

**TORONTO CENTRE
FOR THE ARTS**

Date: September 20, 2012
To: Board of Directors, North York Performing Arts
Centre Corporation
From: General Manager, Toronto Centre for the Arts

The Centre's aging lobby lighting control system is currently not operational and needs to be replaced immediately. The lobby lighting control system failed on August 28th of 2012 following several problems during the weeks leading up to the complete failure of the system. As the replacement of the lobby lighting system was not included in the 2012 approved capital budget the Centre requires Board approval to initiate an off-cycle capital budget request to perform the urgent and unplanned for replacement of the failed equipment.

The total anticipated cost for the replacement of the controls for the lobby lighting system is estimated to be between \$85,000 and \$100,000 dollars and is to be drawn from capital reserve fund XR3007 which is held by the City and is dedicated to the Centre for this specific purpose. The current funding level of capital reserve fund XR3007 is approximately 7.9 million dollars.

The City's budget department is aware of this situation and is assisting the Centre in getting the funds approved through the appropriate City Process. Management of the Centre will obtain a minimum of 3 competitive quotes from suitable suppliers that are familiar with the specific needs and requirements of the Centre.

The capital plan estimated a useful life span of 20 years for this equipment and scheduled this equipment for replacement in 2013.

Respectfully Submitted,

Pim Schotanus,
General Manager
Toronto Centre for the Arts