Service	Activity	Type	Sub-Type	Approved 2012 Service Levels	Proposed 2013 Service Levels	
		Fences	- Yard	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	<b>response time; emergency 24 hours 100% of the time, or next business day.</b>	
			- Pool	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
		Property Maintenance	- Graffiti	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
			- Waste and Waste Collection	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
			- Litter and Dumping of Refuse	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
		Property Standards	- Buildings	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
		Zoning		response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
		Noise		response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	
		Other Enforcement	Heat		response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	<b>response time; emergency 24 hours 100% of the time, or next business day.</b>
			Vital Services		response time; emergency 24 hours 75% of the time, 5-days non-emergency 62% of the time	<b>response time; emergency 24 hours 100% of the time, or next business day.</b>
		Parks By-Law Enforcement			100% initial response within 48 hours	100% initial response within 48 hours
		Waste Enforcement	Abandoned Appliances		100% initial response within 48 hours	100% initial response within 48 hours
			Illegal dumping		100% initial response within 48 hours	100% initial response within 48 hours
		Animal Care & Enforcement	Cat & Dog Licensing & Enforcement	Dog Licenses		30.16% and 64,835 Licenses
Cat Licenses				10.14% and 32,762 Licenses	10.14% and 32,762 Licenses	
Animal By Law Enforcement & Mobile Response	Emergency Animal Rescue & Care				emergency response within 2 hours	emergency response within 2 hours
Animal Removal				picked up within 48 hours / 8,321 Animal Removals	picked up within 48 hours / 8,321 Animal Removals	



## Service Types and Service Levels

Service	Activity	Type	Sub-Type	Approved 2012 Service Levels	Proposed 2013 Service Levels
		Municipal Code & Provincial Statute Investigations & Enforcement	Chapter 349 & DOLA	initial response within 48 hours & 24 hours 85% / 14,250 Total Investigations	initial response within 48 hours & 24 hours 85% / 14,250 Total Investigations
		Animal Education & Awareness Programs & Events		122 Public Education Events	122 Public Education Events
	Veterinary Care Response	Animal Sterilization		100% Animals Sterilized	100% Animals Sterilized
		Animal Health Care & Treatment		100% and 12,466 vaccinated / 3,497 micro-chipped	100% and 12,466 vaccinated / 3,497 micro-chipped
		Animal Prophylactic Care		100% treated	100% treated
	Animal Sheltering and Adoption	Sheltered Animals		Average 18 Shelter Care Days per Animal	Average 18 Shelter Care Days per Animal
		Adopted Animals		Adpoted Cats 2,958 or 33% / Adopted Dogs 1,492 or 51%	Adpoted Cats 2,958 or 33% / Adopted Dogs 1,492 or 51%
		Animals Returned to Owner		100% and 2,049 Animals Returned to Owner	100% and 2,049 Animals Returned to Owner
		Owner Surrendered Animals		Total Owner Surrendered Animals 4,852 (response time within 48 hours max.)	Total Owner Surrendered Animals 4,852 (response time within 48 hours max.)

## 2013 Service Deliverables

The 2013 Recommended Operating Budget of \$48.414 million gross and \$19.948 million net for the Municipal Licensing and Standards (ML&S) will provide funding to:

### All Services

- Develop enhanced customer service strategies for both internal and external customers to improve service delivery.
- Develop and deliver prioritized internal training that focuses on customer service, effective/efficient service delivery, and technical knowledge.
- Conduct ongoing organizational reviews and alignments to enhance business practices in support of the delivery of effective, efficient, economical and essential services.
- Develop and foster extended partnerships, collaboration, alignment, and engagement across stakeholder and community groups relevant to the business lines.

### Business Licensing, Enforcement and Permitting

- Reduce wait times for clients at License and Permit Issuing office by enhanced eService license renewals, developing enhanced license application opportunities and improving operating procedures.
- Issue a new business license in 20 business days or less, 71% of the time.
- Process business license renewal in 20 days or less, 71% of the time.
- Serve a client in person in 20 minutes or less, 71% of the time.

### Property Enforcement

- Improve response and resolution timelines through streamlined processes and appropriate supervision.
- Implement targeted enforcement strategies to manage community specific nuisance issues, such as graffiti, unauthorized posters and housing related issues, such as rooming houses.
- Enhance service delivery by leveraging collaborations with other Divisions/ Agencies, including revising protocols for responding to cross-divisional issues, such as bed bug complaints and clutter/hoarding.
- Review and enhance business practices to identify alternative resolution opportunities in managing community conflicts.

### Animal Services

- Expand partnership opportunities to aid in the increase of animal adoption numbers and decrease euthanasia rates.
- Increase dog and cat licensing compliance rates by implementing a rewards program, creating pet licensing partnerships, offering convenience options and promoting licensing through advertisement and campaigns to support increased animal return to owners.

- Respond to emergency calls within 2 hours 90% of the time, and normal response calls within 24 hours 90% of the time
- Respond to enforcement calls within 5 days 80% of the time
- Respond to service requests for park patrols within 7 days 75% of the time

## PART III: RECOMMENDED BASE BUDGET

**2013 Recommended Base Budget  
(In \$000s)**

(In \$000s)	2012 Approved Budget	2013 Rec'd Base	Change 2013 Recommended Base vs. 2012 Appvd. Budget		FY Incremental Outlook	
			\$	%	2014	2015
	\$	\$	\$	%	\$	\$
<b>GROSS EXP.</b>	47,463.4	48,336.8	873.5	1.8%	701.8	896.1
<b>REVENUE</b>	28,149.3	28,465.2	315.9	1.1%	365.7	478.4
<b>NET EXP.</b>	19,314.0	19,871.6	557.6	2.9%	336.1	417.7
<b>Approved Positions</b>	452.6	452.6	-	0.0%		

### 2013 Recommended Base Budget

The 2013 Recommended Base Budget of \$48.337 million gross and \$19.872 million net is \$0.558 million or 2.9% above the 2012 Approved Budget of \$19.314 million net.

- The 2013 Recommended Base Budget, prior to recommended service change savings of \$0.735 million net, includes a net pressure of \$1.622 million or 8.4% above the 2012 Approved Budget.
- The net increase of \$1.622 million in the 2013 Recommended Base Budget is reduced by total adjustments of \$1.064 million or 5.5% and includes recommended service change savings and revenue adjustments of \$0.735 million reflecting a decrease of 3.8% on the 2012 Approved Budget.
- The result of the incremental changes noted above is a 2013 Recommended Base Budget for ML&S that is \$0.558 million net or 2.9% above the budget target of a 0% increase from the 2012 Approved Budget.
- The 2013 Recommended Base Operating Budget increase is mainly attributed to the following:
  - Labour cost increases of \$0.330 million including progression pay for non-union staff, union step increases and Cost of Living Allowance (COLA) for unionized employees;
  - Other expenditure adjustments of \$0.486 million including provision for cellular phones, net expenditure reductions based on a detailed line by line review and other payroll adjustments.
  - Total incremental increased revenue of \$0.316 million resulting from revenue changes such as the annual inflation increase for Business License Fees; increased donations to Toronto Animal Services and revenue reductions reflecting the elimination of the inter-divisional recovery that ML&S receives from Toronto Public Health for the rabies education and control program.

- The total of base recommended positions for 2013 remains unchanged from the 2012 approved staffing complement as highlighted below:

**2013 Recommended Staff Complement  
Base Budget Summary**

Changes	Staff Complement
<b>2012 Approved Complement</b> - 2012 In-year Adjustments	452.6
<b>2012 Approved Staff Complement</b> <b>2013 Recommended Staff Complement Changes</b> - 2013 Temporary Complement - Capital Project Delivery - 2013 Operating Impacts of Completed Capital Projects - 2013 Other Base Adjustments - 2013 Service Change Adjustments	<b>452.6</b>
<b>Total 2013 Recommended Complement</b>	<b>452.6</b>

**2013 Recommended Service Change Summary**  
(In \$000s)

Description	2013 Recommended Service Changes				Net Incremental Impact			
	Position Changes	Gross Expense	Net Expense	% Change over 2012 Budget	2014		2015	
					Net Expenditure	Position Change	Net Expenditure	Position Change
<b>Base Changes:</b>								
<b>Base Expenditure Changes</b>								
Rabies Heads Submissions		15.0	(35.0)	(0.2%)				
Line by Line Reduction in Expenditures		(353.0)	(353.0)	(1.8%)				
Fleet Fuel Price Reduction		(29.8)	(29.8)	(0.2%)				
<b>Base Expenditure Changes</b>		<b>(367.8)</b>	<b>(417.8)</b>	<b>(2.2%)</b>				
<b>Base Revenue Changes</b>								
Inflation Increase for Business License Fees			(317.0)	(1.6%)	(365.7)		(478.4)	
<b>Base Revenue Changes</b>			<b>(317.0)</b>	<b>(1.6%)</b>	<b>(365.7)</b>		<b>(478.4)</b>	
<b>Sub-Total Base Budget Changes</b>		<b>(367.8)</b>	<b>(734.8)</b>	<b>(3.8%)</b>	<b>(365.7)</b>		<b>(478.4)</b>	
<b>Total Service Changes</b>		<b>(367.8)</b>	<b>(734.8)</b>	<b>(3.8%)</b>	<b>(365.7)</b>		<b>(478.4)</b>	

### 2013 Recommended Service Changes

The 2013 recommended service changes consist of base expenditure savings of \$0.418 million and revenue increases of \$0.317 million, totaling \$0.735 million net or 3.8% of the 2012 Approved Budget. When combined with incremental base budget pressures of \$1.622 million or 8.4%, the 2013 Recommended Base Budget for ML&S is \$0.558 million or 2.9% above the 2012 Approved Budget of \$19.314 million net.

#### **Base Expenditure Changes: (\$0.368 million gross and \$0.418 million net)**

##### *Rabies Heads Submissions*

- A Service Level Agreement has been established between Toronto Animal Services (TAS) and Toronto Public Health to shelter/isolate animals suspected of rabies infection. This is effective upon the isolation order of a public health inspector (PHI) in accordance with the Health protection and Promotion Act.
- MLS provides PHIs with access to sheltered animals in isolation and providing such information as the PHI may require during regular hours. MLS will also notify TPH of any illness or death of an animal under isolation immediately; submit specimens for rabies testing upon receipt of a rabies submission form for that specimen the same day or the next business day; provide pickup/retrieval of animals whether dead or alive that is part of a rabies investigation on the same day or the next business day and notify TPH of all animal to human exposures within 24 hours.

- TPH requested TAS to undertake the processing and shipping of rabies specimens and agreed to an annual charge of \$0.050 million. This inter-divisional revenue will offset associated TAS costs of \$0.015 million for a net revenue increase of \$0.035 million.

*Line by Line Reduction Options Based on Experience*

- As a result of thorough review of actual expenditures compared to budget, it has been determined that a further \$0.353 million in net reductions can be made without impacting service levels. Expenditures were primarily reduced in materials and supplies for \$0.114 million including utilities and contracted services for \$0.162 million including advertising, veterinarian services, machinery & equipment and kilometrage.

*Fleet Fuel Price Reduction*

- A cost reduction of \$0.030 million will be realized on the budgeted volume of fuel as the price per litre has been adjusted from \$1.35 to \$1.25.

**Base Revenue Changes: (Revenue of \$0.317 million)**

*Inflation Increase for Business License Fees*

- An adjustment of \$0.317 million for Business License Fees to reflect annual inflation in accordance with the City's User Fee Policy which provides that license fees shall automatically increase on the first day of January each year by a percentage increase for inflation currently calculated at 1.68%. This will increase annual revenue from Business License Fees from \$18.983 million to \$19.300 million. *(Please see Appendix 6 (ii) for detail fee price changes).*

## 2014 and 2015 Outlook

(In \$000s)

Description	2014 - Incremental Increase					2015 - Incremental Increase					Total Net % Change from 2013
	Gross Expense	Revenue	Net Expense	% Net Change from 2013	# Positions	Gross Expense	Revenue	Net Expense	% Net Change from 2014	# Positions	
<b>Known Impacts</b>											
COLA, Step Increases, Progression Pay & Fringe Benefits	701.8		701.8	3.5%		896.1		896.1	4.4%		8.0%
Inflation on Business License Fees		365.7	(365.7)	(1.8%)			478.4	(478.4)	(2.4%)		(4.2%)
<b>Sub-Total Known Impacts</b>	<b>701.8</b>	<b>365.7</b>	<b>336.1</b>	<b>1.7%</b>		<b>896.1</b>	<b>478.4</b>	<b>417.7</b>	<b>2.1%</b>		<b>3.8%</b>
<b>Anticipated Impacts</b>											
<b>Sub-Total - Anticipated Additional Impacts</b>											
<b>Total Incremental Impacts</b>	<b>701.8</b>	<b>365.7</b>	<b>336.1</b>	<b>1.7%</b>		<b>896.1</b>	<b>478.4</b>	<b>417.7</b>	<b>2.1%</b>		<b>3.8%</b>

Approval of the 2013 Recommended Base Budget for Municipal Licensing & Standards will result in a 2014 incremental cost increase of \$0.336 million net and a 2015 incremental cost increase of \$0.418 million net to maintain 2013 service levels.

Future year incremental costs are primarily attributable to the following:

*Known Impacts*

- *COLA, Step Increases, Progression Pay and Fringe Benefits:* Salary adjustments including Cost of Living Allowance for union positions as well as the cost of employee benefits will increase by a total of \$0.702 million in 2014 and a further \$0.896 million in 2015 in accordance with the recently adopted settlements and agreements.
- *Inflation Increase for Business License Fees:* Estimated adjustments to fee revenue of \$0.366 million in 2014 and a further \$0.478 million in 2015 in accordance with the User Fee Policy which provides that license fees shall automatically increase on the first day of January each year by a percentage increase for inflation. These incremental increases are estimated to be 1.8% and 2.4% for 2014 and 2015 respectively.



## PART IV: RECOMMENDED NEW/ENHANCED SERVICE PRIORITY ACTIONS

**2013 Recommended New/Enhanced Service Priority Actions  
(In \$000s)**

Description	2013 Recommended			Net Incremental Impact			
	Gross Expense	Net Expenditures	New Positions	2014		2015	
				Net Expenditures	# Positions	Net Expenditures	# Positions
<b>Enhanced Service Priorities</b>							
Pilot Vehicle Program for MSOs	76.7	76.7					
<b>Sub-Total - Enhanced Service Priorities</b>	<b>76.7</b>	<b>76.7</b>	-	-	-	-	-
<b>New Service Priority Actions</b>							
- New Services							
- New Revenues							
<b>Sub-Total New Service Priorities</b>	-	-	-	-	-	-	-
<b>Total New / Enhanced Service Priorities</b>	<b>76.7</b>	<b>76.7</b>	-	-	-	-	-

### 2013 Recommended New / Enhanced Service Priority Actions

#### Enhanced Service Priorities

##### *Pilot Vehicle Program for MSOs*

Municipal Standards Officers in Investigation Services are currently using their personal vehicles to carry out enforcement activities in the community on a daily basis. Using personal unmarked vehicles is problematic from a daily management perspective and does not provide for high visibility of municipal by-law enforcement. Use of personal vehicles also presents a safety concern since personal data may be sourced through license plate numbers.

As a result, a pilot program is being recommended to provide Bylaw Enforcement Officers with 20 vehicles that are surplus to the City's fleet.

The cost to provide 20 surplus vehicles (cars) for bylaw enforcement staff for the 2013 pilot program is \$0.077 million. The estimated cost includes provision for fleet maintenance and fuel for \$0.127 million, Global Positioning System (GPS) for all vehicles for \$0.009 million and offsetting savings of \$0.059 million in kilometrage charges for 2013 as officers currently collect mileage reimbursements if personal vehicles are utilized for enforcement activities.

Staff will report back in 18 months on the results of the program. The Division has set a number of aggressive targets for service delivery that would be used to determine the effectiveness of the proposed change. *(Please see Part V: ISSUES FOR DISCUSSION for a description of goals and objectives).*

## PART V: ISSUES FOR DISCUSSION

**2013 and Future Year Issues****2013 Issues*****2013 Recommended User Fee Technical Adjustments***

As a result of a continued review of user fees for Municipal Licensing and Standards, as directed by Council as part of the Comprehensive User Fee Review, it is recommended that the following technical adjustment to Municipal Code Chapter 441 be approved:

- 14 user fees that were approved but are not included in Chapter 441;
- 30 user fees where the fee price listed in Chapter 441 were incorrect to the fee price approved by City Council, including user fee prices that need to be rounded by one cent;
- 32 user fees where the fee price listed in Chapter 441 will be adjusted to remove HST;
- 62 user fees that will be discontinued; and,
- 232 user fees with fee description changes.

The above technical changes will not result in any revenue adjustments or new / increased fee rates for MLS in 2013.

*(Please see Appendix 6 (i) User Fees Technical Amendments).*

***Core Service Review and Efficiency Study Implementation Progress***

On September 26, 27, 2011 City Council adopted a report that addressed the results of the detailed Core Service review conducted by KPMG. However, the 2012 Approved Operating Budget for Municipal Licensing and Standards did not include any savings as a result of Council's decisions arising from the Core Service Review. As directed by City Council during the Core Service Review, the Executive Director of Municipal Licensing and Standards was to review, assess and report back on the following matters:

- *Viability of the Dog & Cat Licensing Program and Recommended Options*

**Status:** Licensing revenues have and continue to exceed licensing program costs. Toronto Animal Services (TAS) continues to review potential savings options. These options include administrative streamlining of the licensing program such as electronic billing and bundle billing of multiple pet households. TAS continues to explore options to increase license sales while promoting responsible pet ownership, including the following:

- Chip Truck – Mobile License & Microchip Clinic
- Partnerships – increase license sales
- Benefit Card – rewards programs linked to pet licenses
- Bundle billing of multiple pet households
- Implementation of a late penalty fee for licenses in arrears

- *The Elimination of Animal Pick-Up and Delivery of Owner-Surrendered Animals to Shelters with Emergency Pick-Up Only for Persons Unable To Do So*  
**Status:** Completed, TAS eliminated animal pick-up and delivery of owner-surrendered animals to shelter. Exceptions are for persons unable to do so, which must be authorized by TAS management.
- *Benefits of Licensing Categories and Any Recommended Changes*  
**Status:** The review of licensing categories is underway; a report to the Licensing and Standards Committee is scheduled for 2013.

The KPMG Core Service Review study has also identified opportunities in the following areas:

- *Outsourcing of Some or All of Animal Care and Enforcement Service Delivery*  
**Status:** Completed review; few options exist for outsourcing for the following areas:
  - *Animal Care/Sheltering;*
  - *Enforcement;*
  - *Mobile Response - Sick and Injured Wildlife; and,*
  - *Dead Animal Removal.*

Challenges have been identified including internal and external capacity for service delivery, control of service delivery and service delivery requirements based on MLS being the sole source.

- *Delivery of Services City-Wide Instead of on a District Based Model*  
**Status:** A review of service delivery is underway, MLS has commenced a review of the services currently provided on a district model basis and will report back in 2013.
- *Outsourcing of Waste Diversion Enforcement*  
**Status:** Review completed. Recommendation not enacted. The outsourcing of by-law enforcement activities was found to present numerous legal, privacy and technical challenges, including those related to access to information, access to proprietary systems, and logistical challenges for court preparation and support. Management of an outsourced service provider, including potential for litigation being commenced against the City for actions taken by an outside agency were also identified as concerns. Service delivery logistics and data management would have to be restructured to allow an outside agency access to City information systems including linking to 311.

***Expenditure and Revenue Reductions Approved in 2012 and Impacted Service Levels***

For 2013, various base budget expenditure increases are recommended in order to comply with negotiated labour settlements as well as minor adjustments to reflect requirements for fringe benefit and OMERS expenses and reduced overtime, holiday and progression pay. Funding of \$0.305 million for increased requirements for cell phones and employee training are also recommended. Revenue funding from Toronto Public Health (TPH) is also recommended to be reduced by \$0.151 million in 2013 due to the transfer of responsibility for rabies awareness programs from Toronto Animal Services to TPH. Partially offsetting the expenditure increases, \$0.317 million in revenue is included to reflect the annual inflationary increase to Business License Fees. However, after reviewing the impact of the 2012 approved service level reductions on service level delivery, a zero percent increase over 2012 is not recommended. A base budget increase of \$0.558 million over the 2012 Approved Budget is recommended for 2013. Including the recommended Pilot Vehicle Program, the 2013 Recommended Operating Budget is \$0.634 million or 3.3% over the 2012 Approved Operating Budget for MLS.

The 2012 Base Budget for Municipal Licensing & Standards included \$3.934 million in savings and achieved a reduction target of 18.2% from the 2011 Approved Operating Budget. The Program achieved this decrease through various base budget reductions such as salary, benefit and other expenditure adjustments in order to align budgeted expenditures with historical spending experience as well as savings from service efficiencies of \$2.726 million:

Expenditure savings included savings of \$1.436 million by reducing 16 Municipal Standards Officer (MSO) positions and from the consolidation of District Enforcement from North York location to 45 Strachan during the first quarter of 2012; savings of \$0.417 million as a result of deleting 4 permanent vacant Municipal Standards Officer positions and one position becoming vacant by the end of 2011 in the Waste & Parks Bylaw Enforcement area and savings of \$0.564 million as a result of deleting 5 Animal Care & Control Officer positions in TAS Mobile Response and deleting 1 Supervisor position and 1 Support Assistant A position by the end of 2011 due to the introduction of shifts and contracting out cremation operations.

**Service Level Impact of 2012 Approved Reductions**

The 2012 Approved Reductions have created significant impact on service levels mostly in Property Standards. From the 35 positions deleted in 2012, 25 positions or 71% were from Property Standards. 25 positions were reduced in the Property Standards unit on the basis that District Office Operations could be centralized. This plan contemplated all the district enforcement staff working from at least two locations initially and later from a single location.

With the anticipated staff positions slated for deletion at the end of 2011, it was important to be able to deliver the same level of service in a seamless transition. This would rely on a re-alignment of the unit so that the reduced front line staff and reduction of supervisors could be accommodated in a new structure.

Centralization was seen as a way to facilitate increased supervisory oversight, better work load management and greater productivity. It would allow for the smaller number of supervisors to be more effectively deployed to manage the MLS operation. As detailed in the following areas these service changes were not sustainable.

*Initial Response:*

In 2011, with the launch of the Investigation Support Unit (ISU), there was a need to act decisively to address the anticipated influx of complaints coming via 311. Among the many tasks for the staff of the ISU was the need to ensure the folders (Investigation Requests) created by 311 were assigned to staff who could respond within the published Divisional response time. A dramatic result was achieved in 2011, as response times were reduced by half.

In 2012, the average response times began trending upward again. Despite the efforts to introduce efficiencies into the process such as triage (emergencies and non-emergencies), prompt assignment to staff "at work" and workload coordination by District supervisors, the upward trend continued as a result of a decrease in staff resources.

*Folder Completion:*

In 2012, the average folder completion time increased by 16 days. This increase comes as a result of the reduced staff resources in the front line complement as well as the reduction in supervisory staff.

*Number of Inspections:*

The number of inspections per officer per day has been used as a measure in recent years. A target of a "minimum average of six inspections" was set for all district enforcement staff. With closer workload management, the average number of inspections increased in each of the last two years. That said, the most recent increase is smaller than anticipated and there has been no period where the minimum average has reached the prescribed target across the City.

*Emerging Priorities:*

MLS has implemented a program of proactive audits of Apartment Buildings (MRAB) targeting the inspection of at least 200 buildings each year for the last three years. Further, the enforcement associated with the City's Graffiti Management Plan was launched in 2012. In both cases, these enhanced enforcement services were implemented utilizing existing resources. Twenty MSOs are currently dedicated to these two important programs, severely depleting the resources available to enforce the remaining by-laws.

*Conclusion:*

These services have proven to be high profile initiatives that require dedicated management to be most effective. This draw on resources from front line and supervisory staff has exacerbated the problems and made it more difficult to meet performance targets with reduced resources.

As a result, it is recommended that the base net operating budget for Municipal Licensing & Standards be \$0.558 million or 2.9% over the 2012 Approved Net Operating Budget in order to sustain required service levels. No increase in complement is recommended at this time.

### Pilot Vehicle Program for Investigation Services

Municipal Standards Officers (MSOs) in Investigation Services are currently using their personal vehicles to carry out enforcement activities in the community on a daily basis. The officers are entitled to collect mileage as set out in their job description. Using personal unmarked vehicles is problematic from a daily management perspective and does not provide for high visibility of municipal by-law enforcement. The use of personal vehicles is also a concern from a safety perspective, as the officers' vehicle licence plate can be used by external parties to source their personal data. Further, it impacts the ability of the City to account for their activities, should any safety or health related issues arise. Additionally, because of the use of personal vehicles, the public is often unaware that MSOs are enforcing City by-laws in their neighbourhoods or communities, which has resulted in complaints regarding officers' appearance.

The Executive Director of Municipal Licensing & Standards is reviewing methods to enhance the current service delivery model through the implementation of shifts and the utilization of marked cars which will add visibility, accountability, increase efficiencies and ultimately enhance service delivery. By using marked City vehicles equipped with Global Positioning System (GPS), management will be able to deploy by-law officers more efficiently. Being able to track officers will enhance their safety while at the same time ensure that performance standards are met. The highly visible marked cars will ensure that the community will see by-law officers as enforcement professionals who are fully identifiable by both their uniform and vehicles. The higher visibility will also act as a deterrent to people contemplating breaching municipal by-laws and thereby promote compliance.

It is proposed that a Pilot Program for MSOs be conducted in Scarborough with the Division reporting back in 18-months. The MSOs will be deployed in 20 marked surplus City vehicles at a cost of \$0.077 million net. The following table details the estimated net cost.

Description	Cost \$000s
Equipment – AVL/GPS	8.880
Mileage Savings	(59.200)
IDC Fleet & Fuel	127.020
<b>Total</b>	<b>76.700</b>

#### Assessment of the Pilot program:

The Program has set a number of aggressive targets for service delivery that would be used to determine the effectiveness of the proposed change. These would be examined as a comparison between two District offices that set the benchmark for performance.

In this pilot, the acquired vehicles would be provided to one District Office while a second District Office will serve as a control. The performance targets in each district will be monitored and assessed at the six month mark and then again at twelve months at which point a full analysis will be conducted to assess the success of the Pilot Program. A comparison of the pilot area based upon its past performance will also form a part of the review measures. The following table describes the criteria on which the Pilot Program will be assessed:

<b>Pilot Vehicle Program Assessment Criteria</b>					
<b>Measure</b>	<b>Service Standard</b>	<b>Performance – City Vehicle Scarborough District</b>	<b>Performance – Personal Vehicle North York District</b>	<b>Performance – Scarborough District 2011</b>	<b>Performance – Scarborough District 2012</b>
Time to respond to an emergency complaint	24 Hours (by the next business day)				
Time to respond to a non-emergency complaint	5 Days (of the folder being assigned)				
Number of inspections carried out by each MSO on each day.	Minimum average of six (based upon average of all)				
Time to re-inspect a property after an OTC or NOV has expired.	5 days (after expiry of the OTC or NOV)				
Time to complete/close a folder.	60 days (excluding prosecution and/or large capital matters)				

It is recommended that \$0.077 million be provided for this pilot program, whereby Municipal Standard Officers (MSO) will use marked City cars to perform their duties, to begin in early 2013 and that it include measurable outcomes and benchmarks that will be assessed and reported out for the 2014 budget process.

## Future Year Issues

### User Fee Review

As noted in the Program Findings Appendix to the Comprehensive User Fee Review (January 4, 2012), Municipal Licenses and Standards (ML&S) has 402 user fees that can be grouped into four categories: Business Licenses, Dog & Cat Licenses, Animal Services and Other User Fees that include service charges, Right of Entry permits, registration fees, photocopy and card replacement fees. In 2011, nine user fees were discontinued in areas where the service is no longer offered to the public.

Business License fees recover the cost of providing the service (direct and indirect) based on the Program's internal full cost recovery model. Dog and cat licenses recover the direct cost of providing this service to the public. Animal Services fees recover less than 25% of the annual cost and have not been increased since 1999. All user fee categories need to be reviewed to determine full cost in accordance with the City's User Fee Policy.

All business license fees are subject to automatic inflationary increases. In the case of ML&S, the appropriate blended rate (based on specific inflationary factors for service inputs) has been determined to be 1.68% which will generate additional revenue of \$0.317 million in 2013. There may be opportunities for additional user fees, particularly in the area of graffiti exemptions, natural garden exemptions, noise exemptions and personal services such as tattoo parlours and nail salons.

The Comprehensive User Fee Review recommended that full cost determination and confirmation for all user fees be undertaken and opportunities for new user fees be investigated during 2012 and reported back, as appropriate, through the 2013 Budget process. As this study is still on-going, it is recommended that the Program report back as part the 2014 Budget process on any required adjustments to Municipal Licenses and Standards' user fees.

The plan for 2013 also includes on-going review of all revenues to determine any revenue corrections that may be required. Revenue trends will be monitored during the year and if required, adjustment to the revenue budget will be recommended as part of the 2014 Budget Process.



## Appendix 1

### 2012 Performance

#### 2012 Key Accomplishments

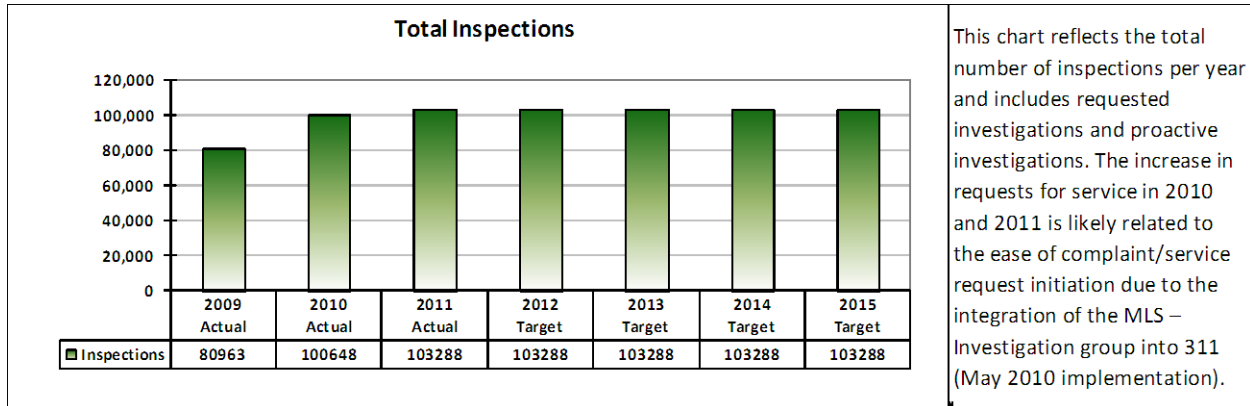
In 2012, Municipal Licensing & Standards achieved the following results:

- ✓ Implemented e-Business model for business license renewals (6,594 transactions/ \$1.729 million in revenue to May 31, 2012 representing 15.7% of all renewals);
- ✓ Introduced on-line look up for vehicle inspection schedules, licensing inspection activity, outstanding invoices, taxicab driver exam results, and drivers' waiting list;
- ✓ Harmonized boulevard café and marketing permit renewal dates with associated business license renewal dates;
- ✓ Re-deployed internal resources to the 70% Waste Diversion Program Unit, with a greater focus on proactive actions. 2,394 apartment buildings were inspected in 2011 and the 2012 target is 2,400 buildings. (greater efficiencies with the dedicated team reduced from 6 staff to 4);
- ✓ Continued audits of apartment buildings and complexes through the MRAB Program with additional efficiencies and a revised building selection process;
- ✓ Continued strategy for collaborative enforcement action with other Divisions and external agencies
- ✓ Sterilized 89 feral cats and 178 owned cats (total 267 cats) to June 8, 2012;
- ✓ Successful collaboration / partnership model with various cat interest groups across the city. Collaboration enhanced in 2012 to add a recovery space for feral cats after surgery; and,
- ✓ Participated in successful negotiations with the College of Veterinarians of Ontario for set up of MASH or mobile spay/neuter clinics (in planning stages)

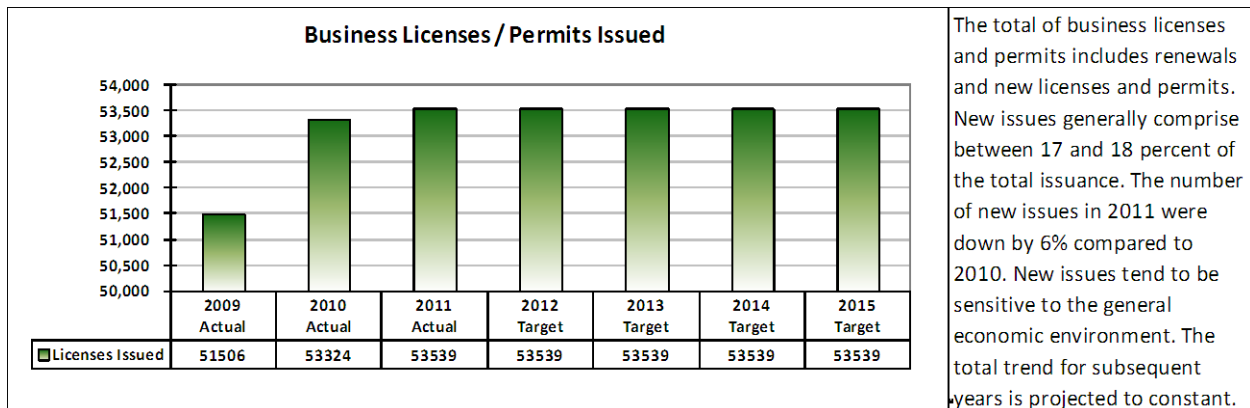
2012 Performance

Service Activity Levels

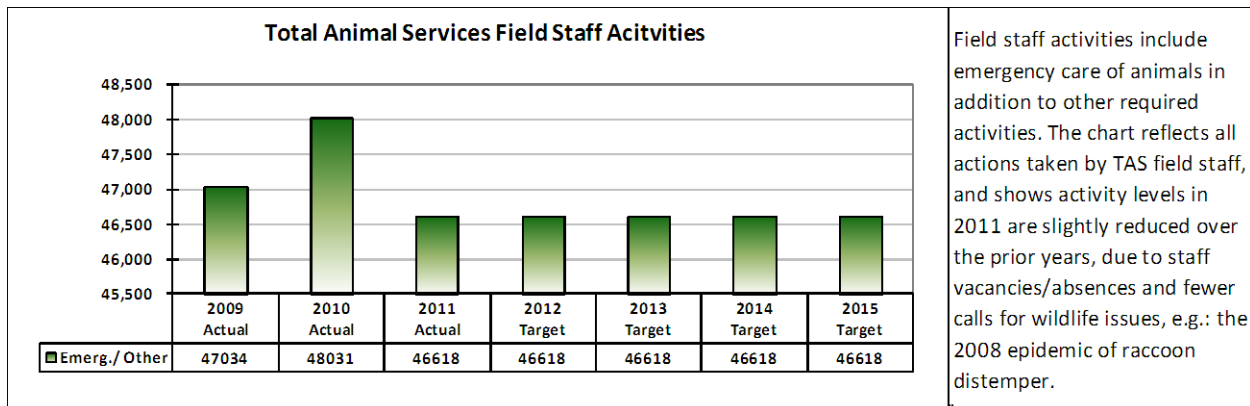
- Annual Number of Inspections- Property Enforcement



- Annual Number of Licenses/Permits- Business Licensing, Enforcement & Permitting

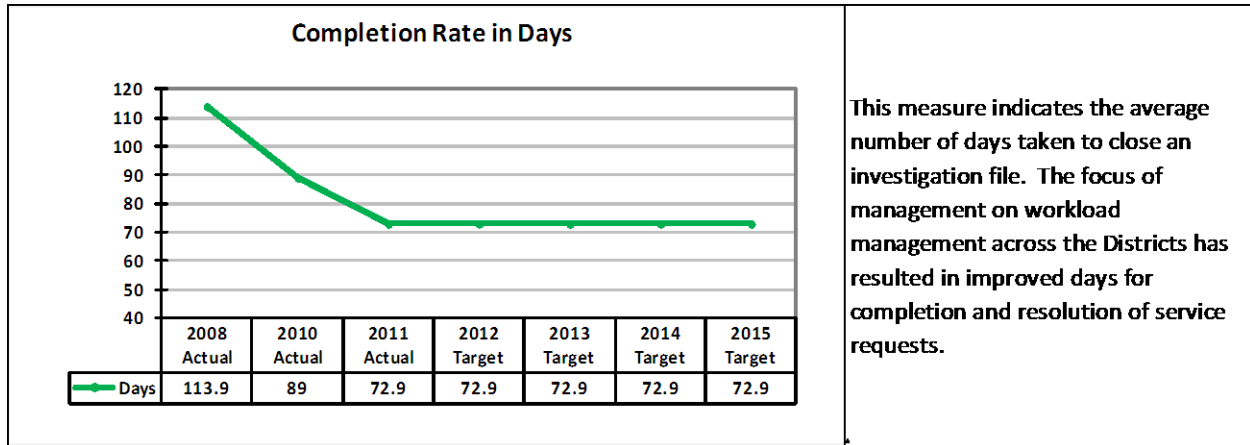


- Annual Number of Activities - Animal Services

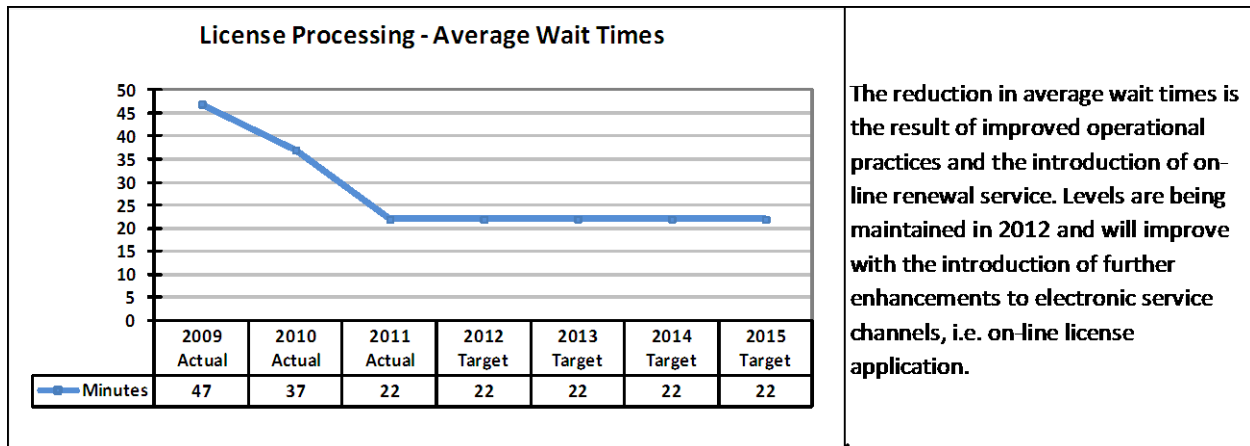


Customer Service Measures

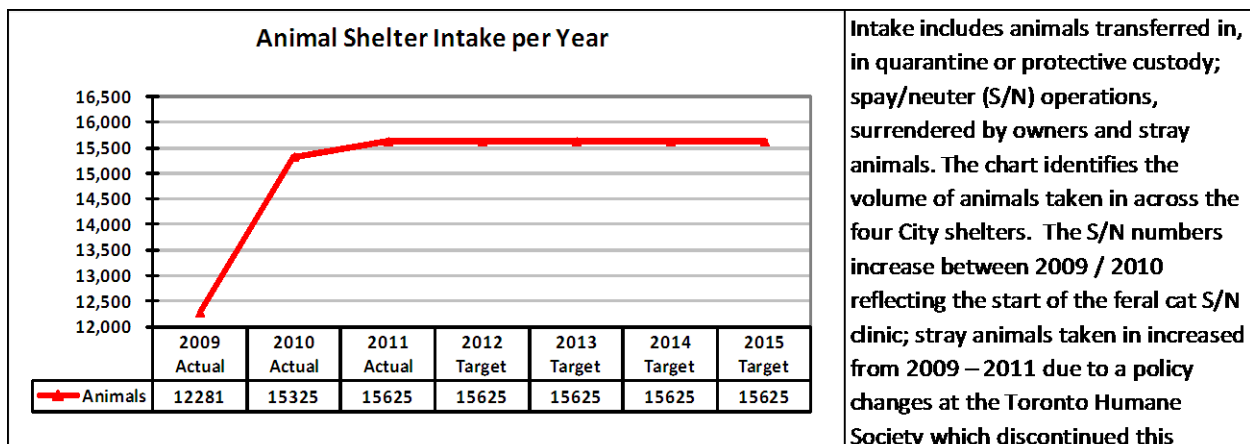
- Days Taken to Complete an Investigation- Property Enforcement



- Wait Times- Business Licensing, Enforcement & Permitting



- Animal Shelter Intake - Animal Services



## 2012 Budget Variance Analysis

### 2012 Budget Variance Review (In \$000s)

(In \$000s)	2010 Actuals	2011 Actuals	2012 Approved Budget	2012 Projected Actuals*	2012 Approved Budget vs Projected Actual Variance	
	\$	\$	\$	\$	\$	%
<b>Gross Expenditures</b>	47,880.1	46,100.3	47,463.4	44,508.5	(2,954.9)	(6.2)
<b>Revenues</b>	26,907.0	26,375.0	28,149.3	26,552.9	(1,596.4)	(5.7)
<b>Net Expenditures</b>	20,973.1	19,725.3	19,314.0	17,955.6	(1,358.4)	(7.0)
<b>Approved Positions</b>	447.6	432.6	452.6	405.0	(47.6)	(10.5)

\* Based on the 3rd Quarter Operating Budget Variance Report.

### 2012 Experience

- The third quarter variance for Municipal Licensing & Standards projects that the Program will be under budget on expenditures by \$2.955 million or 6.2% compared to the 2012 Approved Operating Budget of \$47.464 million by year-end. Projected revenues will be under-realized by \$1.596 million or 5.7% resulting in a year-end net favourable variance of \$1.358 million.
- Year-to-date variances are primarily the result of lower than planned expenditures of \$1.895 million or 7% for salaries and benefits due to staff vacancies. In addition, non-salary accounts were also under-spent by \$1.138 million or 27% mainly due to material & supplies, equipment, contracted services and the postponement of facility maintenance charges which are to be transferred to Facilities Management by year-end. The degree of under expenditure in contracted services will lessen by year-end as on-going work with Animal Services will be charged in the fourth quarter.
- As of September 30th, revenue was \$0.705 million or 3.6% lower than planned primarily due to under-achieved revenue of \$0.237 million for Dog & Cat Licenses, \$0.406 million for Standards Investigation fees and \$0.151 million for Business Licenses. This under-achieved revenue was partially offset by increased revenue of \$0.091 million from Donations to Toronto Animal Services.
- For year-end, MLS is projecting net revenue of 7.1% or \$1.358 million. This is primarily due to savings generated from vacant positions which will be offset by lower than planned general revenues including lower than expected volumes of Dog & Cat Licenses and Business Licenses.

**Impact of 2012 Operating Variance on the 2013 Recommended Budget**

- The year-end projected favourable variance is being primarily driven by continued employee vacancies partially offset by under-achieved revenue. Year-end actual positions should begin to approach the approved level as hiring is on-going in order to sustain service delivery levels. The shortfall in revenues will likely continue to year-end.

The 2013 Recommended Operating Budget has been adjusted to re-align non-staff expenditures with actual costs and staff expenditures with anticipated incremental increases based on a full staff complement. Revenue budgets have been adjusted for inflation, estimated donation growth and service level adjustments but are generally only 1% higher than the 2012 Approved Operating Budget. While the plan is to maintain service delivery levels in 2013, a comprehensive review of user fees and revenue sources will be completed in order to re-align and adjust the revenue estimates in the 2014 Operating Budget for Municipal Licensing & Standards.

## Appendix 2

## 2013 Recommended Operating Budget by Expenditure Category and Key Cost Driver

### Program Summary by Expenditure Category (In \$000s)

Category of Expense	2010	2011	2012	2012	2013	2013 Change from		2014	2015
	Actual	Actual	Budget	Projected Actual	Rec'd Budget	2012 Approved Budget	%		
	\$	\$	\$	\$	\$	\$	%	\$	\$
Salaries and Benefits	38,894.3	37,924.2	38,716.8	36,949.9	39,254.5	537.6	1.4%	39,956.3	40,852.4
Materials and Supplies	1,066.8	703.6	1,220.0	970.9	1,211.5	(8.5)	(0.7%)	1,211.5	1,211.5
Equipment	192.9	57.5	214.6	42.0	301.5	86.9	40.5%	301.5	301.5
Services & Rents	1,737.1	1,765.8	1,775.6	1,387.2	1,866.0	90.4	5.1%	1,866.0	1,866.0
Contributions to Capital							n/a		
Contributions to Reserve/Res Funds	716.2	725.7	729.0	729.0	848.2	119.2	16.4%	848.2	848.2
Other Expenditures	389.7	236.1	208.0	103.6	194.0	(14.0)	(6.7%)	194.0	194.0
Interdivisional Charges	4,883.1	4,687.4	4,599.4	4,325.9	4,737.9	138.5	3.0%	4,737.9	4,737.9
<b>TOTAL GROSS EXPENDITURES</b>	<b>47,880.1</b>	<b>46,100.3</b>	<b>47,463.4</b>	<b>44,508.5</b>	<b>48,413.5</b>	<b>950.1</b>	<b>2.0%</b>	<b>49,115.4</b>	<b>50,011.5</b>
Interdivisional Recoveries	1,184.5	1,188.9	1,595.1	1,590.9	1,494.1	(101.0)	(6.3%)	1,494.1	1,494.1
Provincial Subsidies							n/a		
Federal Subsidies							n/a		
Other Subsidies							n/a		
User Fees & Donations	2,913.4	2,438.7	3,171.1	1,960.1	3,271.1	100.0	3.2%	3,271.1	3,271.1
Transfers from Capital Fund	186.4	119.1					n/a		
Contribution from Reserve Funds							n/a		
Contribution from Reserve							n/a		
Sundry Revenues	22,622.7	22,628.3	23,383.2	23,001.9	23,700.1	316.9	1.4%	24,065.8	24,544.2
<b>TOTAL REVENUE</b>	<b>26,907.0</b>	<b>26,375.0</b>	<b>28,149.4</b>	<b>26,552.9</b>	<b>28,465.2</b>	<b>315.8</b>	<b>1.1%</b>	<b>28,830.9</b>	<b>29,309.3</b>
<b>TOTAL NET EXPENDITURES</b>	<b>20,973.1</b>	<b>19,725.3</b>	<b>19,314.0</b>	<b>17,955.6</b>	<b>19,948.3</b>	<b>634.3</b>	<b>3.3%</b>	<b>20,284.4</b>	<b>20,702.2</b>
<b>APPROVED POSITIONS</b>	<b>447.6</b>	<b>432.6</b>	<b>452.6</b>	<b>405.0</b>	<b>452.6</b>			<b>452.6</b>	<b>452.6</b>

### 2013 Key Cost Drivers

- Salaries & Benefits: Increases to Salary and Benefits are driven by cost of living allowance (COLA) and union step and non-union progression pay increases. The 2013 Recommended Operating Budget and 2014/15 Outlooks include the negotiated contract amounts reflecting wage increases of 0.5%, 1.75% and 2.25% respectively.

- **Equipment:** Increases to Equipment in 2013 are primarily driven by increased medical and laboratory requirements of \$0.144 million partially offset by other equipment reductions of \$0.065 million. The 2013 Equipment expenditures also include reductions of \$0.018 million resulting from line-by-line review of non-payroll expenditures and aligning the 2013 budget to the 2012 actual experience.
- **Services & Rents:** The 2013 Services & Rents expenditures are above the 2012 approved expenditures by \$0.094 million reflecting an increase of \$0.253 million from the proposed increased provision for cellular phones/data plans partially offset by \$0.159 million as a result of line-by-line review.
- **Contributions to Reserve/Reserve Funds:** The \$0.119 million or 16% increase for reserve contributions is for increasing the contribution to the vehicle reserve to \$0.591 million in 2013 in order to support the replacement of corporate fleet vehicles.
- **Interdivisional Recoveries:** Interdivisional recoveries in 2010 increased significantly with the establishment of greater recoveries from Solid Waste Management Service for bylaw enforcement of the City's 70% Waste Diversion Program. In 2013, recoveries are being reduced by the loss of funding of \$0.151 million for Rabies Education and Control. The responsibility for the initiative will reside with Toronto Public Health.
- **User Fees and Donations:** 2013 User Fees and Donations are above the 2012 approved amounts by \$0.100 million due to the increase in donations to the Toronto Animal Services Donation Program. When comparing the 2013 recommended budget to the 2012 projected actuals a difference of \$1.3 million in under-achieved revenue is apparent. It is recommended that, as part of the 2014 Budget process, the Program review and consider re-alignment of the revenue budget if required according to actual experience and required service delivery levels.
- **Sundry Revenues:** The increase of \$0.317 million in 2013 and similar increases in 2014/2015 are indicative of adjusting Business License Fees for inflation.

The 2013 Recommended Operating Budget for ML&S provides funding for the following:

*Economic Factors*

- Union staff step increases as staff are moved through wage grades and Progression Pay for non-union staff requires an increase of \$0.166 million;
- Cost of living (COLA) and fringe benefit increases for union staff based on the recent contract settlement of 0.5% result in additional funding of \$0.164 million in 2013;

*Other Base Changes*

- Salary and Benefits adjustments inclusive of OMERS increases, adjustment for staffing, overtime, statutory holiday pay and progression pay adjustments require additional funding of \$0.208 million in 2013;
- Various non-labour cost adjustments including training and development, fleet maintenance and fuel, cellular phones/data plans, provision for the 2013 Donation Program

for Toronto Animal Services and decreased non-staff costs based on experience (line by line review) result in additional funding requirements for 2013 of \$0.778 million.

*Enhanced Service Priorities*

- The Pilot Vehicle Program for Investigative Staff for \$0.077 million to provide 20 surplus vehicles for an 18 month pilot to improve efficiency and employee safety. The cost includes retrofitting the cars with GPS systems, maintenance and fuel and a savings in employees charging kilometrage.



**Appendix 4**  
**Summary of 2013 Recommended New**  
**/Enhanced Service Priority Actions**



## 2013 Operating Budget - Recommended New and Enhanced Services Summary of Administrative Review

TYPE	PRIORITY	<b>CITIZEN FOCUSED SERVICES "B"</b> <b>Municipal Licensing and Standards</b>	Recommended Adjustments				2014 Net Incremental Outlook (\$000s)	2015 Net Incremental Outlook (\$000s)
			Change in Gross Expenditure (\$000s)	Change in Revenue (\$000s)	Net Change (\$000s)	Change in Approved Positions		
N2	5	<b>Pilot Program for Staff Vehicles</b> Service / Activity: Investigations / N/A <b>Description:</b> Municipal Standards Officers in Investigation Services are currently using their personal vehicles to carry-out enforcement activities in the community on a daily basis. Using personal unmarked vehicles does not provide for a high visibility of municipal bylaw officers. This is also a safety issue as when using personal vehicles, personal data may be sourced through license plate numbers. In addition, officers' safety may be at risk because they currently cannot be located by management in a personal vehicle.  The proposal is to provide 20 surplus vehicles (cars) for bylaw enforcement staff for an 18 month pilot program.  The estimated cost of \$0.077 million includes provision for fleet maintenance and fuel for \$0.127 million, Global Positioning System (GPS) for all vehicles for \$0.009 million and offsetting savings of \$0.059 million in kilometrage charges for 2013 as officers currently collect mileage reimbursements if personal vehicles are utilized for enforcement activities. <b>Service Level Change:</b> No immediate service level change. Service performance indicators will be reviewed in 2014. This pilot program should enhance the current service delivery model through the implementation of shifts and the utilization of marked cars which will add visibility, accountability, increased efficiency and ultimately enhance service delivery. By using City owned marked cars equipped with Global Positioning System (GPS) management will be able to deploy by-law enforcement more efficiently, ensuring performance standards are met and enhancing efficiencies and accountability. <b>ADMIN:</b> Recommended	76.7	0.0	76.7	0.0	0.0	0.0
<b>Total Recommended New/Enhanced:</b>			<b>76.7</b>	<b>0.0</b>	<b>76.7</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

### Category Legend - Type

- N1 - Enhanced Services - Operating Impact of 2013 Capital
- N2 - Enhanced Services - Service Expansion
- N3 - New Service - Operating Impact of 2013 Capital
- N4 - New Services
- N5 - New Revenues
- N6 - New User Fee Revenue

## Appendix 5

**Inflows / Outflows to / from Reserves & Reserve Funds  
(In \$000s)**

**Program Specific Reserve/Reserve Funds**

Reserve / Reserve Fund Name (In \$000s)	Reserve / Reserve Fund Number	Description	Projected Balance as of December 31, 2012	2013	2014	2015
			\$		\$	\$
MLS Vehicle & Equipment Replacement Reserve	XQ1202	Projected Beginning Balance	806.7	632.2	632.2	263.4
		Proposed Withdrawals (-)	(646.5)	(959.0)	(960.0)	(330.0)
		Contributions (+)	472.0	591.2	591.2	591.2
<b>Balance at Year-End</b>			<b>632.2</b>	<b>264.4</b>	<b>263.4</b>	<b>524.6</b>

**Corporate Reserve / Reserve Funds**

Reserve / Reserve Fund Name (In \$000s)	Reserve / Reserve Fund Number	Projected Balance as of December 31, 2012 *	Proposed Withdrawals (-) / Contributions (+)		
			2013	2014	2015
			\$	\$	\$
Insurance Reserve Fund	XR1010	70,020.9	257.0	257.0	257.0
<b>Total Reserve / Reserve Fund Draws / Contributions</b>			<b>257.0</b>	<b>257.0</b>	<b>257.0</b>

**Appendix 6**  
**2013 Recommended User Fee Changes**

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
181	BODY RUB PARLOUR (B38) Application Fee	Business Licensing & Enforcement	Application fee: Body Rub Parlour licence - Owner/Operator	Description Change to align with operational requirements
182	BODY RUB PARLOUR (B38) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Body Rub Parlour licence - Owner/Operator	Description Change to align with operational requirements
183	BOWLING HOUSE (B39) Application Fee	Business Licensing & Enforcement	Application fee: Bowling House licence	Description Change to align with operational requirements
184	BOWLING HOUSE (B39) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Bowling House licence	Description Change to align with operational requirements
185	BOATS FOR HIRE (B40) Application Fee	Business Licensing & Enforcement	Application fee: Boats For Hire licence	Description Change to align with operational requirements
186	BOATS FOR HIRE (B40) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Boats For Hire licence	Description Change to align with operational requirements
187	CARNIVAL (B43) Application Fee	Business Licensing & Enforcement	Application fee: Carnival licence	Description Change to align with operational requirements
188	CARNIVAL (B43) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Carnival licence	Description Change to align with operational requirements
189	CIRCUS (B44) Application Fee	Business Licensing & Enforcement	Application fee: Circus licence	Description Change to align with operational requirements
190	CIRCUS (B44) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Circus licence	Description Change to align with operational requirements
191	SMOKE SHOP (B45) Application Fee	Business Licensing & Enforcement	Application fee: Smoke Shop licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
192	SMOKE SHOP (B45) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Smoke Shop licence	Description Change to align with operational requirements
193	RETAIL STORE (FOOD) (B50) Application Fee	Business Licensing & Enforcement	Application fee: Retail Store (Food) licence	Description Change to align with operational requirements
194	RETAIL STORE (FOOD) (B50) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Retail Store (Food) licence	Description Change to align with operational requirements
195	HAIR SALON (B56) Application Fee	Business Licensing & Enforcement	Application fee: Hair Salon licence	Description Change to align with operational requirements
196	HAIR SALON (B56) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Hair Salon licence	Description Change to align with operational requirements
197	LAUNDRY (B57) Application Fee	Business Licensing & Enforcement	Application fee: Laundry licence	Description Change to align with operational requirements
198	LAUNDRY (B57) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Laundry licence	Description Change to align with operational requirements
199	MOTOR VEHICLE RACING (B60) Application Fee	Business Licensing & Enforcement	Application fee: Motor Vehicle Racing licence	Description Change to align with operational requirements
200	MOTOR VEHICLE RACING (B60) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Motor Vehicle Racing licence	Description Change to align with operational requirements
201	THEATRE (B61) Application Fee	Business Licensing & Enforcement	Application fee: Theatre licence	Description Change to align with operational requirements
202	THEATRE (B61) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Theatre licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
203	PRECIOUS METAL SHOP (B62) Application Fee	Business Licensing & Enforcement	Application fee: Precious Metal Shop licence	Description Change to align with operational requirements
204	PRECIOUS METAL SHOP (B62) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Precious Metal Shop licence	Description Change to align with operational requirements
205	PAWN SHOP (B63) Application Fee	Business Licensing & Enforcement	Application fee: Pawn Shop licence	Description Change to align with operational requirements
206	PAWN SHOP (B63) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Pawn Shop licence	Description Change to align with operational requirements
207	PET SHOP (B64) Application Fee	Business Licensing & Enforcement	Application fee: Pet Shop licence	Description Change to align with operational requirements
208	PET SHOP (B64) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Pet Shop licence	Description Change to align with operational requirements
209	BATH HOUSE (B67) Application Fee	Business Licensing & Enforcement	Application fee: Bath House licence	Description Change to align with operational requirements
210	BATH HOUSE (B67) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Bath House licence	Description Change to align with operational requirements
211	PUBLIC GARAGE (B68) Application Fee	Business Licensing & Enforcement	Application fee: Public Garage licence	Description Change to align with operational requirements
212	PUBLIC GARAGE (B68) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Public Garage licence	Description Change to align with operational requirements
215	PUBLIC HALL (B70) Application Fee	Business Licensing & Enforcement	Application fee: Public Hall licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
216	PUBLIC HALL (B70) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Public Hall licence	Description Change to align with operational requirements
217	EATING ESTABLISHMENT (B71) Application Fee	Business Licensing & Enforcement	Application fee: Eating Establishment licence	Description Change to align with operational requirements
218	EATING ESTABLISHMENT (B71) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Eating Establishment licence	Description Change to align with operational requirements
219	SECOND HAND DEALER (B72) Application Fee	Business Licensing & Enforcement	Application fee: Second Hand Dealer licence	Description Change to align with operational requirements
220	SECOND HAND DEALER (B72) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Second Hand Dealer licence	Description Change to align with operational requirements
221	SECOND HAND SHOP (B73) Application Fee	Business Licensing & Enforcement	Application fee: Second Hand Shop licence	Description Change to align with operational requirements
222	SECOND HAND SHOP (B73) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Second Hand Shop licence	Description Change to align with operational requirements
223	SECOND HAND SALVAGE YARD (B74) Application Fee	Business Licensing & Enforcement	Application fee: Second Hand Salvage Yard licence	Description Change to align with operational requirements
224	SECOND HAND SALVAGE YARD (B74) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Second Hand Salvage Yard licence	Description Change to align with operational requirements
225	SECOND HAND SALVAGE SHOP (B75) Application Fee	Business Licensing & Enforcement	Application fee: Second Hand Salvage Shop licence	Description Change to align with operational requirements
226	SECOND HAND SALVAGE SHOP (B75) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Second Hand Salvage Shop licence	Description Change to align with operational requirements



## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
229	SWIMMING POOL (B80) Application Fee	Business Licensing & Enforcement	Application fee: Swimming Pool licence	Description Change to align with operational requirements
230	SWIMMING POOL (B80) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Swimming Pool licence	Description Change to align with operational requirements
231	SPECIAL SALE (B89) Application Fee	Business Licensing & Enforcement	Application fee: Special Sale licence	Description Change to align with operational requirements
232	SPECIAL SALE (B89) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Special Sale licence	Description Change to align with operational requirements
233	CLOTHING DROP BOX OPERATOR (B90) Application Fee	Business Licensing & Enforcement	Application fee: Clothing Drop Box Operator licence	Description Change to align with operational requirements
234	CLOTHING DROP BOX OPERATOR (B90) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Clothing Drop Box Operator licence	Description Change to align with operational requirements
235	ENTERTAINMENT ESTABLISHMENT/NIGHTCLUB (B97) Application Fee	Business Licensing & Enforcement	Application fee: Entertainment Establishment/Nightclub licence	Description Change to align with operational requirements
236	ENTERTAINMENT ESTABLISHMENT/NIGHTCLUB (B97) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Entertainment Establishment/Nightclub licence	Description Change to align with operational requirements
237	TAXICAB DRIVER (D01) Application Fee	Business Licensing & Enforcement	Application fee: Taxicab Driver licence	Description Change to align with operational requirements
238	TAXICAB DRIVER (D01) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Taxicab Driver licence	Description Change to align with operational requirements
239	LIMOUSINE DRIVER (D05) Application Fee	Business Licensing & Enforcement	Application fee: Limousine Driver licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
240	LIMOUSINE DRIVER (D05) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Limousine Driver licence	Description Change to align with operational requirements
241	TOW TRUCK DRIVER (D09) Application Fee	Business Licensing & Enforcement	Application fee: Tow Truck Driver licence	Description Change to align with operational requirements
242	TOW TRUCK DRIVER (D09) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Tow Truck Driver licence	Description Change to align with operational requirements
243	DRIVING INSTRUCTOR (D) (D11) Application Fee	Business Licensing & Enforcement	Application fee: Driving Instructor licence - without vehicle	Description Change to align with operational requirements
244	DRIVING INSTRUCTOR (D) (D11) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Driving Instructor licence - without vehicle	Description Change to align with operational requirements
245	REFRESHMENT VEHICLE DRIVER (D13) Application Fee	Business Licensing & Enforcement	Application fee: Refreshment Vehicle Driver licence	Description Change to align with operational requirements
246	REFRESHMENT VEHICLE DRIVER (D13) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Refreshment Vehicle Driver licence	Description Change to align with operational requirements
247	SCHOOL BUS DRIVER (D16) Application Fee	Business Licensing & Enforcement	Application fee: School Bus Driver licence	Description Change to align with operational requirements
248	SCHOOL BUS DRIVER (D16) Renewal Fee	Business Licensing & Enforcement	Renewal fee: School Bus Driver licence	Description Change to align with operational requirements
249	PEDICAB DRIVER (D18) Application Fee	Business Licensing & Enforcement	Application fee: Pedicab Driver licence	Description Change to align with operational requirements
250	PEDICAB DRIVER (D18) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Pedicab Driver licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
251	HORSE DRAWN VEHICLE DRIVER (D26) Application Fee	Business Licensing & Enforcement	Application fee: Horse Drawn Vehicle Driver licence	Description Change to align with operational requirements
252	HORSE DRAWN VEHICLE DRIVER (D26) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Horse Drawn Vehicle Driver licence	Description Change to align with operational requirements
253	RIGHT OF ENTRY (LOW IMPACT) (P75) Application Fee	Business Licensing & Enforcement	Application fee: Right of Entry permit - Low Impact	Description Change to align with operational requirements
254	RIGHT OF ENTRY (LOW IMPACT) (P75) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Right of Entry permit - Low Impact	Description Change to align with operational requirements
255	RIGHT OF ENTRY (HIGH IMPACT) (P76) Application Fee	Business Licensing & Enforcement	Application fee: Right of Entry permit - High Impact	Description Change to align with operational requirements
256	RIGHT OF ENTRY (HIGH IMPACT) (P76) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Right of Entry permit - High Impact	Description Change to align with operational requirements
267	CLOTHING DROP BOX LOCATION PERMIT (P90) Application Fee	Business Licensing & Enforcement	Annual fee: Clothing Drop Box location endorsement	Description Change to align with operational requirements
268	CLOTHING DROP BOX LOCATION PERMIT (P90) Renewal Fee	Business Licensing & Enforcement	Amendment fee: Clothing Drop Box licence	Description Change to align with operational requirements
269	BUSKER (R40) Application Fee	Right of Way Permitting & Enforcement	Application Fee: Busker permit	Description Change to align with operational requirements
271	CHALK ARTIST (R41) Application Fee	Right of Way Permitting & Enforcement	Application fee: Sidewalk Artist permit	Description Change to align with operational requirements
273	PORTRAIT ARTIST (R42) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Portrait Artist permit	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
275	SIDEWALK VENDING (R53) Application Fee	Right of Way Permitting & Enforcement	Application fee: Sidewalk Vending permit	Description Change to align with operational requirements
277	CURBLANE VENDING (R55) Application Fee	Right of Way Permitting & Enforcement	Application fee: Curblane Vending permit	Description Change to align with operational requirements
279	BOULEVARD CAFE (R57) Application Fee	Right of Way Permitting & Enforcement	Application fee: Boulevard Café permit	Description Change to align with operational requirements
281	BOULEVARD MARKETING (R59) Application Fee	Right of Way Permitting & Enforcement	Application fee: Boulevard Marketing permit	Description Change to align with operational requirements
283	Same Owner Adding - Req. For Fee Table (S00) Application Fee	Business Licensing & Enforcement	Licence amendment at any time other than renewal	Description Change to align with operational requirements
285	Ambassador Taxi Owner - Req. For Fees (S01) Application Fee	Business Licensing & Enforcement	Application fee: Ambassador Taxicab Owner licence	Description Change to align with operational requirements
286	Ambassador Taxi Owner - Req. For Fees (S01) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Ambassador Taxicab Owner licence	Description Change to align with operational requirements
287	Accessible Taxi Owner - Req. For Fees (S02) Application Fee	Business Licensing & Enforcement	Application fee: Accessible Taxicab Owner licence	Description Change to align with operational requirements
288	Accessible Taxi Owner - Req. For Fees (S02) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Accessible Taxicab Owner licence	Description Change to align with operational requirements
291	AEP Owner Or Operator - Req. For Fees (S05) Application Fee	Business Licensing & Enforcement	Application fee: Adult Entertainment Parlour licence - Owner or Operator	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
292	AEP Owner Or Operator - Req. For Fees (S05) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Adult Entertainment Parlour licence - Owner or Operator	Description Change to align with operational requirements
293	Estate, Indiv. -> Corp. - Req. For Fees (S06) Application Fee	Business Licensing & Enforcement	Application fee: Standard Taxicab Owner licence - Estate (base fee)	Description Change to align with operational requirements
295	BR Owner Or Operator - Req. For Fees (S07) Application Fee	Business Licensing & Enforcement	Application fee: Body Rub Parlour licence - Owner or Operator	Description Change to align with operational requirements
296	BR Owner Or Operator - Req. For Fees (S07) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Body Rub Parlour licence - Owner or Operator	Description Change to align with operational requirements
299	Limousine Estate (S10) Application Fee	Business Licensing & Enforcement	Application fee: Limousine Owner licence - Estate (base fee)	Description Change to align with operational requirements
301	Boulevard Cafe Area/Rate 1 (S11) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - Area 2	Description Change to align with operational requirements
303	Boulevard Cafe Area/Rate 2 (S12) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - Area 1	Description Change to align with operational requirements
305	Boulevard Cafe Area/Rate 3 (S13) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - Area 3	Description Change to align with operational requirements
307	Boulevard Cafe East York (S14) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - East York	Description Change to align with operational requirements
310	Canopy/Awning/Enclosure (S16) Renewal Fee	Right of Way Permitting & Enforcement	Annual fee: Awning or Temporary Marketing Enclosure permit	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
311	Boulevard Marketing Area/Rate 1 (S21) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - Area 2	Description Change to align with operational requirements
313	Boulevard Marketing Area/Rate 2 (S22) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - Area 1	Description Change to align with operational requirements
315	Boulevard Marketing Area/Rate 3 (S23) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - Area 3	Description Change to align with operational requirements
317	Boulevard Marketing East York (S24) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - East York	Description Change to align with operational requirements
319	SIDEWALK V.(CITY) - ICE CREAM & FLOWERS (S31) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Toronto) permit - Ice Cream & Flowers	Description Change to align with operational requirements
321	SIDEWALK V.(CITY) - FOOD & NON-FOOD (S32) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Toronto) permit - Food & Non-Food	Description Change to align with operational requirements
323	SIDEWALK V.(METRO) - ICE CREAM & FLOWERS (S33) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Metro) permit - Ice Cream & Flowers	Description Change to align with operational requirements
325	SIDEWALK V.(METRO) - FOOD & NON-FOOD (S34) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Metro) permit - Food & Non-Food	Description Change to align with operational requirements
327	CURBLANE V.(CITY) - ICE CREAM & FLOWERS (S51) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Toronto) permit - Ice Cream & Flowers	Description Change to align with operational requirements
329	CURBLANE V.(CITY) - FOOD & NON-FOOD (S52) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Toronto) permit - Food & Non-Food	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
331	CURBLANE V.(METRO) - ICE CREAM & FLOWERS (S53) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Metro) permit - Ice Cream & Flowers	Description Change to align with operational requirements
333	CURBLANE V.(METRO) - FOOD & NON-FOOD (S54) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Metro) permit - Food & Non-Food	Description Change to align with operational requirements
335	REFRESHMENT VEHICLE ASSISTANT (T14) Application Fee	Business Licensing & Enforcement	Application fee: Refreshment Vehicle Assistant licence	Description Change to align with operational requirements
336	REFRESHMENT VEHICLE ASSISTANT (T14) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Refreshment Vehicle Assistant licence	Description Change to align with operational requirements
337	PEDLAR ASSISTANT (T22) Application Fee	Business Licensing & Enforcement	Application fee: Pedlar Assistant licence	Description Change to align with operational requirements
338	PEDLAR ASSISTANT (T22) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Pedlar Assistant licence	Description Change to align with operational requirements
339	HAWKER PEDLAR ON FOOT (T23) Application Fee	Business Licensing & Enforcement	Application fee: Hawker Pedlar on Foot licence	Description Change to align with operational requirements
340	HAWKER PEDLAR ON FOOT (T23) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Hawker Pedlar on Foot licence	Description Change to align with operational requirements
341	TRANSIENT TRADER (T27) Application Fee	Business Licensing & Enforcement	Application fee: Transient Trader licence	Description Change to align with operational requirements
342	TRANSIENT TRADER (T27) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Transient Trader licence	Description Change to align with operational requirements
343	HOLISTIC PRACTITIONER (T30) Application Fee	Business Licensing & Enforcement	Application fee: Holistic Practitioner licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
344	HOLISTIC PRACTITIONER (T30) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Holistic Practitioner licence	Description Change to align with operational requirements
345	INSULATION INSTALLER (T37) Application Fee	Business Licensing & Enforcement	Application fee: Insulation Installer licence	Description Change to align with operational requirements
346	INSULATION INSTALLER (T37) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Insulation Installer licence	Description Change to align with operational requirements
347	BODY RUBBER (T38) Application Fee	Business Licensing & Enforcement	Application fee: Body Rubber licence	Description Change to align with operational requirements
348	BODY RUBBER (T38) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Body Rubber licence	Description Change to align with operational requirements
349	BURLESQUE ENTERTAINER (T77) Application Fee	Business Licensing & Enforcement	Application fee: Burlesque Entertainer licence	Description Change to align with operational requirements
350	BURLESQUE ENTERTAINER (T77) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Burlesque Entertainer licence	Description Change to align with operational requirements
351	BUILDING CLEANER (T81) Application Fee	Business Licensing & Enforcement	Application fee: Building Cleaner licence	Description Change to align with operational requirements
352	BUILDING CLEANER (T81) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Building Cleaner licence	Description Change to align with operational requirements
353	ADVERTISING (T82) Application Fee	Business Licensing & Enforcement	Application fee: Advertising licence	Description Change to align with operational requirements
354	ADVERTISING (T82) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Advertising licence	Description Change to align with operational requirements



## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
355	AUCTIONEER (T83) Application Fee	Business Licensing & Enforcement	Application fee: Auctioneer licence	Description Change to align with operational requirements
356	AUCTIONEER (T83) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Auctioneer licence	Description Change to align with operational requirements
357	BILL DISTRIBUTOR (T84) Application Fee	Business Licensing & Enforcement	Application fee: Bill Distributor licence	Description Change to align with operational requirements
358	BILL DISTRIBUTOR (T84) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Bill Distributor licence	Description Change to align with operational requirements
359	BUILDING RENOVATOR (T85) Application Fee	Business Licensing & Enforcement	Application fee: Building Renovator licence	Description Change to align with operational requirements
360	BUILDING RENOVATOR (T85) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Building Renovator licence	Description Change to align with operational requirements
361	CHIMNEY REPAIRMAN (T86) Application Fee	Business Licensing & Enforcement	Application fee: Chimney Repairman licence	Description Change to align with operational requirements
362	CHIMNEY REPAIRMAN (T86) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Chimney Repairman licence	Description Change to align with operational requirements
363	DRAIN CONTRACTOR (T87) Application Fee	Business Licensing & Enforcement	Application fee: Drain Contractor licence	Description Change to align with operational requirements
364	DRAIN CONTRACTOR (T87) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Drain Contractor licence	Description Change to align with operational requirements
365	DRAIN LAYER (T88) Application Fee	Business Licensing & Enforcement	Application fee: Drain Layer licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
366	DRAIN LAYER (T88) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Drain Layer licence	Description Change to align with operational requirements
367	HEATING CONTRACTOR (T91) Application Fee	Business Licensing & Enforcement	Application fee: Heating Contractor licence	Description Change to align with operational requirements
368	HEATING CONTRACTOR (T91) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Heating Contractor licence	Description Change to align with operational requirements
369	PLUMBING & HEATING CONTRACTOR (T92) Application Fee	Business Licensing & Enforcement	Application fee: Plumbing & Heating Contractor licence	Description Change to align with operational requirements
370	PLUMBING & HEATING CONTRACTOR (T92) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Plumbing & Heating Contractor licence	Description Change to align with operational requirements
371	DRIVEWAY PAVING CONTRACTOR (T93) Application Fee	Business Licensing & Enforcement	Application fee: Driveway Paving Contractor licence	Description Change to align with operational requirements
372	DRIVEWAY PAVING CONTRACTOR (T93) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Driveway Paving Contractor licence	Description Change to align with operational requirements
373	PLUMBING CONTRACTOR (T94) Application Fee	Business Licensing & Enforcement	Application fee: Plumbing Contractor licence	Description Change to align with operational requirements
374	PLUMBING CONTRACTOR (T94) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Plumbing Contractor licence	Description Change to align with operational requirements
375	MASTER PLUMBER (T95) Application Fee	Business Licensing & Enforcement	Application fee: Master Plumber licence	Description Change to align with operational requirements
376	MASTER PLUMBER (T95) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Master Plumber licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
377	MASTER HEATING INSTALLER (T96) Application Fee	Business Licensing & Enforcement	Application fee: Master Heating Installer licence	Description Change to align with operational requirements
378	MASTER HEATING INSTALLER (T96) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Master Heating Installer licence	Description Change to align with operational requirements
379	TAXICAB OWNER (V02) Application Fee	Business Licensing & Enforcement	Application fee: Standard Taxicab Owner licence	Description Change to align with operational requirements
380	TAXICAB OWNER (V02) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Standard Taxicab Owner licence	Description Change to align with operational requirements
381	LIMOUSINE OWNER (V04) Application Fee	Business Licensing & Enforcement	Application fee: Limousine Owner licence	Description Change to align with operational requirements
382	LIMOUSINE OWNER (V04) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Limousine Owner licence	Description Change to align with operational requirements
383	TOW TRUCK OWNER (V10) Application Fee	Business Licensing & Enforcement	Application fee: Tow Truck Owner licence	Description Change to align with operational requirements
384	TOW TRUCK OWNER (V10) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Tow Truck Owner licence	Description Change to align with operational requirements
385	DRIVING INSTRUCTOR (V) (V11) Application Fee	Business Licensing & Enforcement	Application fee: Driving Instructor licence - with vehicle	Description Change to align with operational requirements
386	DRIVING INSTRUCTOR (V) (V11) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Driving Instructor licence - with vehicle	Description Change to align with operational requirements
387	DRIVING SCHOOL OPERATOR (V) (V12) Application Fee	Business Licensing & Enforcement	Application fee: Driving School Operator licence - with vehicle	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
388	DRIVING SCHOOL OPERATOR (V) (V12) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Driving School Operator licence - with vehicle	Description Change to align with operational requirements
389	MOTORIZED REFRESHMENT VEHICLE OWNER (V15) Application Fee	Business Licensing & Enforcement	Application fee: Refreshment Vehicle Owner licence - motorized vehicle	Description Change to align with operational requirements
390	MOTORIZED REFRESHMENT VEHICLE OWNER (V15) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Refreshment Vehicle Owner licence - motorized vehicle	Description Change to align with operational requirements
391	PEDICAB OWNER (V17) Application Fee	Business Licensing & Enforcement	Application fee: Pedicab Owner licence	Description Change to align with operational requirements
392	PEDICAB OWNER (V17) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Pedicab Owner licence	Description Change to align with operational requirements
393	HAWKER PEDLAR WITH MOTOR VEHICLE (V22) Application Fee	Business Licensing & Enforcement	Application fee: Hawker/Pedlar licence - with motor vehicle	Description Change to align with operational requirements
394	HAWKER PEDLAR WITH MOTOR VEHICLE (V22) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Hawker/Pedlar licence - with motor vehicle	Description Change to align with operational requirements
395	HAWKER PEDLAR WITH PUSH CART (V23) Application Fee	Business Licensing & Enforcement	Application fee: Hawker/Pedlar licence - with push cart	Description Change to align with operational requirements
396	HAWKER PEDLAR WITH PUSH CART (V23) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Hawker/Pedlar licence - with push cart	Description Change to align with operational requirements
397	HORSE DRAWN VEHICLE OWNER (V24) Application Fee	Business Licensing & Enforcement	Application fee: Horse Drawn Vehicle Owner licence	Description Change to align with operational requirements
398	HORSE DRAWN VEHICLE OWNER (V24) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Horse Drawn Vehicle Owner licence	Description Change to align with operational requirements

## Fee Description Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Reason for Adjustments
399	COLLECTOR OF SECOND HAND GOODS (V25) Application Fee	Business Licensing & Enforcement	Application fee: Collector of Second Hand Goods licence	Description Change to align with operational requirements
400	COLLECTOR OF SECOND HAND GOODS (V25) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Collector of Second Hand Goods licence	Description Change to align with operational requirements
401	NON-MOTORIZED REFRESHMENT VEHICLE OWNER (V27) Application Fee	Business Licensing & Enforcement	Application fee: Refreshment Vehicle Owner licence - non-motorized vehicle	Description Change to align with operational requirements
402	NON-MOTORIZED REFRESHMENT VEHICLE OWNER (V27) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Refreshment Vehicle Owner licence - non-motorized vehicle	Description Change to align with operational requirements

## HST Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Fee Basis	2012 fee recalculated based on historical CPI	2013 Recommended Fee Price Inclusive of 1.68%
253	RIGHT OF ENTRY (LOW IMPACT) (P75) Application Fee	Business Licensing & Enforcement	Application fee: Right of Entry permit - Low Impact	Per application	\$245.19	\$249.31
254	RIGHT OF ENTRY (LOW IMPACT) (P75) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Right of Entry permit - Low Impact	Per application	\$135.39	\$137.66
255	RIGHT OF ENTRY (HIGH IMPACT) (P76) Application Fee	Business Licensing & Enforcement	Application fee: Right of Entry permit - High Impact	Per application	\$900.78	\$915.91
256	RIGHT OF ENTRY (HIGH IMPACT) (P76) Renewal Fee	Business Licensing & Enforcement	Renewal fee: Right of Entry permit - High Impact	Per application	\$297.42	\$302.42
269	BUSKER (R40) Application Fee	Right of Way Permitting & Enforcement	Application Fee: Busker permit	Per application	\$35.12	\$35.71
271	SIDEWALK ARTIST (R41) Application Fee	Right of Way Permitting & Enforcement	Application fee: Sidewalk Artist permit	Per application	\$35.12	\$35.71
273	PORTRAIT ARTIST (R42) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Portrait Artist permit	Per person	\$421.43	\$428.51
275	SIDEWALK VENDING (R53) Application Fee	Right of Way Permitting & Enforcement	Application fee: Sidewalk Vending permit	Per application	\$280.38	\$285.09
277	CURBLANE VENDING (R55) Application Fee	Right of Way Permitting & Enforcement	Application fee: Curblane Vending permit	Per application	\$280.38	\$285.09
279	BOULEVARD CAFE (R57) Application Fee	Right of Way Permitting & Enforcement	Application fee: Boulevard Café permit	Per application	\$219.44	\$223.13

## HST Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Fee Basis	2012 fee recalculated based on historical CPI	2013 Recommended Fee Price Inclusive of 1.68%
281	BOULEVARD MARKETING (R59) Application Fee	Right of Way Permitting & Enforcement	Application fee: Boulevard Marketing permit	Per application	\$73.08	\$74.31
301	Boulevard Cafe Area/Rate 1 (S11) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - Area 2	Per square metre	\$72.28	\$73.49
303	Boulevard Cafe Area/Rate 2 (S12) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - Area 1	Per square metre	\$36.12	\$36.73
305	Boulevard Cafe Area/Rate 3 (S13) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - Area 3	Per square metre	\$18.08	\$18.38
307	Boulevard Cafe East York (S14) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Café permit - East York	Per square metre	\$20.00	\$20.34
310	Canopy/Awning/Enclosure (S16) Renewal Fee	Right of Way Permitting & Enforcement	Annual fee: Awning or Temporary	Per awning or enclosure	\$28.10	\$28.57
311	Boulevard Marketing Area/Rate 1 (S21) Application	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - Area 1	Per square metre	\$82.19	\$83.57
313	Boulevard Marketing Area/Rate 2 (S22) Application	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - Area 2	Per square metre	\$41.17	\$41.86
315	Boulevard Marketing Area/Rate 3 (S23) Application	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - Area 3	Per square metre	\$20.59	\$20.94
317	Boulevard Marketing East York (S24) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Boulevard Marketing permit - East York	Per square metre	\$20.00	\$20.34
319	SIDEWALK V.(CITY) - ICE CREAM & FLOWERS (S31) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Toronto) permit - Ice Cream & Flowers	Per location	\$1,161.88	\$1,181.40

## HST Changes

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	Fee Basis	2012 fee recalculated based on historical CPI	2013 Recommended Fee Price Inclusive of 1.68%
321	SIDEWALK V.(CITY) - FOOD & NON-FOOD (S32) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Toronto) permit - Food & Non-Food	Per location	\$2,323.40	\$2,362.43
323	SIDEWALK V.(METRO) - ICE CREAM & FLOWERS (S33) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Metro) permit - Ice Cream & Flowers	Per location	\$2,135.77	\$2,171.65
325	SIDEWALK V.(METRO) - FOOD & NON-FOOD (S34) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (Metro) permit - Food & Non-Food	Per location	\$4,271.54	\$4,343.30
327	CURBLANE V.(CITY) - ICE CREAM & FLOWERS (S51) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Toronto) permit - Ice Cream & Flowers	Per location	\$4,148.88	\$4,218.58
329	CURBLANE V.(CITY) - FOOD & NON-FOOD (S52) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Toronto) permit - Food & Non-Food	Per location	\$5,642.52	\$5,737.31
331	CURBLANE V.(METRO) - ICE CREAM & FLOWERS (S53) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Metro) permit - Ice Cream & Flowers	Per location	\$3,702.05	\$3,764.24
333	CURBLANE V.(METRO) - FOOD & NON-FOOD (S54) Application Fee	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (Metro) permit - Food & Non-Food	Per location	\$7,404.05	\$7,528.44



## Fee Price Rounding

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	2012 Fee Price	2013 Recommended Fee Price	Reason for Adjustments
44	TEMPORARY SIGN - PORTABLE/A-FRAME (P61) Application Fee	Business Licensing & Enforcement	Processing Application for TEMPORARY SIGN - PORTABLE/A-FRAME licence	\$ 200.00	\$ 96.60	Council approved a change from \$200 to \$95 on June 14, 2011. This is not reflected in Chapter 441(2012).
45	TEMPORARY SIGN - PORTABLE/A-FRAME (P61) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TEMPORARY SIGN - PORTABLE/A-FRAME licence	\$ 200.00	\$ 76.26	Council approved a change from \$200 to \$95 on June 14, 2011. This is not reflected in Chapter 441(2012).
162	TAXICAB BROKER (B03) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TAXICAB BROKER licence	\$ 248.65	\$ 252.82	Penny Adjustment
164	LIMOUSINE SERVICE COMPANY (B04) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for LIMOUSINE SERVICE COMPANY licence	\$ 248.65	\$ 252.82	Penny Adjustment
168	DRIVING SCHOOL OPERATOR (B) (B12) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for DRIVING SCHOOL OPERATOR (B) licence	\$ 248.65	\$ 252.82	Penny Adjustment
170	DRIVE-SELF RENTAL OWNER (B20) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for DRIVE-SELF RENTAL OWNER licence	\$ 248.65	\$ 252.82	Penny Adjustment
181	BODY RUB PARLOUR (B38) Application Fee	Business Licensing & Enforcement	Processing Application for BODY RUB PARLOUR licence	\$ 11,794.61	\$ 11,992.77	Penny Adjustment
182	BODY RUB PARLOUR (B38) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for BODY RUB PARLOUR licence	\$ 11,396.91	\$ 11,588.37	Penny Adjustment
191	SMOKE SHOP (B45) Application Fee	Business Licensing & Enforcement	Processing Application for SMOKE SHOP licence	\$ 559.23	\$ 568.64	Penny Adjustment
193	RETAIL STORE (FOOD) (B50) Application Fee	Business Licensing & Enforcement	Processing Application for RETAIL STORE (FOOD) licence	\$ 319.88	\$ 325.24	Penny Adjustment
203	PRECIOUS METAL SHOP (B62) Application Fee	Business Licensing & Enforcement	Processing Application for PRECIOUS METAL SHOP licence	\$ 559.23	\$ 568.64	Penny Adjustment
205	PAWN SHOP (B63) Application Fee	Business Licensing & Enforcement	Processing Application for PAWN SHOP licence	\$ 559.23	\$ 568.64	Penny Adjustment
206	PAWN SHOP (B63) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for PAWN SHOP licence	\$ 273.04	\$ 277.63	Penny Adjustment
207	PET SHOP (B64) Application Fee	Business Licensing & Enforcement	Processing Application for PET SHOP licence	\$ 559.23	\$ 568.64	Penny Adjustment
212	PUBLIC GARAGE (B68) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for PUBLIC GARAGE licence	\$ 248.65	\$ 252.82	Penny Adjustment
219	SECOND HAND DEALER (B72) Application Fee	Business Licensing & Enforcement	Processing Application for SECOND HAND DEALER licence	\$ 559.23	\$ 568.64	Penny Adjustment
221	SECOND HAND SHOP (B73) Application Fee	Business Licensing & Enforcement	Processing Application for SECOND HAND SHOP licence	\$ 559.23	\$ 568.64	Penny Adjustment
223	SECOND HAND SALVAGE YARD (B74) Application Fee	Business Licensing & Enforcement	Processing Application for SECOND HAND SALVAGE YARD licence	\$ 559.23	\$ 568.64	Penny Adjustment

## Fee Price Rounding

Ref. No.	SAP Activity	Activity (FPARS)	Fee Description	2012 Fee Price	2013 Recommended Fee Price	Reason for Adjustments
225	SECOND HAND SALVAGE SHOP (B75) Application Fee	Business Licensing & Enforcement	Processing Application for SECOND HAND SALVAGE SHOP licence	\$ 559.23	\$ 568.64	Penny Adjustment
231	SPECIAL SALE (B89) Application Fee	Business Licensing & Enforcement	Processing Application for SPECIAL SALE licence	\$ 559.23	\$ 568.64	Penny Adjustment
287	Accessible Taxi Owner - Req. For Fees (S02) Application Fee	Business Licensing & Enforcement	Processing Application for Accessible Taxi Owner - Req. For Fees licence	\$ 461.62	\$ 469.39	Penny Adjustment
288	Accessible Taxi Owner - Req. For Fees (S02) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Accessible Taxi Owner - Req. For Fees licence	\$ 384.58	\$ 391.03	Penny Adjustment
296	BR Owner Or Operator - Req. For Fees (S07) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for BR Owner Or Operator - Req. For Fees licence	\$ 5,699.04	\$ 5,794.77	Penny Adjustment
339	HAWKER PEDLAR ON FOOT (T23) Application Fee	Business Licensing & Enforcement	Processing Application for HAWKER PEDLAR ON FOOT licence	\$ 559.23	\$ 568.64	Penny Adjustment
341	TRANSIENT TRADER (T27) Application Fee	Business Licensing & Enforcement	Processing Application for TRANSIENT TRADER licence	\$ 559.23	\$ 568.64	Penny Adjustment
343	HOLISTIC PRACTITIONER (T30) Application Fee	Business Licensing & Enforcement	Processing Application for HOLISTIC PRACTITIONER licence	\$ 278.04	\$ 282.72	Penny Adjustment
392	PEDICAB OWNER (V17) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for PEDICAB OWNER licence	248.65	\$ 252.82	Penny Adjustment
398	HORSE DRAWN VEHICLE OWNER (V24) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for HORSE DRAWN VEHICLE OWNER licence	248.65	\$ 252.82	Penny Adjustment
399	COLLECTOR OF SECOND HAND GOODS (V25) Application Fee	Business Licensing & Enforcement	Processing Application for COLLECTOR OF SECOND HAND GOODS licence	559.23	\$ 568.64	Penny Adjustment
402	NON-MOTORIZED REFRESHMENT VEHICLE OWNER (V27) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for NON-MOTORIZED REFRESHMENT VEHICLE OWNER licence	248.65	\$ 252.82	Penny Adjustment

## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
3	Copies of documents -	Business Licensing &	Copies of documents - Computer	\$ 100.00	Fee has not been charged in 12 years. Should be removed --replaced by FOI
4	Copies of documents - Computer generated reports: For each half-hour of programming time	Business Licensing & Enforcement	Copies of documents - Computer generated reports: For each half-hour of programming time.	\$ 33.00	Fee has not been charged in 12 years. Should be removed --replaced by FOI request costs
5	Copies of documents - Computer generated reports: Per Page	Business Licensing & Enforcement	Copies of documents - Computer generated reports: Per Page.	\$ 1.50	Fee has not been charged in 12 years. Should be removed --replaced by FOI request costs
11	NSF Cheque processing	Business Licensing & Enforcement	NSF Cheque processing	\$ 35.00	441-6 has the City fee, this can be deleted.
21	Rescheduling Taxicab Driver's Training Course	Business Licensing & Enforcement	Rescheduling Taxicab Driver's Training Course (less than 60 days prior to the course date)	\$ 100.00	Delete. 20 through #22 are for the same fee. They should be merged as "Re-scheduling Taxicab Driver's Training Course".
22	Rescheduling Taxicab Driver's Training Course based on compassionate	Business Licensing & Enforcement	Rescheduling Taxicab Driver's Training Course (less than 60 days prior to the course	\$ 100.00	Delete. 20 through #22 are for the same fee. They should be merged as "Re-scheduling Taxicab Driver's Training Course".
23	Rescheduling Taxicab Driver's Refresher Course	Business Licensing & Enforcement	Rescheduling Taxicab Driver's Refresher Course	\$ 25.00	The re-scheduling fees for all the courses (CPR (#24), taxi refresher (#23) should all be merged into a generic "re-schedule training" fee.
24	Rescheduling Taxicab Driver's Refresher Course- First Aid and Cardiopulmonary Resuscitation components only	Business Licensing & Enforcement	Rescheduling First Aid and Cardiopulmonary Resuscitation training	\$ 25.00	The re-scheduling fees for all the courses (CPR (#24), taxi refresher (#23) should all be merged into a generic "re-schedule training" fee.

## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
32	Modules of Taxicab Driver's Training Course	Business Licensing & Enforcement	Attendance at Accessible Operator Best Practices training course	\$ 40.00	Should be removed - fee only applied until 2007
36	Trade Examination: Master Plumber	Business Licensing & Enforcement	Examination fee for Master Plumber	\$ 100.00	Removed by-law 609-2009
52		Business Licensing & Enforcement	Processing Application for TEMPORARY SIGN - GROUND-MOUNTED licence	\$ 204.42	Under Buildings -No longer MLS fees
53		Business Licensing & Enforcement	Processing Renewal for TEMPORARY SIGN - GROUND-MOUNTED licence	\$ 204.42	Under Buildings -No longer MLS fees
141	Permit for low impact work	Right of Way Permitting & Enforcement		\$ 239.88	duplicates of #253 through #256 which do have the correct fee
142	Permit for high-impact work	Right of Way Permitting & Enforcement	Permit for high-impact work	\$ 900.78	duplicates of #253 through #256 which do have the correct fee
143	Renewal of Permit, low impact work	Right of Way Permitting & Enforcement	Renewal of Permit, low impact work	\$ 135.39	duplicates of #253 through #256 which do have the correct fee
144	Renewal of permit - high impact work	Right of Way Permitting & Enforcement	Renewal of permit - high impact work	\$ 297.42	duplicates of #253 through #256 which do have the correct fee

## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
160	TEMPORARY SIGN - NEW DEVELOPMENT (P63) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TEMPORARY SIGN - NEW DEVELOPMENT licence	\$ 204.42	This is an annual fee and is already in 441 as line 50
213	AUTO SERVICE STATION (B69) Application Fee	Business Licensing & Enforcement	Processing Application for AUTO SERVICE STATION licence	\$ 369.83	category no longer exists, in lic for historical data- (One licence exists and has been "grandfathered")
214	AUTO SERVICE STATION (B69) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for AUTO SERVICE STATION licence	\$ 248.65	category no longer exists, in lic for historical data- (One licence exists and has been "grandfathered")
227	PUBLIC GARAGE - PARKING LOT (B77) Application Fee	Business Licensing & Enforcement	Processing Application for PUBLIC GARAGE - PARKING LOT licence	\$ 369.83	Same as 211 & 212
228	PUBLIC GARAGE - PARKING LOT (B77) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for PUBLIC GARAGE - PARKING LOT licence	\$ 248.65	Same as 211 & 212
257	PERMANENT FIREWORKS VENDOR (P80) Application Fee	Business Licensing & Enforcement	Processing Application for PERMANENT FIREWORKS VENDOR licence	\$ 2,555.25	Under Fire Services
258	PERMANENT FIREWORKS VENDOR (P80) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for PERMANENT FIREWORKS VENDOR licence	\$ 2,555.25	Under Fire Services
259	TEMPORARY FIREWORKS VENDOR (UNDER 25 KG) (P85) Application Fee	Business Licensing & Enforcement	Processing Application for TEMPORARY FIREWORKS VENDOR (UNDER 25 KG) licence	\$ 511.05	Under Fire Services
260	TEMPORARY FIREWORKS VENDOR (UNDER 25 KG) (P85) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TEMPORARY FIREWORKS VENDOR (UNDER 25 KG) licence	\$ 511.05	Under Fire Services

## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
261	TEMPORARY FIREWORKS VENDOR (OVER 25 KG) (P86) Application Fee	Business Licensing & Enforcement	Processing Application for TEMPORARY FIREWORKS VENDOR (OVER 25 KG) licence	\$ 766.58	Under Fire Services
262	TEMPORARY FIREWORKS VENDOR (OVER 25 KG) (P86) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TEMPORARY FIREWORKS VENDOR (OVER 25 KG) licence	\$ 766.58	Under Fire Services
263	TEMPORARY LEASE FIREWORKS VENDOR (P87) Application Fee	Business Licensing & Enforcement	Processing Application for TEMPORARY LEASE FIREWORKS VENDOR licence	\$ 1,533.15	Under Fire Services
264	TEMPORARY LEASE FIREWORKS VENDOR (P87) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TEMPORARY LEASE FIREWORKS VENDOR licence	\$ 1,533.15	no renewal, delete fee, does not reference at any time in Chapter 441
265	TEMPORARY MOBILE FIREWORKS VENDOR (P88) Application Fee	Business Licensing & Enforcement	Processing Application for TEMPORARY MOBILE FIREWORKS VENDOR licence	\$ 1,533.15	no renewal, delete fee, does not reference at any time in Chapter 441
266	TEMPORARY MOBILE FIREWORKS VENDOR (P88) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for TEMPORARY MOBILE FIREWORKS VENDOR licence	\$ 1,533.15	Under Fire Services
270	BUSKER (R40) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for BUSKER licence	\$ 40.52	Delete- because annual permit fee is replacing application/renewal Fees
272	CHALK ARTIST (R41) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for CHALK ARTIST licence	\$ 40.52	Delete- because annual permit fee is replacing application/renewal Fees
274	PORTRAIT ARTIST (R42) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for PORTRAIT ARTIST licence	\$ 330.00	Delete- because annual permit fee is replacing application/renewal Fees

## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
276	SIDEWALK VENDING (R53) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for SIDEWALK VENDING licence	\$ 282.15	delete (covered by lines 323-326)
278	CURBLANE VENDING (R55) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for CURBLANE VENDING licence	\$ 282.15	delete (covered by lines 323-326)
280	BOULEVARD CAFE (R57) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for BOULEVARD CAFE licence	\$ 283.80	delete (covered by lines 323-326)
282	BOULEVARD MARKETING (R59) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for BOULEVARD MARKETING licence	\$ 283.80	delete (covered by lines 323-326)
284	Same Owner Adding - Req. For Fee Table (S00) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Same Owner Adding - Req. For Fee Table licence	\$ 54.00	in system for operational purposes but should be removed from fee table - see Matt's email dated September 13, 2012.
289	Lapsed Licence/Prev Owner - Req. For Fee (S03) Application Fee	Business Licensing & Enforcement	Processing Application for Lapsed Licence/Prev Owner - Req. For Fee licence	\$ 323.22	should be deleted. Fee no longer exists (it's the standard D01 fee without the training cost)
290	Lapsed Licence/Prev Owner - Req. For Fee (S03) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Lapsed Licence/Prev Owner - Req. For Fee licence	\$ 310.22	should be deleted. Fee no longer exists (it's the standard D01 fee without the training cost)
294	Estate, Individ. -> Corp. - Req. For Fees (S06) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Estate, Individ. -> Corp. - Req. For Fees licence	\$ 1,174.66	Estates cannot be renewed.
297	Fireworks Amendment (Req. For Fees) (S09) Application Fee	Business Licensing & Enforcement	Processing Application for Fireworks Amendment (Req. For Fees) licence	\$ 102.21	Under Fire

## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
298	Fireworks Amendment (Req. For Fees) (S09) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Fireworks Amendment (Req. For Fees) licence	\$ 102.21	Under Fire
300	Limousine Estate (S10) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Limousine Estate licence	\$ 705.26	Estates cannot be renewed.
302	Boulevard Cafe Area/Rate 1 (S11) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Cafe Area/Rate 1 licence	\$ 85.26	Delete- because annual permit fee is replacing application/renewal Fees
304	Boulevard Cafe Area/Rate 2 (S12) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Cafe Area/Rate 2 licence	\$ 42.61	Delete- because annual permit fee is replacing application/renewal Fees
306	Boulevard Cafe Area/Rate 3 (S13) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Cafe Area/Rate 3 licence	\$ 21.33	Delete- because annual permit fee is replacing application/renewal Fees
308	Boulevard Cafe East York (S14) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Cafe East York licence	\$ 22.00	DELETE - ANNUAL PERMIT FEE (ALREADY COVERED BY 307)
309	Canopy/Awning/Enclosure (S16) Application Fee	Business Licensing & Enforcement	Processing Application for Canopy/Awning/Enclosure licence	\$ -	Delete- because annual permit fee is replacing application/renewal Fees
312	Boulevard Marketing Area/Rate 1 (S21) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Marketing Area/Rate 1 licence	\$ 113.57	Delete- because annual permit fee is replacing application/renewal Fees
314	Boulevard Marketing Area/Rate 2 (S22) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Marketing Area/Rate 2 licence	\$ 56.69	Delete- because annual permit fee is replacing application/renewal Fees



## User Fees for Discontinuation

Reference Number	SAP Activity	FPARS Activity	User Fee Description	2012 Fee Price	Reason for Discontinuation
316	Boulevard Marketing Area/Rate 3 (S23) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Marketing Area/Rate 3 licence	\$ 27.99	Delete- because annual permit fee is replacing application/renewal Fees
318	Boulevard Marketing East York (S24) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for Boulevard Marketing East York licence	\$ 22.00	Delete- because annual permit fee is replacing application/renewal Fees
320	SIDEWALK V.(CITY) - ICE CREAM & FLOWERS (S31) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for SIDEWALK V.(CITY) - ICE CREAM & FLOWERS licence	\$ 1,304.37	Delete- because annual permit fee is replacing application/renewal Fees
322	SIDEWALK V.(CITY) - FOOD & NON-FOOD (S32) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for SIDEWALK V.(CITY) - FOOD & NON-FOOD licence	\$ 2,608.76	Delete- because annual permit fee is replacing application/renewal Fees
324	SIDEWALK V.(METRO) - ICE CREAM & FLOWERS (S33) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for SIDEWALK V.(METRO) - ICE CREAM & FLOWERS licence	\$ 2,396.99	Delete- because annual permit fee is replacing application/renewal Fees
326	SIDEWALK V.(METRO) - FOOD & NON-FOOD (S34) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for SIDEWALK V.(METRO) - FOOD & NON-FOOD licence	\$ 4,796.15	Delete- because annual permit fee is replacing application/renewal Fees
328	CURBLANE V.(CITY) - ICE CREAM & FLOWERS (S51) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for CURBLANE V.(CITY) - ICE CREAM & FLOWERS licence	\$ 4,658.44	Delete- because annual permit fee is replacing application/renewal Fees
330	CURBLANE V.(CITY) - FOOD & NON-FOOD (S52) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for CURBLANE V.(CITY) - FOOD & NON-FOOD licence	\$ 6,335.63	Delete- because annual permit fee is replacing application/renewal Fees

**User Fees for Discontinuation**

<b>Reference Number</b>	<b>SAP Activity</b>	<b>FPARS Activity</b>	<b>User Fee Description</b>	<b>2012 Fee Price</b>	<b>Reason for Discontinuation</b>
332	CURBLANE V.(METRO) - ICE CREAM & FLOWERS (\$53) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for CURBLANE V.(METRO) - ICE CREAM & FLOWERS licence	\$ 4,156.71	Delete- because annual permit fee is replacing application/renewal Fees
334	CURBLANE V.(METRO) - FOOD & NON-FOOD (\$54) Renewal Fee	Business Licensing & Enforcement	Processing Renewal for CURBLANE V.(METRO) - FOOD & NON-FOOD licence	\$ 8,313.42	Delete- because annual permit fee is replacing application/renewal Fees

## Approved Fees to be Updated to the Bylaw

Ref. No.	Activity (FPARS)	Fee Description	Fee Basis	2012 Fee Price	2013 Recommended Fee Price
403	Right of Way Permitting & Enforcement	Application fee: Sidewalk Vending permit - East York	Per application	\$276.51	\$276.51
404	Right of Way Permitting & Enforcement	Application fee: Curblane Vending permit - East York	Per application	\$276.51	\$276.51
405	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (East York) - Ice Cream, Flowers, Popcorn & Jewellery	Per location	\$1,036.91	\$1,036.91
406	Right of Way Permitting & Enforcement	Annual fee: Sidewalk Vending (East York) - Food & Non-Food	Per location	\$2,073.83	\$2,073.83
407	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (East York) - Ice Cream & Frozen Desserts	Per location	\$3,594.64	\$3,594.64
408	Right of Way Permitting & Enforcement	Annual fee: Curblane Vending (East York) - Foods except Ice Cream & Frozen Desserts	Per location	\$4,977.19	\$4,977.19
409	Right of Way Permitting & Enforcement	Application fee: Boulevard Café permit - East York	Per application	\$50.00	\$50.00
410	Right of Way Permitting & Enforcement	Application fee: Boulevard Marketing permit - East York	Per application	\$50.00	\$50.00
411	Right of Way Permitting & Enforcement	Application fee: Temporary Partial Café Enclosure permit	Per enclosure	\$102.93	\$102.93
413	Business Licensing & Enforcement	Annual fee: Adult Videotape Store licence - East District	Per store	\$1,000.00	\$1,000.00
414	Right of Way Permitting & Enforcement	Annual fee: Temporary Sign permit - Portable	Per location	\$200.00	\$200.00
415	Business Licensing & Enforcement	Late renewal administration fee: within 30 days	Per renewal	\$8.00	\$8.13
416	Business Licensing & Enforcement	Late renewal administration fee: from 31 to 60 days	Per renewal	\$59.00	\$59.99
417	Business Licensing & Enforcement	Late renewal administration fee: from 61 to 90 days	Per renewal	\$114.00	\$115.92

INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
	<b>MUNICIPAL LICENSING &amp; STANDARDS</b>					\$317,000
1	Photocopies of documents	Full Cost Recovery	Per page	\$0.50	\$0.51	
2	Certification of documents	Full Cost Recovery	Per page	\$10.00	\$10.17	
6	Duplicate paper licence	Full Cost Recovery	Per item	\$11.00	\$11.18	
7	Duplicate licence sticker	Full Cost Recovery	Per item	\$5.00	\$5.08	
8	Duplicate plate	Full Cost Recovery	Per item	\$25.00	\$25.42	
9	Duplicate decal	Full Cost Recovery	Per item	\$11.00	\$11.18	
10	Duplicate photo card	Full Cost Recovery	Per item	\$5.00	\$5.08	
12	Filing of documents: standard taxicab lease agreement	Full Cost Recovery	Per document	\$62.00	\$63.04	
13	Filing of documents: notice of designated agent	Full Cost Recovery	Per document	\$62.00	\$63.04	
14	Filing of documents: notice of designated custodian	Full Cost Recovery	Per document	\$62.00	\$63.04	
15	Inspection of new vehicle to be registered as a taxicab, limousine or driving school vehicle, not as part of a regularly scheduled inspection.	Full Cost Recovery	Per vehicle	\$131.00	\$133.20	
16	Inspection of new vehicle to be registered as a taxicab, limousine or driving school vehicle, as part of a regularly scheduled inspection.	Full Cost Recovery	Per vehicle	\$81.00	\$82.36	
17	Non attendance for a scheduled vehicle inspection	Full Cost Recovery	Per request	\$100.00	\$101.68	
18	Non attendance for a scheduled vehicle re-inspection	Full Cost Recovery	Per request	\$45.00	\$45.76	
19	Re-inspection of a taxicab/limousine/driving school vehicle	Full Cost Recovery	Per vehicle	\$45.00	\$45.76	
20	Re-scheduling an exam or course before it starts	Full Cost Recovery	Per request	\$25.00	\$25.42	
25	Registration for the Accessible Taxicab Driver Training Course	Full Cost Recovery	Per request	\$190.00	\$193.19	
26	Registration for the Ambassador Taxicab Training Course	Full Cost Recovery	Per request	\$697.00	\$708.71	
27	Re-writing any course module of the Ambassador Taxicab Training Course	Full Cost Recovery	Per re-write	\$50.00	\$50.84	
28	Examination Fee: Taxicab Driver Training Course	Full Cost Recovery	Per request	\$180.00	\$183.02	
29	Attendance at Customer Service Package	Full Cost Recovery	Per module	\$182.00	\$185.06	
30	Attendance at By-law Package	Full Cost Recovery	Per module	\$60.00	\$61.01	
31	Attendance at any other single module of the taxicab drivers training course	Full Cost Recovery	Per module	\$21.00	\$21.35	
33	Examination fee: Building Renovator	Full Cost Recovery	Per request	\$50.00	\$50.84	
34	Examination fee: Drain Layer	Full Cost Recovery	Per request	\$100.00	\$101.68	
35	Examination fee: Drain Contractor	Full Cost Recovery	Per request	\$100.00	\$101.68	
37	Licence status confirmation letter	Full Cost Recovery	Per letter	\$10.00	\$10.17	
38	Application for vehicle repair facility accreditation	Full Cost Recovery	Per application	\$75.00	\$76.26	
39	Inspection for placement on list of accredited vehicle repair facilities	Full Cost Recovery	Per inspection	\$125.00	\$127.10	
40	Application for approval of form of advertising on taxicabs	Full Cost Recovery	Per application	\$500.00	\$508.40	
41	Request for hearing regarding approval of form of advertising on taxicabs	Full Cost Recovery	Per request	\$200.00	\$203.36	
44	Application fee: Temporary Sign permit - A-Frame	Full Cost Recovery	Per application	\$95.00	\$96.60	
45	Renewal fee: Temporary Sign permit - A-Frame	Full Cost Recovery	Per application	\$75.00	\$76.26	

INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
47	Application fee: Temporary Sign permit - Mobile	Full Cost Recovery	Per application	\$125.00	\$127.10	
50.1	Annual fee: Temporary Sign permit - New Development	Market Based	Per project	\$200.00	\$203.36	
68	Business Licensing & Enforcement - Property Inspection Fee.	Full Cost Recovery	Per property	\$431.86	\$439.12	
69	Administration fee for court attendance	Full Cost Recovery	Each	\$539.81	\$548.88	
161	Application fee: Taxicab Broker licence	Full Cost Recovery	Per application	\$369.83	\$376.04	
162	Renewal fee: Taxicab Broker licence	Full Cost Recovery	Per application	\$248.64	\$252.82	
163	Application fee: Limousine Service Company licence	Full Cost Recovery	Per application	\$369.83	\$376.04	
164	Renewal fee: Limousine Service Company licence	Full Cost Recovery	Per application	\$248.64	\$252.82	
165	Application fee: Private Parking Enforcement Agency licence	Full Cost Recovery	Per application	\$3,037.51	\$3,088.54	
166	Renewal fee: Private Parking Enforcement Agency licence	Full Cost Recovery	Per application	\$2,801.30	\$2,848.36	
167	Application fee: Driving School Operator licence - without vehicle	Full Cost Recovery	Per application	\$369.83	\$376.04	
168	Renewal fee: Driving School Operator licence - without vehicle	Full Cost Recovery	Per application	\$248.64	\$252.82	
169	Application fee: Drive-Self Rental Owner licence	Full Cost Recovery	Per application	\$369.83	\$376.04	
170	Renewal fee: Drive-Self Rental Owner licence	Full Cost Recovery	Per application	\$248.64	\$252.82	
171	Application fee: Holistic Centre licence	Full Cost Recovery	Per application	\$243.19	\$247.28	
172	Renewal fee: Holistic Centre licence	Full Cost Recovery	Per application	\$133.62	\$135.86	
173	Application fee: Adult Entertainment Parlour licence - Owner/Operator	Full Cost Recovery	Per application	\$11,871.30	\$12,070.74	
174	Renewal fee: Adult Entertainment Parlour licence - Owner/Operator	Full Cost Recovery	Per application	\$11,473.59	\$11,666.35	
175	Application fee: Place of Amusement licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
176	Renewal fee: Place of Amusement licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
177	Application fee: Billiard Hall licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
178	Renewal fee: Billiard Hall licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
179	Application fee: Temporary Sign Provider licence	Full Cost Recovery	Per application	\$319.88	\$325.25	
180	Renewal fee: Temporary Sign Provider licence	Full Cost Recovery	Per application	\$210.30	\$213.83	
181	Application fee: Body Rub Parlour licence - Owner/Operator	Full Cost Recovery	Per application	\$11,794.62	\$11,992.77	
182	Renewal fee: Body Rub Parlour licence - Owner/Operator	Full Cost Recovery	Per application	\$11,396.90	\$11,588.37	
183	Application fee: Bowling House licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
184	Renewal fee: Bowling House licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
185	Application fee: Boats For Hire licence	Full Cost Recovery	Per application	\$319.88	\$325.25	
186	Renewal fee: Boats For Hire licence	Full Cost Recovery	Per application	\$210.30	\$213.83	
187	Application fee: Carnival licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
188	Renewal fee: Carnival licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
189	Application fee: Circus licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
190	Renewal fee: Circus licence	Full Cost Recovery	Per application	\$211.46	\$215.01	

INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
191	Application fee: Smoke Shop licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
192	Renewal fee: Smoke Shop licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
193	Application fee: Retail Store (Food) licence	Full Cost Recovery	Per application	\$319.87	\$325.24	
194	Renewal fee: Retail Store (Food) licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
195	Application fee: Hair Salon licence	Full Cost Recovery	Per application	\$319.88	\$325.25	
196	Renewal fee: Hair Salon licence	Full Cost Recovery	Per application	\$210.30	\$213.83	
197	Application fee: Laundry licence	Full Cost Recovery	Per application	\$319.88	\$325.25	
198	Renewal fee: Laundry licence	Full Cost Recovery	Per application	\$210.30	\$213.83	
199	Application fee: Motor Vehicle Racing licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
200	Renewal fee: Motor Vehicle Racing licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
201	Application fee: Theatre licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
202	Renewal fee: Theatre licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
203	Application fee: Precious Metal Shop licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
204	Renewal fee: Precious Metal Shop licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
205	Application fee: Pawn Shop licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
206	Renewal fee: Pawn Shop licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
207	Application fee: Pet Shop licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
208	Renewal fee: Pet Shop licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
209	Application fee: Bath House licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
210	Renewal fee: Bath House licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
211	Application fee: Public Garage licence	Full Cost Recovery	Per application	\$369.83	\$376.04	
212	Renewal fee: Public Garage licence	Full Cost Recovery	Per application	\$248.64	\$252.82	
215	Application fee: Public Hall licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
216	Renewal fee: Public Hall licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
217	Application fee: Eating Establishment licence	Full Cost Recovery	Per application	\$433.71	\$441.00	
218	Renewal fee: Eating Establishment licence	Full Cost Recovery	Per application	\$261.42	\$265.81	
219	Application fee: Second Hand Dealer licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
220	Renewal fee: Second Hand Dealer licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
221	Application fee: Second Hand Shop licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
222	Renewal fee: Second Hand Shop licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
223	Application fee: Second Hand Salvage Yard licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
224	Renewal fee: Second Hand Salvage Yard licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
225	Application fee: Second Hand Salvage Shop licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
226	Renewal fee: Second Hand Salvage Shop licence	Full Cost Recovery	Per application	\$273.04	\$277.63	

INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
229	Application fee: Swimming Pool licence	Full Cost Recovery	Per application	\$366.33	\$372.48	
230	Renewal fee: Swimming Pool licence	Full Cost Recovery	Per application	\$211.46	\$215.01	
231	Application fee: Special Sale licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
232	Renewal fee: Special Sale licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
233	Application fee: Clothing Drop Box Operator licence	Full Cost Recovery	Per application	\$476.45	\$484.45	
234	Renewal fee: Clothing Drop Box Operator licence	Full Cost Recovery	Per application	\$201.20	\$204.58	
235	Application fee: Entertainment Establishment/Nightclub licence	Full Cost Recovery	Per application	\$421.63	\$428.71	
236	Renewal fee: Entertainment Establishment/Nightclub licence	Full Cost Recovery	Per application	\$254.55	\$258.83	
237	Application fee: Taxicab Driver licence	Full Cost Recovery	Per application	\$539.08	\$548.14	
238	Renewal fee: Taxicab Driver licence	Full Cost Recovery	Per application	\$310.22	\$315.43	
239	Application fee: Limousine Driver licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
240	Renewal fee: Limousine Driver licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
241	Application fee: Tow Truck Driver licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
242	Renewal fee: Tow Truck Driver licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
243	Application fee: Driving Instructor licence - without vehicle	Full Cost Recovery	Per application	\$350.09	\$355.97	
244	Renewal fee: Driving Instructor licence - without vehicle	Full Cost Recovery	Per application	\$259.09	\$263.44	
245	Application fee: Refreshment Vehicle Driver licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
246	Renewal fee: Refreshment Vehicle Driver licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
247	Application fee: School Bus Driver licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
248	Renewal fee: School Bus Driver licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
249	Application fee: Pedicab Driver licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
250	Renewal fee: Pedicab Driver licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
251	Application fee: Horse Drawn Vehicle Driver licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
252	Renewal fee: Horse Drawn Vehicle Driver licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
253	Application fee: Right of Entry permit - Low Impact	Full Cost Recovery	Per application	\$245.19	\$249.31	
254	Renewal fee: Right of Entry permit - Low Impact	Full Cost Recovery	Per application	\$135.39	\$137.66	
255	Application fee: Right of Entry permit - High Impact	Full Cost Recovery	Per application	\$900.78	\$915.91	
256	Renewal fee: Right of Entry permit - High Impact	Full Cost Recovery	Per application	\$297.42	\$302.42	
267	Annual fee: Clothing Drop Box location endorsement	Full Cost Recovery	Per location	\$60.00	\$61.01	
268	Amendment fee: Clothing Drop Box licence	Full Cost Recovery	Per application	\$60.00	\$61.01	
269	Application Fee: Busker permit	City Policy	Per application	\$35.12	\$35.71	
271	Application fee: Sidewalk Artist permit	City Policy	Per application	\$35.12	\$35.71	
273	Annual fee: Portrait Artist permit	City Policy	Per person	\$421.43	\$428.51	
275	Application fee: Sidewalk Vending permit	City Policy	Per application	\$280.38	\$285.09	
277	Application fee: Curblane Vending permit	City Policy	Per application	\$280.38	\$285.09	

INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
279	Application fee: Boulevard Café permit	City Policy	Per application	\$219.44	\$223.13	
281	Application fee: Boulevard Marketing permit	City Policy	Per application	\$73.08	\$74.31	
283	Licence amendment at any time other than renewal	Full Cost Recovery	Per request	\$54.00	\$54.91	
285	Application fee: Ambassador Taxicab Owner licence	Full Cost Recovery	Per application	\$926.37	\$941.93	
286	Renewal fee: Ambassador Taxicab Owner licence	Full Cost Recovery	Per application	\$743.59	\$756.08	
287	Application fee: Accessible Taxicab Owner licence	Full Cost Recovery	Per application	\$461.63	\$469.39	
288	Renewal fee: Accessible Taxicab Owner licence	Full Cost Recovery	Per application	\$384.57	\$391.03	
291	Application fee: Adult Entertainment Parlour licence - Owner or Operator	Full Cost Recovery	Per application	\$5,960.81	\$6,060.95	
292	Renewal fee: Adult Entertainment Parlour licence - Owner or Operator	Full Cost Recovery	Per application	\$5,775.72	\$5,872.75	
293	Application fee: Standard Taxicab Owner licence - Estate (base fee)	Full Cost Recovery	Per application	\$1,174.66	\$1,194.39	
295	Application fee: Body Rub Parlour licence - Owner or Operator	Full Cost Recovery	Per application	\$5,884.12	\$5,982.97	
296	Renewal fee: Body Rub Parlour licence - Owner or Operator	Full Cost Recovery	Per application	\$5,699.03	\$5,794.77	
299	Application fee: Limousine Owner licence - Estate (base fee)	Full Cost Recovery	Per application	\$705.26	\$717.11	
301	Annual fee: Boulevard Café permit - Area 2	Full Cost Recovery	Per square metre	\$72.28	\$73.49	
303	Annual fee: Boulevard Café permit - Area 1	Full Cost Recovery	Per square metre	\$36.12	\$36.73	
305	Annual fee: Boulevard Café permit - Area 3	Full Cost Recovery	Per square metre	\$18.08	\$18.38	
310	Annual fee: Awning or Temporary Marketing Enclosure permit	Full Cost Recovery	Per enclosure	\$28.10	\$28.57	
311	Annual fee: Boulevard Marketing permit - Area 2	Full Cost Recovery	Per square metre	\$82.19	\$83.57	
313	Annual fee: Boulevard Marketing permit - Area 1	Full Cost Recovery	Per square metre	\$41.17	\$41.86	
315	Annual fee: Boulevard Marketing permit - Area 3	Full Cost Recovery	Per square metre	\$20.59	\$20.94	
319	Annual fee: Sidewalk Vending (Toronto) permit - Ice Cream & Flowers	Full Cost Recovery	Per location	\$1,161.88	\$1,181.40	
321	Annual fee: Sidewalk Vending (Toronto) permit - Food & Non-Food	Full Cost Recovery	Per location	\$2,323.40	\$2,362.43	
323	Annual fee: Sidewalk Vending (Metro) permit - Ice Cream & Flowers	Full Cost Recovery	Per location	\$2,135.77	\$2,171.65	
325	Annual fee: Sidewalk Vending (Metro) permit - Food & Non-Food	Full Cost Recovery	Per location	\$4,271.54	\$4,343.30	
327	Annual fee: Curblane Vending (Toronto) permit - Ice Cream & Flowers	Full Cost Recovery	Per location	\$4,148.88	\$4,218.58	
329	Annual fee: Curblane Vending (Toronto) permit - Food & Non-Food	Full Cost Recovery	Per location	\$5,642.52	\$5,737.31	
331	Annual fee: Curblane Vending (Metro) permit - Ice Cream & Flowers	Full Cost Recovery	Per location	\$3,702.05	\$3,764.24	
333	Annual fee: Curblane Vending (Metro) permit - Food & Non-Food	Full Cost Recovery	Per location	\$7,404.05	\$7,528.44	
335	Application fee: Refreshment Vehicle Assistant licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
336	Renewal fee: Refreshment Vehicle Assistant licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
337	Application fee: Pedlar Assistant licence	Full Cost Recovery	Per application	\$350.09	\$355.97	
338	Renewal fee: Pedlar Assistant licence	Full Cost Recovery	Per application	\$259.09	\$263.44	
339	Application fee: Hawker Pedlar on Foot licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
340	Renewal fee: Hawker Pedlar on Foot licence	Full Cost Recovery	Per application	\$273.04	\$277.63	



INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
341	Application fee: Transient Trader licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
342	Renewal fee: Transient Trader licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
343	Application fee: Holistic Practitioner licence	Full Cost Recovery	Per application	\$278.05	\$282.72	
344	Renewal fee: Holistic Practitioner licence	Full Cost Recovery	Per application	\$173.10	\$176.01	
345	Application fee: Insulation Installer licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
346	Renewal fee: Insulation Installer licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
347	Application fee: Body Rubber licence	Full Cost Recovery	Per application	\$354.73	\$360.69	
348	Renewal fee: Body Rubber licence	Full Cost Recovery	Per application	\$249.80	\$254.00	
349	Application fee: Burlesque Entertainer licence	Full Cost Recovery	Per application	\$354.73	\$360.69	
350	Renewal fee: Burlesque Entertainer licence	Full Cost Recovery	Per application	\$249.80	\$254.00	
351	Application fee: Building Cleaner licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
352	Renewal fee: Building Cleaner licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
353	Application fee: Advertising licence	Full Cost Recovery	Per application	\$319.88	\$325.25	
354	Renewal fee: Advertising licence	Full Cost Recovery	Per application	\$210.30	\$213.83	
355	Application fee: Auctioneer licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
356	Renewal fee: Auctioneer licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
357	Application fee: Bill Distributor licence	Full Cost Recovery	Per application	\$319.88	\$325.25	
358	Renewal fee: Bill Distributor licence	Full Cost Recovery	Per application	\$210.30	\$213.83	
359	Application fee: Building Renovator licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
360	Renewal fee: Building Renovator licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
361	Application fee: Chimney Repairman licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
362	Renewal fee: Chimney Repairman licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
363	Application fee: Drain Contractor licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
364	Renewal fee: Drain Contractor licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
365	Application fee: Drain Layer licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
366	Renewal fee: Drain Layer licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
367	Application fee: Heating Contractor licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
368	Renewal fee: Heating Contractor licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
369	Application fee: Plumbing & Heating Contractor licence	Full Cost Recovery	Per application	\$535.96	\$544.96	
370	Renewal fee: Plumbing & Heating Contractor licence	Full Cost Recovery	Per application	\$354.37	\$360.32	
371	Application fee: Driveway Paving Contractor licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
372	Renewal fee: Driveway Paving Contractor licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
373	Application fee: Plumbing Contractor licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
374	Renewal fee: Plumbing Contractor licence	Full Cost Recovery	Per application	\$207.97	\$211.46	

## INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
375	Application fee: Master Plumber licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
376	Renewal fee: Master Plumber licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
377	Application fee: Master Heating Installer licence	Full Cost Recovery	Per application	\$351.23	\$357.13	
378	Renewal fee: Master Heating Installer licence	Full Cost Recovery	Per application	\$207.97	\$211.46	
379	Application fee: Standard Taxicab Owner licence	Full Cost Recovery	Per application	\$4,506.13	\$4,581.83	
380	Renewal fee: Standard Taxicab Owner licence	Full Cost Recovery	Per application	\$1,174.66	\$1,194.39	
381	Application fee: Limousine Owner licence	Full Cost Recovery	Per application	\$1,053.02	\$1,070.71	
382	Renewal fee: Limousine Owner licence	Full Cost Recovery	Per application	\$705.26	\$717.11	
383	Application fee: Tow Truck Owner licence	Full Cost Recovery	Per application	\$1,053.02	\$1,070.71	
384	Renewal fee: Tow Truck Owner licence	Full Cost Recovery	Per application	\$705.26	\$717.11	
385	Application fee: Driving Instructor licence - with vehicle	Full Cost Recovery	Per application	\$438.40	\$445.77	
386	Renewal fee: Driving Instructor licence - with vehicle	Full Cost Recovery	Per application	\$314.86	\$320.15	
387	Application fee: Driving School Operator licence - with vehicle	Full Cost Recovery	Per application	\$438.40	\$445.77	
388	Renewal fee: Driving School Operator licence - with vehicle	Full Cost Recovery	Per application	\$314.86	\$320.15	
389	Application fee: Refreshment Vehicle Owner licence - motorized vehicle	Full Cost Recovery	Per application	\$1,053.02	\$1,070.71	
390	Renewal fee: Refreshment Vehicle Owner licence - motorized vehicle	Full Cost Recovery	Per application	\$705.26	\$717.11	
391	Application fee: Pedicab Owner licence	Full Cost Recovery	Per application	\$369.83	\$376.04	
392	Renewal fee: Pedicab Owner licence	Full Cost Recovery	Per application	\$248.64	\$252.82	
393	Application fee: Hawker/Pedlar licence - with motor vehicle	Full Cost Recovery	Per application	\$1,053.02	\$1,070.71	
394	Renewal fee: Hawker/Pedlar licence - with motor vehicle	Full Cost Recovery	Per application	\$705.26	\$717.11	
395	Application fee: Hawker/Pedlar licence - with push cart	Full Cost Recovery	Per application	\$1,053.02	\$1,070.71	
396	Renewal fee: Hawker/Pedlar licence - with push cart	Full Cost Recovery	Per application	\$705.26	\$717.11	
397	Application fee: Horse Drawn Vehicle Owner licence	Full Cost Recovery	Per application	\$369.83	\$376.04	
398	Renewal fee: Horse Drawn Vehicle Owner licence	Full Cost Recovery	Per application	\$248.64	\$252.82	
399	Application fee: Collector of Second Hand Goods licence	Full Cost Recovery	Per application	\$559.24	\$568.64	
400	Renewal fee: Collector of Second Hand Goods licence	Full Cost Recovery	Per application	\$273.04	\$277.63	
401	Application fee: Refreshment Vehicle Owner licence - non-motorized vehicle	Full Cost Recovery	Per application	\$369.83	\$376.04	
402	Renewal fee: Refreshment Vehicle Owner licence - non-motorized vehicle	Full Cost Recovery	Per application	\$248.64	\$252.82	
403	Application fee: Sidewalk Vending permit - East York	Full Cost Recovery	Per application	\$276.51	\$281.16	
404	Application fee: Curblane Vending permit - East York	Full Cost Recovery	Per application	\$276.51	\$281.16	
405	Annual fee: Sidewalk Vending (East York) - Ice Cream, Flowers, Popcorn & Jewellery	Full Cost Recovery	Per location	\$1,036.91	\$1,054.33	
406	Annual fee: Sidewalk Vending (East York) - Food & Non-Food	Full Cost Recovery	Per location	\$2,073.83	\$2,108.67	
407	Annual fee: Curblane Vending (East York) - Ice Cream & Frozen Desserts	Full Cost Recovery	Per location	\$3,594.64	\$3,655.03	
408	Annual fee: Curblane Vending (East York) - Foods except Ice Cream & Frozen Desserts	Full Cost Recovery	Per location	\$4,977.19	\$5,060.81	

## INFLATION ADJUSTMENTS

Ref #	User Fee Description	Fee Category	Fee Unit/Basis	2012 Fee	2013 Recommended Fee	2013 Incremental Revenue
409	Application fee: Boulevard Café permit - East York	Full Cost Recovery	Per application	\$50.00	\$50.84	
410	Application fee: Boulevard Marketing permit - East York	Full Cost Recovery	Per application	\$50.00	\$50.84	
411	Application fee: Temporary Partial Café Enclosure permit	Full Cost Recovery	Per enclosure	\$102.93	\$104.66	
413	Annual fee: Adult Videotape Store licence - East District	Full Cost Recovery	Per store	\$1,000.00	\$1,016.80	
414	Annual fee: Temporary Sign permit - Portable	Full Cost Recovery	Per location	\$200.00	\$203.36	
415	Late renewal administration fee: within 30 days	Full Cost Recovery	Per renewal	\$8.00	\$8.13	
416	Late renewal administration fee: from 31 to 60 days	Full Cost Recovery	Per renewal	\$59.00	\$59.99	
417	Late renewal administration fee: from 61 to 90 days	Full Cost Recovery	Per renewal	\$114.00	\$115.92	
<b>MUNICIPAL LICENSING &amp; STANDARDS 2013 Total Incremental Revenue</b>						<b>\$317,000</b>