

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2012**

**CHURCH-WELLESLEY
BUSINESS IMPROVEMENT AREA**

DECEMBER 31, 2012

CONTENTS

	<u>Page</u>
Independent auditor's report	3
Financial statements	
Statement of financial position	4
Statement of operations	5
Statement of cash flows	6
Notes to financial statements	7 – 10

RAFIQ DOSANI, B.Comm. CPA, CA
CHARTERED ACCOUNTANT

90 Risebrough Avenue
Toronto, Ontario M2M 2E3
Telephone: (416) 221 - 4095
Fax: (416) 221 - 4160

AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the Church-Wellesley Business Improvement Area

I have audited the accompanying financial statements of Church-Wellesley Business Improvement Area, which comprise the statement of financial position as at December 31, 2012 and the statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Board as at December 31, 2012 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario
March 16, 2013



Chartered Accountant
Licensed Public Accountant

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2012**

	2012	2011
	\$	\$
FINANCIAL ASSETS		
Cash	144,825	102,770
Accounts receivable		
City of Toronto – special charges (Note 3)	4,356	1,300
Other	12,473	21,238
	<u>161,654</u>	<u>125,308</u>
LIABILITIES		
Accounts payable and accrued liabilities		
City of Toronto	87,199	408
Other	31,969	22,239
	<u>119,168</u>	<u>22,647</u>
NET FINANCIAL ASSETS	42,486	102,661
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 4)	91,719	28,932
	<u>134,205</u>	<u>131,593</u>
ACCUMULATED SURPLUS	134,205	131,593

Approved on behalf of the Board of Management:


Chair


Treasurer

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2012**

	2012 \$ Budget (Note 7)	2012 \$ Actual	2011 \$ Actual
REVENUE			
City of Toronto – special charges	233,730	233,730	231,933
Interest, sponsorships and other	10,100	8,222	12,293
	<u>243,830</u>	<u>241,952</u>	<u>244,226</u>
EXPENSES			
Administration	96,450	86,667	91,384
Promotion and advertising	95,000	66,575	96,995
Maintenance	50,000	39,672	39,175
Capital / amortization	105,500	30,103	18,911
Provision for uncollected special charges (Note 3)	19,380	16,323	20,280
	<u>366,330</u>	<u>239,340</u>	<u>266,745</u>
SURPLUS (DEFICIT) FOR THE YEAR	(122,500)	2,612	(22,519)
OPERATING SURPLUS, BEGINNING OF YEAR	<u>131,593</u>	<u>131,593</u>	<u>154,112</u>
OPERATING SURPLUS, END OF YEAR	<u>9,093</u>	<u>134,205</u>	<u>131,593</u>

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2012**

	2012	2011
	\$	\$
Increase (decrease) in cash		
Cash flows from operating transactions		
Surplus (Deficit) for the year	2,612	(22,519)
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	30,103	18,911
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(3,056)	(1,120)
Accounts receivable – other	8,765	(2,333)
Accounts payable - City of Toronto	86,791	(1,445)
Accounts payable – other	9,730	17,969
Cash Provided By Operations	134,945	9,463
Capital Transactions		
Purchase of tangible capital assets	(92,890)	(21,440)
Cash, Beginning Of Year	102,770	114,747
Cash, End Of Year	144,825	102,770

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012**

1. ESTABLISHMENT AND OPERATIONS

The Church-Wellesley Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA), the most significant of which are as follows:

(a) Revenues and expenses are recorded using the accrual basis of accounting.

(b) Capital assets
Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Banners & Flags	3 years
Alexander Wood Sculpture	5 years
Benches	5 years
Gateway Signs	5 years
Lights	5 years
Planters	5 years

(c) Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2012**

3. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable (payable) from/to the City of Toronto are comprised of:

	2012 \$	2011 \$
Total special charges outstanding	67,356	55,700
Less: allowance for uncollected special charges	<u>(63,000)</u>	<u>(54,400)</u>
Special charges receivable (payable)	<u>4,356</u>	<u>1,300</u>

The provision for uncollected levies reported on the Statement of Revenue, Expenditure and Operating Surplus comprises:

	2012 \$	2011 \$
Special charges written-off	7,723	8,980
Change in allowance for uncollected special charges	<u>8,600</u>	<u>11,300</u>
	<u>16,323</u>	<u>20,280</u>

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2012**

4. CAPITAL ASSETS

	2012		
	Cost	Accumulated Amortization	Net book Value
Benches	2,955	2,364	591
Gateway Signs	104,086	24,464	79,622
Lights	72,750	61,244	11,506
Planters	7,373	7,373	-
	<u>187,164</u>	<u>95,445</u>	<u>91,719</u>

	2011		
	Cost	Accumulated Amortization	Net book Value
Alexander Wood Sculpture	57,487	57,487	-
Benches	2,955	1,773	1,182
Gateway Signs	11,196	3,647	7,549
Lights	72,750	53,084	19,666
Planters	7,373	6,838	535
	<u>151,761</u>	<u>122,829</u>	<u>28,932</u>

5. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board, through the City of Toronto.

6. FINANCIAL INSTRUMENTS

The carrying value of the BIA's financial instruments approximates their values.

7. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures. Accordingly, I do not express any opinion regarding the budget figures.

**THE BOARD OF MANAGEMENT FOR THE
CHURCH-WELLESLEY BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2012**

8. COMMITMENTS

The Board, in co-operation with the City, has implemented cost-shared capital improvement projects on publicly owned property for several years. The projects are long-term in nature and are usually completed subsequent to the year of Council's approval. The Board is committed to capital improvement projects of which the Board's share of \$81,960 (2011 - \$9,721) was outstanding as at December 31, 2012.