



BID COMMITTEE CONTRACT AWARD

Award of RFP No. 9121-12-7092 to IBI Group for professional services to undertake the Richmond – Adelaide Corridor Cycle Tracks Planning and Design Study

Date:	December 24, 2012
To:	Bid Committee
From:	Director, Purchasing and Materials Management

RECOMMENDATIONS

The Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contract:

Call No:	RFP No. 9121-12-7092
Description:	To provide professional services to undertake the Richmond – Adelaide Corridor Cycle Tracks Planning and Design Study to evaluate and recommend the preferred alignment and produce a preliminary design for physically separated bicycle lanes (cycle tracks) in the Richmond-Adelaide Corridor, from Bathurst Street to Sherbourne Street. Based on an expected commencement in early January 2013, the Contract should be completed by the end of December 2013.
Recommended Bidder/Proponent:	IBI Group
Contract Award Value:	\$623,190.50 net of all applicable taxes and charges (\$598,190.50 plus \$25,000 contingency) \$700,955.27 including all applicable taxes and charges (\$675,955.27 plus \$25,000 contingency) \$633,718.65 net of HST recoveries (\$608,718.65 plus \$25,000 contingency)

Financial Impact:

The total contract award identified in this report is \$700,955.27 including all applicable taxes and charges. The cost to the City is \$633,718.65 net of HST recoveries. Funding is included in the 2012 City of Toronto, Transportation Services Capital Budget in WBS Element CTP812-05-26.

CALL SUMMARY

Ward No:	20 and 28	
Call Dates:	Issued September 4, 2012; Closed on October 1, 2012	
# of Addenda Issued:	2	
Number of Bids/Proposals:	Five (5) proposals were received. Three (3) proposals met the 75% technical threshold and had their costs reviewed and evaluated. <ol style="list-style-type: none">1. Arup Canada Incorporated2. Cole Engineering Group Ltd*3. IBI Group4. MMM Group Limited5. Parsons Brinckerhoff* * Did not meet the minimum technical threshold	
Range of Scores	56.4 to 87.4	
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COMMENTS

For the recommended contract award, the following requirements have been met:

- (a) The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

- (c) the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract terms is 5 years or less including any option years being within the authority of the Bid Committee;
- (d) there are no material written objections to the award;
- (e) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (f) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

Michael Pacholok
Director, Purchasing and Materials Management Division