

**Management's Response to the Auditor General's Review of  
Electronic Data – Standardizing Data Formats Across City Information Systems**

<u>Rec No</u>	<u>Recommendation</u>	Agree (X)	Disagree (X)	<u>Management Comments:</u> <i>(Comments are required only for recommendations where there is disagreement.)</i>	<u>Action Plan/ Time Frame</u>
1.	<b>City Council request the Chief Information Officer and the City Clerk to review current data standards and, in consultation with City divisions, develop a plan for implementing uniform data standards across the City.</b>	X		<p>Management supports the need for uniform data standards, phased in as funding and resources are made available.</p> <p>Some groundwork has already been completed to support this plan. The I&amp;T Division conducted an enterprise application inventory to begin to understand the scope and number of applications used by the City. This will help to identify the gaps in data standards and their impacts on application development and renewal. The City Clerk's Office, Corporate Information Management Services have a number of information management policies and standards in development including uniform data standards for City business forms.</p> <p>Implementing uniform data standards is a complex and significant undertaking that will span several years and have budgetary implications.</p>	<p>Q2 2014</p> <p>The Chief Information Officer and the City Clerk will create a framework to prioritize which systems the uniform data standards will be applied to first. For example, systems in development may have a higher priority than legacy systems that would be very expensive to retrofit. Considerations for systems from 3<sup>rd</sup> parties such as those owned/operated by the province or off-the-shelf solutions from vendors will also be required.</p> <p>Extensive consultation with City divisions will be undertaken to ensure that the implementation is both cost-effective and coordinated with divisional business and budget plans.</p>
2.	<b>City Council request the Chief Information Officer and the City Clerk to recommend the data standards to City agencies and corporations for adoption.</b>	X		Management supports this recommendation.	<p>Q2 2014</p> <p>As uniform data standards are developed, they will be forwarded to the City Manager's Office to be included in the governance discussions between the City and its agencies and corporations.</p>