# THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA

Financial Statements
For the Year Ended December 31, 2012

# CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA

# **DECEMBER 31, 2012**

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#### **AUDITOR'S REPORT**

# To the Council of the Corporation of the City of Toronto and the Board of Management for the Crossroads of the Danforth Business Improvement Area

I have audited the accompanying financial statements of Crossroads of the Danforth Business Improvement Area, which comprise the statement of financial position as at December 31, 2012 and the statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion** 

In my opinion, these financial statements present fairly in all material respects, the financial position of the Board as at December 31, 2012 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario March 19, 2013 Chartered Accountant Licensed Public Accountant THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2012

	2012 \$	2011 \$
FINANCIAL ASSETS		
Cash	33,377	32,933
Accounts receivable		
City of Toronto – special charges (Note 3)	3,725	4,854
Other	8,282	11,502
	45,384	49,289
LIABILITIES  Accounts poughle and accrued liabilities		
Accounts payable and accrued liabilities  City of Toronto	13,575	
Other	2,818	- 1,124
	16,393	1,124
NET FINANCIAL ASSETS	28,991	48,165
Non-Financial Assets		
Tangible Capital Assets (Note 4)	23,319	15,180
	52,310	63,345
ACCUMULATED SURPLUS	52,310	63,345

Approved on behalf of the Board of Management:

Chair

Treasurer

THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2012

Revenue	2012 \$ Budget (Note 7)	2012 \$ Actual	2011 \$ Actual
TEVENOE			
City of Toronto – special charges Sponsorships, contributions and other	88,823 7,000	88,823 10,374	66,090 5,667
	95,823	99,197	71,757
EXPENSES			
Administration	32,473	43,746	22,787
Promotion and advertising	25,100	33,304	22,707
Maintenance	22,281	20,537	14,954
Capital / amortization	13,395	8,942	6,679
Provision for uncollected special charges (Note 3)	2,574	3,703	1,865
	95,823	110,232	69,180
SURPLUS (DEFICIT) FOR THE YEAR		(11,035)	2,577
OPERATING SURPLUS, BEGINNING OF YEAR	63,345	63,345	60,768
OPERATING SURPLUS, END OF YEAR	63,345	52,310	63,345

THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2012

Increase (decrease) in cash and short-term investments	2012 \$	2011 \$
Cash flows from operating transactions		
Surplus (deficit) for the year  Non-cash changes to operations	(11,035)	2,577
Add: Non-cash item Amortization of capital assets Increase (decrease) resulting from changes in	8,942	6,679
Accounts receivable - City of Toronto	1,129	(406)
Accounts receivable – other	3,220	(5,282)
Accounts payable - City of Toronto	13,575	(5,273)
Accounts payable – other	1,694	(12)
Cash Provided By (Used In) Operations	17,525	(1,717)
Capital Transactions Purchase of tangible capital assets	(17,081)	
Cash, Beginning Of Year	32,933	34,650
Cash, End Of Year	33,377	32,933

THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2012

#### 1. ESTABLISHMENT AND OPERATIONS

The Crossroads of the Danforth Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA), the most significant of which are as follows:

(a) Revenues and expenses are recorded using the accrual basis of accounting.

### (b) Capital assets

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Flags & Banners	3 years
Street & Christmas lights	5 years
Street Signs	5 years
Planters	5 years

(c) Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS, CONT'D FOR THE YEAR ENDED DECEMBER 31, 2012

#### 3. CITY OF TORONTO - SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

		2012 \$	2011 \$
Total special charges outstanding Less: allowance for uncollected	special	6,125	6,054
charges	оросіаі	(2,400)	(1,200)
Special charges receivable		3,725	4,854

The provision for uncollected levies reported on the Statement of Revenue, Expenditure and Operating Surplus comprises:

	2012 \$	2011 \$
Special charges written-off Provision for losses on assessment appeals	2,503 1,200	1,665 200
	3,703	1,865

THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS, CONT'D FOR THE YEAR ENDED DECEMBER 31, 2012

#### 4. CAPITAL ASSETS

		2012	
	Cost	Accumulated Amortization	Net book Value
Flags & Banners	8,363	6,026	2,337
Street Signs	5,274	3,162	2,112
Planters	33,600	14,730	18,870
	47,237	23,918	23,319

		2011	
	Cost	Accumulated Amortization	Net book Value
Flags & Banners	4,858	4,858	_
Street Signs	5,273	2,108	3,165
Planters	20,025	8,010	12,015
	30,156	14,976	15,180

#### 5. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board through the City of Toronto.

#### 6. FINANCIAL INSTRUMENTS

The financial instruments recognized in the statement of financial position consist of cash, accounts receivable, and accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying amounts due to the short-term maturity of these instruments.

THE BOARD OF MANAGEMENT FOR THE CROSSROADS OF THE DANFORTH BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS, CONT'D FOR THE YEAR ENDED DECEMBER 31, 2012

### 7. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures. Accordingly, I do not express any opinion regarding the budget figures.