

Management Agreement for East York Foundation Artifacts

Date:	December 21, 2011
To:	Economic Development Committee
From:	General Manager, Economic Development and Culture
Wards:	29
Reference Number:	P:/2012/Cluster A/EDC/Econ Dev/January/ed1201-001

SUMMARY

This report seeks authority for the City to enter into a five-year management agreement with East York Foundation respecting artifacts at Todmorden Mills Heritage Site owned wholly by the East York Foundation or owned jointly by the Foundation and the City.

RECOMMENDATIONS

The General Manager, Economic Development and Culture recommends that:

1. City Council authorize the City to enter into a five-year management agreement with the East York Foundation, subject to the terms outlined in Appendix 1, to clarify responsibilities for artifact care and management at the Todmorden Mills Heritage Site.

Implementation Points

Implementation of the recommended management agreement will be the responsibility of Economic Development and Culture Division, Cultural Services, Museum Services.

Financial Impact

There are no additional financial impacts stemming from approval of this report. This report seeks Council authority for the City and the East York Foundation to enter into a management agreement for five-years, subject to a further five-year renewal upon request

of either party, for the purpose of clarifying responsibilities for artifact care and management at Todmorden Mills Heritage Site. The 2012 Recommended Operating Budget for Economic Development and Culture maintains the 2011 level of service for the Todmorden Mills Heritage Site.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

City Council delegated approval and signing authority for artifact loans and other transactions to the General Manager, Economic Development and Culture, up to a value of \$100,000. (<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2011.ED3.1>)

ISSUE BACKGROUND

Todmorden Mills Heritage Site opened to the public in 1967 as part of the Borough of East York's contribution to Canada's centennial celebrations. The artifacts exhibited at this museum are owned either wholly by the East York Foundation (a charitable organization), or jointly by the Foundation and the City, or wholly by the City. Management of artifacts entrusted to the City is governed by City Council's Historical Collection Management and Development Policies (2002).

The East York Foundation collection has been displayed at Todmorden Mills since 1967 without any formal arrangement. Under standard practice, the municipality would draw up a legal agreement setting out the terms for managing the loan. Without such an agreement, the efficient management of the collection has been impeded, and this has negatively affected public service.

After full discussion, City staff and the Foundation's Board have agreed on the terms for a management agreement which are being recommended to Council for approval.

Council's approval is required because Council has delegated approval and signing authority to the General Manager of Economic Development and Culture for various artifact-related matters within a financial limit of \$100,000.00. The recommended management agreement involves an artifact collection valued at \$300,000.00, an amount which exceeds the General Manager's delegated signing authority.

COMMENTS

The recommended management agreement clarifies the City's responsibilities for artifact care and management at Todmorden Mills Heritage Site. The terms of the agreement, outlined in Attachment No. 1, will enable the City to manage the East York Foundation's

collection more efficiently. Public service should be improved by reducing response times for requests to copy, licence images of, or release information about artifacts in the collection.

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SIGNATURE

Michael H. Williams, General Manager
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ATTACHMENTS

Appendix 1: Terms of the East York Foundation Artifacts Management Agreement