

## Appendix "A"

### Permit Criteria, Exemptions, Non-Exemptions, Restrictions and Conditions

#### Permit Criteria

To ensure that Courier/Delivery Vehicle Parking Permits are only issued to persons, businesses, or companies that provide a courier or delivery service it is necessary to place conditions that must be met for approval of a permit. Recommendations are that an applicant for a permit must provide proof that the vehicle for which they are requesting the permit:

- 1(a) Is licensed as a "**commercial motor vehicle**" as defined by the Ontario Highway Traffic Act, which means a motor vehicle having permanently attached thereto a truck or delivery body and includes ambulances, hearses, casket wagons, fire apparatus, buses and tractors used for hauling purposes on the highways; or
- 1(b) If not licensed as a commercial motor vehicle, the applicant must provide proof that the vehicle is insured for business coverage and that insurance is in place to cover the cargo merchandise being transported by that vehicle; and
- 2 Has the business name or company name clearly displayed on both sides of the vehicle's body (with or without other words or symbols) in letters at least 5 centimetres in height which can be read from a distance of 5 metres. Permanent adhesive and or magnetic signs are permitted. A sign placed on the dashboard, visible through the windshield or on a roof rack device is not acceptable.

#### Provisions of the Permit

##### Exemptions:

A vehicle displaying a "Courier/Delivery Vehicle Parking Permit" is exempt from:

- "No Parking" regulations identified under the No Parking Schedule of Chapter 950 - Traffic and Parking, of the Toronto Municipal Code and its predecessors that applied in the former municipalities that comprised Metropolitan Toronto. This includes time restricted no parking areas, i.e.: 8 a.m. to 6 p.m. and general no parking anytime areas.

*(NOTE - This exemption does **not** apply to signed No Parking regulations on rush hour and transit routes i.e. – 7:00 a.m. to 9:00 a.m., 4:00 p.m. to 6:00 p.m., 7:30 a.m. to 10:00 a.m. or 3:30 p.m. to 6:30 p.m. Monday to Friday, or other temporal period as might be approved by City Council that is intended to enhance traffic flow/transit operations during the morning and afternoon rush hour periods).*

- The requirement to pay for parking up to a maximum period of 30 minutes at an on-street parking meter or in a "pay and display" parking machine zone during the hours of legal operation of the parking meter/parking machine.

## Restrictions

- In all of the above situations, except as noted on rush hour/transit routes, parking/stopping for delivery purposes by a vehicle displaying a "Courier/Delivery Vehicle Parking Permit" will be allowed for a period **not to exceed a maximum period of 30 minutes.**
- The "Courier/Delivery Vehicle Parking Permit" shall not allow the vehicle to which the permit is issued to stop/stand/park the vehicle while making a delivery/pick-up for more than 30 minutes of any day within the same block on any part of a roadway.

## General Non-Exemptions

A vehicle displaying a "Courier/Delivery Vehicle Parking Permit" is **not exempt** from any No Stopping or No Standing regulations.

A vehicle displaying a "Courier/Delivery Vehicle Parking Permit" is **not exempt** from the following unsigned regulations:

- stopping/standing/parking on/over a sidewalk or footpath
- stopping/standing/parking within an intersection or marked pedestrian crosswalk (excluding a T-type intersection)
- stopping/standing/parking within 15 metres on the approach to and 9 metres beyond a "Pedestrian Crossover" (PXO)
- stopping/standing/parking over or within 9 metres of an area designated as a "School Crossing"
- stopping/standing/parking adjacent to or within 15.0 metres of a safety zone (streetcar passenger loading platform not integrated as part of a dedicated streetcar/LRV right-of-way) or pedestrian refuge island (PRI)
- stopping/standing/parking on the roadway side of any stopped or parked vehicle (double-parking)
- stopping/standing/parking on a bridge or elevated structure
- stopping/standing/parking within any tunnel or underpass
- stopping/standing/parking on any middle boulevard/centre strip separating two roadways or adjacent to either side or ends of such middle boulevard or centre strip
- stopping/standing/parking alongside or across the road from any excavation, construction, or obstruction within the roadway when doing so will impede the free flow of traffic
- parking within 3 metres of a fire hydrant
- parking within 9 metres of any intersection
- parking in a designated fire route
- parking within 60 cm of a driveway
- parking in a position as will prevent the removal of any other vehicle previously parked
- parking between the hours of 2:00 a.m. and 6:00 a.m., from December 1 of one year to March 31 of the following year on any street **in the former area of North York only.**

A vehicle displaying a "Courier/Delivery Vehicle Parking Permit" is **not exempt** from the following regulations where signs to that effect are displayed:

- stopping/standing/parking in a space designated for parking or loading by disabled persons
- stopping/standing/parking within a stand designated for taxicabs
- stopping/standing/parking within an area designated as a Motor Coach Parking Zone or Motor Coach Loading Zone
- stopping/standing/parking within an area designated as a Car-share Vehicle Parking Area
- stopping/standing/parking within an area designated as a Curb-lane Vending space
- stopping/standing/parking within an area designated as a School Bus Loading Zone during the times/days indicated
- parking on any street where the Toronto Police Service has deemed it necessary to post temporary "Emergency – No Parking" signs
- parking on Snow Routes during times of a declared snow emergency
- parking at a place marked by an authorized sign as a passenger loading zone
- parking within 7.5 metres of any fire hall on the side of the road where the fire hall is located or up to 30.5 metres of such fire hall on the opposite side of the roadway
- parking within a turning basin
- parking within 15 metres of the dead-end of a street
- parking within a T-type intersection
- parking within 15 metres of a midblock crosswalk controlled by traffic control signals (pedestrian traffic control signals)

## **Conditions**

**Despite the foregoing exemptions and restrictions** no vehicle, whether displaying a "Courier/Delivery Vehicle Parking Permit" or not, shall park in a manner that interferes with the movement of traffic, the clearing of snow from the roadway, the staging of a street event, or when directed not to do so by a Police Officer.

**"Courier/Delivery Vehicle Parking Permit"** - shall be affixed to and clearly displayed in the lower left-hand corner of the vehicle's windshield

**"Courier/Delivery Vehicle Parking Permit"** – is valid only for the vehicle for which it was issued. The permit shall not be altered or defaced in any way. Photocopied or reproduced copies (by any means) are not valid.

**"Courier/Delivery Vehicle Parking Permit(s)"** - are not transferable. The permit is not valid when displayed on a vehicle and the driver of the vehicle is not actually engaged at the time in making a delivery to pick up.