

**2013 Funding Allocations from the Provincial Community Homelessness Prevention Initiative and the City of Toronto - Homeless Initiatives Fund**

<b>Date:</b>	March 4, 2013
<b>To:</b>	Community Development and Recreation Committee
<b>From:</b>	General Manager, Shelter, Support and Housing Administration
<b>Wards:</b>	All
<b>Reference Number:</b>	

**SUMMARY**

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This report makes recommendations regarding the allocation of a portion of the funds from the new provincial Community Homelessness Prevention Initiative (CHPI). Starting in 2013, CHPI replaced five existing homeless services funding programs: Consolidated Homelessness Prevention Program (CHPP), Emergency Hostels, Emergency Energy Fund, the Rent Bank and Domiciliary Hostels (none operating in Toronto).

The new CHPI is funded through the provincial Ministry of Municipal Affairs and Housing (MMAH) and the total available provincial funding for grants and shelter contracts in 2013 is \$52.0 million. Council has directed that 2013 will be considered a transitional funding year for this program, while a long term strategy is developed. During 2013, existing programs will be continued with minimal changes wherever possible in order to ensure service system stability and limit service impacts for vulnerable clients.

This report provides recommendations on \$0.814 million of the CHPI funds for Investment Projects which are time-limited projects and require Council approval to be allocated.

The report also provides recommendations on gross funding of \$49.0 million (CHPI \$34.6 million, and \$14.4 million net) for the purchase of service (POS) shelter system and \$10.4 million (CHPI \$8.4 million and \$2.0 million net) for other related operating contracts for 2013. These funds are included in the 2013 approved Operating Budget for SSHA.

The City also administers grants through the City of Toronto - Homeless Initiatives Fund (HIF) for the provision of services by community agencies to assist people to find and keep housing. Information on the projects funded through this program is provided in this report. This funding has already been approved in the 2013 City Operating Budget.

The Partnership Projects, which are ongoing projects, funded through CHPI and HIF, have been allocated by the General Manager, Shelter, Support and Housing Administration (SSHA), with delegated authority to fund the ongoing programming in *Options to Streamline and Improve Funding Administration* report, approved by Council at its meeting of June 23-24, 2008.

## RECOMMENDATIONS

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The General Manager, Shelter, Support and Housing Administration (SSHA), recommends that:

1. City Council authorize the General Manager, SSHA, and/or his designate to enter into service agreements and allocate up to \$0.627 million gross and \$0 net from the 2013 Community Homelessness Prevention Initiative (CHPI) within the 2013 approved Operating Budget for SSHA as follows:
  - a) up to \$0.400 million gross and \$0 net for Investment Projects in the amounts listed in Appendix A; and
  - b) up to \$0.227 million gross and \$0 net for one drop-in, one housing help project and two financial trusteeship projects, to be awarded in 2013 to community agencies through an application process;
2. City Council authorize the General Manager, SSHA, and/or his designate to enter into service agreements and allocate funds of up to \$0.187 million gross and \$0 net from the 2013 Community Homelessness Prevention Initiative, within the 2013 approved Operating Budget for SSHA to:
  - a) provide funding for the 2013 Health and Safety Fund consistent with the terms set out in Appendix D;
  - b) increase the funding to the Health and Safety fund by \$0.050 million for a total allocation in 2013 of \$0.150 million gross and \$0 net and increase the maximum funding allocation for each agency from \$0.010 million to \$0.015 million as outlined in the terms set out in Appendix D, to maximize the impact of these grants for funded community agencies; and
  - c) provide up to \$0.037 million gross and \$0 net for 2013 Appeals funding. This funding is to be used for appeals made to new or changed Partnership Projects and/or to Investment Projects. In the event that there are no appeals, or that less than \$0.037 million is required for appeals, the funds would be reallocated to the Health and Safety Fund (Recommendations 2.a, 2.b);
3. Council approve the recommended bed capacities and funding allocations for the purchase of service shelter system up to a maximum of \$48.980 million (\$34.582 million gross and \$14.398 million net) as set out in Appendix A, which is in

accordance with the service levels that are included in the 2013 approved Operating Budget for SSHA; and

4. Council authorize the General Manager, Shelter, Support and Housing Administration, and/or his designate to:
  - a) enter into purchase of service agreements with community agencies for the provision of shelter services up to the maximum contract values as outlined in Appendix A;
  - b) issue payments of up to \$0.755 million gross and \$0 net to motel operators as required for families that cannot be accommodated within the directly operated family shelters, included in funding allocations in Appendix E;
  - c) enter into agreements with the Ministry of Health and Long Term Care and Mental Health Program Services of Metropolitan Toronto (Habitat Services) and issue payments up to \$9.420 million gross and \$1.880 million net for the provision of housing and supports for psychiatric consumer survivors living in Habitat contracted boarding or rooming houses;
  - d) review the Habitat Services program in conjunction with the development of a service and funding plan as part of the CHPI implementation process;
  - e) enter into an agreement with, and issue payments to the Toronto Hostels Training Centre for the administration and provision of training for shelter, drop-in and other agency staff up to a maximum amount of \$0.218 million gross and \$0.109 million net; and
  - f) purchase up to \$0.060 million gross and net in training for staff of the directly operated shelters from the Toronto Hostel Training Centre in order to meet the training requirements laid out in the Council-approved Toronto Shelter Standards.

### **Financial Impact**

Funding for the recommendations of \$78.478 million gross and \$18.951 million net is included in the 2013 Approved Operating Budget for Shelter, Support and Housing Administration, as noted in the following allocation table:

<b>2013 Expenditures</b>	<b>Provincial</b>	<b>City</b>
Investment Projects (1 a)	400,000	0
Investment Projects (1 b)	227,100	0
Health & Safety Fund (2 b)	150,000	0
Partnership Projects (2 c)	37,000	0
Partnership Projects (App B) *	15,726,937	2,504,040
Shelter Per-diems (3, App A)	34,582,466	14,397,697
Motels (4 b)	755,000	0
Habitat Services (4 c)	7,540,000	1,880,000
Toronto Hostels Training Centre (4 e & f)	109,000	169,000
<b>Total</b>	<b>59,527,503</b>	<b>18,950,737</b>

\* Approved under authority of Council June 23-4 2008, "Options to Streamline and Improve Funding Administration", CD16.5

Shelter, Support and Housing Administration operates within its funding authorities up to the approved Operating Budget. In the event that shelter occupancy levels exceed the 2013 approved budget, the General Manager, Shelter, Support and Housing Administration will report to Community Development and Recreation Committee and to Budget Committee and seek to mitigate cost pressures within the overall divisional funding envelope.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

The City of Toronto is the Consolidated Municipal Service Manager (CMSM) for homelessness services, as designated by the provincial government. The City supports program funding to community agencies and for shelters through the provincial CHPI and through the City of Toronto's Homeless Initiatives Fund.

Reports have been prepared on an annual basis by the General Manager, Shelter, Support and Housing Administration to make funding allocations for shelters and community agencies providing homelessness support services. A copy of the 2012 report on Hostel funding can be found at:

<http://www.toronto.ca/legdocs/mmis/2012/cd/bgrd/backgroundfile-47120.pdf>

Authority for approvals for most of the grants, (Partnership Projects) now funded under CHPI and HIF derives from the *Options to Streamline and Improve Funding Administration* report adopted by Council on June 23 and 24, 2008, Authority was delegated to division heads to fund Partnership Projects provided the allocation amount remains the same with the exception of technical adjustments such as inflation. A list of all Partnership Projects funded under CHPI and the Homeless Initiatives Fund is included in Appendix B.

A copy of the 2012 CHPP Allocations Report (the provincial funding program replaced by CHPI as of January 1, 2013) can be found at:

<http://www.toronto.ca/legdocs/mmis/2012/cd/bgrd/backgroundfile-45927.pdf>

At the meeting of October 30, 31 and November 1, 2012 Council adopted Executive Committee report EX23.15, *Changes to Provincial Funding Approaches for Homeless Prevention and Social Assistance Programs: Implementation Strategies and Issues*. The report provided an overview of the provincial changes to homelessness services programs administered by the City and outlined an implementation strategy to help meet the City's long-term strategic goals, while maintaining services to vulnerable residents wherever possible.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2012.EX23.15>

On February 15, 2013 the Audit Committee recommended adoption of the Auditor General's report AU10.7, *Municipal Grants – Improving the Community Partnership and Investment Program*. <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2013.AU10.7>

## ISSUE BACKGROUND

### Changing Context

The City of Toronto plays a central role in providing housing stability for low income Toronto residents. SSHA is responsible for administering social housing programs, providing emergency shelter, managing programs to help homeless people move from the streets or shelters into permanent housing, and to assist those at risk of homelessness to maintain their housing. SSHA delivers homelessness services in partnership with community agencies by providing program funding and coordinating services, based on a Housing First model. This model is aimed at ending homelessness through a range of approaches, partnerships, and supports that help people to access emergency shelter and related supports, and to find and keep housing. A portion of the funding goes to community agencies to support ongoing services.

The City also administers and funds a range of other services that contribute to housing stability, such as income supports, employment initiatives, public health supports, recreation and childcare programs.

Since its adoption in 2009, the *Housing Opportunities Toronto (HOT)* 10 year affordable housing strategy has set out Council's strategic directions to guide Toronto's housing services, including a Housing First approach to end homelessness.

More recently, the Province has introduced the Community Homelessness Prevention Initiative (CHPI) which, beginning in 2013, replaces existing funding across the province for a range of homelessness services, including Consolidated Homelessness Prevention Program (CHPP), Emergency Hostels, Emergency Energy Fund, the Rent Bank and Domiciliary Hostels (none operating in Toronto). The integration of existing funding streams within a program framework that provides greater flexibility to meet local needs provides a unique opportunity to re-think how services are provided to achieve greater housing stability outcomes. As directed by Council, 2013 is a transition year while a longer term strategy is

developed. Staff are currently working to develop a Service Plan that supports consolidation and transformation of existing City managed homelessness and housing related programs into an integrated, outcome-focused housing stability service system.

The goal of the Housing Stability Service Plan is to build on the Housing First strategic objectives provided by HOT, and continue to transform the planning, management and delivery of the City's housing and homelessness services. The Service Plan will guide implementation of CHPI as part of the overall transformation of housing and homelessness services. The Service Plan will identify opportunities for more integrated service delivery and greater co-ordination among partners, as well as articulating clearly identified housing stability outcomes, and a way of measuring and evaluating progress in meeting identified outcomes.

The objective of the Service Plan is to shift the focus of services from reactive, emergency responses to homelessness towards services that focus on prevention, diversion and rapid re-housing. In the emergency shelter system, this means building on the progress to date in providing services that help people who are homeless move directly into housing from the street and emergency shelters, and focusing the shelter system on its original role of providing temporary emergency assistance. This includes development of a funding model for emergency shelters that better aligns with a Housing First approach. Key to the development of the Service Plan will be a broad ranging engagement of community stakeholders and clients in developing priorities and solutions.

### **Auditor General Recommendations – Homeless Initiatives Fund**

The City of Toronto's Homeless Initiatives Fund (HIF) is administered together with the provincial CHPI program to provide grants to community agencies to help people find and keep housing. In 2013, HIF funding will support 26 housing help projects and one employment support project.

In 2012, the Auditor General's audit work plan included a review of the HIF program as part of his review of three projects under the Community Partnership and Investment Program (CPIP). The objective of this review was to assess the process for awarding grants and the ongoing monitoring of grants. The Auditor General reported his findings to the Audit Committee on February 15, 2013. The committee adopted a number of recommendations to improve the HIF application and monitoring process of funded agencies. These included opening up the HIF application process to all interested community agencies, updating the application to include performance measures, ensuring application assessment forms are relevant and practical, ensuring explanations are received from agencies regarding unusual financial information, and ensuring supervisory review of files is completed in a timely manner.

Shelter, Support and Housing Administration welcomes the Auditor General's recommendations. A contract management working group has been set up to develop a more rigorous application process to include clear performance measures that can be compared to actual measures. This work is targeted for completion by June 2013. A competitive application process is also being developed to enable funds to be awarded to new projects/agencies. This work is being coordinated with the consultation and planning process

for the implementation of CHPI and will roll out in the fall of 2013 with new agencies beginning to receive funding in 2014.

## COMMENTS

In previous years, separate reports were brought forward for Council approval for CHPP funding and for the purchase of service (POS) shelter system funding respectively. Given the consolidation of these funding streams under the CHPI program, these reports have been consolidated into a single report in 2013 for Council consideration.

## GRANTS

### Partnership Projects

These projects were formerly funded under the provincial CHPP and HIF programs and administered according to the Toronto Grants Policy. Under the authority of the June 2008 *Options to Streamline and Improve Funding Administration* report, 2013 funding has been allocated to 87 community agencies delivering 130 Partnership Projects, as set out in Appendix B of this report. These Partnership Projects are funded by provincial CHPI and the City's Homeless Initiatives Fund, and are not the subject of recommendations in this report. As in past years, all projects are continually monitored through site visits and the review of quarterly and final reports on service outcomes. Detailed information on each project approved for 2013 funding is available on the City website at [www.toronto.ca/housing](http://www.toronto.ca/housing).

### Investment Projects (Recommendation 1. a)

Council approval is required on an annual basis for Investment Projects, defined as time-limited projects. This report recommends funding the following three Investment Projects in 2013, in the amounts set out in Appendix A.

*The Toronto Drop-ins: Creating Health +* is a partnership among SSHA, Toronto Public Health, Daily Bread Food Bank (DBFB) and George Brown College (GBC) to buy and deliver fresh food to 27 drop-ins throughout the City and to help train drop-in and shelter cooks and volunteers. The DBFB makes weekly delivery of eggs, milk, fresh fruit and vegetables, and yoghurt to 26 drop-in centres across the City of Toronto. GBC provided two training days in 2012 to 175 drop-in and shelter cooks and volunteers.

*The Resources Exist for Networking and Training (RENT) Core Curriculum Training* program operated by East York East Toronto Family Resources Centre provides training to support the housing help sector by ensuring consistency in practice among agencies, and supporting housing workers through an interactive website, training materials and workshops. A Housing Help Sector Training Certificate is given to all the housing workers who complete all of the training sessions. In 2012, 58 housing workers enrolled in the program, and 55 housing workers received certificates of completion.

*The Toronto Drop-in Network Training* project administered by St. Stephen's Community House, offers a training program which provides drop-in workers and volunteers with

standardized competency skills. In 2012, 239 staff, volunteers and drop-in participants received training.

### **New Applications in 2013 (Recommendation 1. b)**

A service needs assessment was undertaken and critical service gaps were identified, resulting in the following projects being recommended for funding.

#### *Drop-In Services*

Community consultation will be undertaken to develop a new drop-in service model in the downtown east neighbourhood. Based on this community consultation, an application will be issued to interested community agencies for the provision of drop-in services from October 1, 2013 to December 31, 2013, with the possibility of extending the service in 2014. The amount of funding recommended for the successful proponent is up to \$70,000.

#### *Financial Trusteeship*

Trusteeship projects offer assistance with rent payments, managing food and household budgets to assist newly and precariously-housed individuals who struggle with financial management. These services are essential to help some individuals stabilize and successfully maintain their housing and prevent evictions.

Currently there are three trusteeship projects funded serving a total of 120 clients. All of these projects, located in the central core of the City, are in very high demand. Clients who receive trusteeship services tend to use them long-term and often new clients are not taken from a waiting list until an existing client dies. In addition, the recent closure of a trusteeship program, not funded by the City, has put demand on remaining services. Staff are recommending up to \$70,000 in funding be allocated to establish two trusteeship programs in high need areas.

#### *Housing Help Services*

SSHA is currently evaluating applications for a new youth shelter provider in East York. The successful proponent will be allocated \$87,069 in Housing Help funding for 2013 in order to maintain housing help service at this shelter location.

### **2013 Health and Safety Fund (Recommendation 2. a, 2. b)**

Approval is required for up to \$150,000 for Health and Safety requests as recommended in this report. Allocations recommended for this fund will be made within 2013. Final allocation amounts and recipients will be considered throughout the year as the need arises.

Since 2004, Health and Safety funding has been available to permit staff to respond quickly to unexpected situations, stabilize agencies and maintain services. Examples of its use include the purchase of air conditioners in a shelter and repair of water damage and mould in an alternate housing facility for vulnerable women. Over the last two years there has been an increase in the number of agencies requesting assistance through the Health and Safety fund.



The fund has been invaluable to agencies as it enables them to respond to urgent issues impacting their clients and staff. In addition, funded agencies are increasingly paying for cost overruns related to health and safety issues because the \$10,000 maximum grant is not sufficient in some circumstances.

It is recommended that the Health and Safety fund be increased from \$100,000 to \$150,000 in 2013, and that the maximum grant per agency be increased from \$10,000 to \$15,000. This will allow more agencies to receive funding and increased flexibility to cover legitimate costs associated with addressing health and safety concerns. If these funding changes are approved, the new Health and Safety Fund Criteria outlined in Appendix D will take effect.

### **2013 Appeals Fund (Recommendation 2. c)**

New or changed Partnership Projects are given the opportunity to appeal allocations involving City-funded programs. It is recommended that \$37,000 be designated for appeals for the Investment Projects (Recommendations 1 a). The amount is consistent with amounts set aside in previous years. It is anticipated that the appeals will be considered by the Community Partnership and Investment Program Appeals Committee on May 17, 2013.

If some or all of the Appeals Fund is not allocated, or there are no appeals made, it is further recommended that remaining funds be reallocated to the 2013 Health and Safety Fund (Recommendation 2 c). In 2012 there were no appeals, and the full \$37,000 was reallocated to the Health and Safety Fund.

### **EMERGENCY SHELTERS**

As of January 1, 2013, there were 57 shelter facilities in the City of Toronto. The shelter system is a mixed service delivery model. The City directly operates nine shelters.

There are another 48 shelter sites operated by 30 community not-for-profit agencies funded through purchase of service contracts with the City. The largest community not-for-profit providers of shelter services are the Salvation Army (628 beds), Homes First Society (166 beds) and the YWCA (136 beds). All programs must meet operating requirements as set out in both the Toronto Shelter Standards and the purchase of service contracts. All programs are monitored by SSHA agency review staff on an ongoing basis. In addition, the City has the ability to provide emergency shelter to families through the use of motel beds.

### **Purchase of Service Rates and Bed Capacities (Recommendation 3, 4)**

#### **a) 2013 Recommended Funding Allocations and Bed Capacities**

Until the end of 2012, the provincial funding model for shelters was an occupancy driven model which paid shelters on a per-diem basis for beds occupied by homeless individuals and families.

Since January 1, 2013 under CHPI, the provincial funding model no longer requires funding to be administered based on a per-diem model. As 2013 is a transition year, SSHA will continue to pay purchase of service providers based on the per-diem

model until consultations related to CHPI are completed and a new service model and funding structure are established.

This report recommends maximum contract amounts for purchase of service shelters. There are two changes to maximum contract values for shelters in 2013. Pending the renovation and remodeling of space at the Scott Mission, an increase of \$96,678 in the maximum contract value has been allocated to this provider. This additional allocation will support significant service improvements at Scott Mission's 45 bed men's shelter, including the establishment of a permanent 24-hour bedded program with the provision of enhanced case management and housing supports. The shelter currently operates as an overnight only program requiring the use of mats on the floor for the men to sleep.

The addition of five temporary beds at Streethaven's Women's shelter, outlined below under in year adjustments, has increased the agency's maximum contract value by \$115,674. This will be continued in 2013.

The 2013 recommended bed capacities and funding allocations for each shelter are included in Appendix A. The funding for these allocations has already been approved as part of the 2013 Shelter, Support and Housing Administration Operating Budget.

In the past, this report also made recommendations for the allocation of funding to shelters for the provision of Personal Needs Allowance (PNA). SSHA is no longer required to provide PNA to shelter residents as they are now eligible for Basic Needs Assistance (BNA) under Ontario Works which is administered by Toronto Employment and Social Services (TESS)

**b) In-year Adjustments to Funding Capacities**

Changes to the Council-approved funding amounts and/or bed capacities are considered in-year adjustments. These adjustments can occur for a number of reasons including a change in service provision, an urgent financial situation that requires an increase to the per diem rate, and/or a need for additional beds to meet occupancy demand. Hostel Services has an established business practice that appropriately records and accounts for any in-year per-diem adjustments. Any change in the contract must be approved by the appropriate signing authorities and SSHA reports out annually to Council on any required in-year adjustments.

In 2011, 19 additional temporary beds were added at Streethaven and Salvation Army Evangeline to serve the women's shelter sector. These temporary beds will continue to be utilized in 2013.

In the single men's system, as approved by Council the Schoolhouse shelter's capacity was reduced to 40 from 55, and the program model has changed from a transitional model to that of an emergency shelter. The program will provide service using harm reduction principles.

In the youth system, services were temporarily suspended at the shelter location at 1076 Pape. Formerly operated by Touchstone Youth Centre, the organization ended their service contract with the City due to financial difficulties of the organization. SSHA is currently in the process of securing a new operator for the 32 bed site, and the full budget for the location remains in place to be utilized by the new provider.

In 2012, 5 temporary beds were added to Streethaven Women's Shelter to assist with occupancy pressure in the women's system. These additional beds were funded out of the SSHA divisional envelope allocated for hostel per diems.

c) **Other Service Contracts - Habitat Services, Toronto Hostels Training Centre and Motels**

i) **Habitat Services**

Habitat Services is a housing and support subsidy program that is funded by the Ministry of Health and Long-term Care (MOHLTC) and the City of Toronto. On an annual basis, the program provides a housing subsidy for up to 931 units of private and not-for-profit boarding homes and rooming houses for people with psychiatric illnesses. In 2012, 1130 people were housed through Habitat Services, which is unchanged from 2011.

It is recommended that a review of the Habitat Services program be undertaken at the same time as the consultations related to the longer term implementation of CHPI. The Province has indicated that Habitat Services may be considered as part of a second phase of discussions regarding CHPI. However, the services of Habitat are more properly considered within the larger housing stability and homelessness services discussions. The need for this review is reinforced by the recent announcement that MOHLTC would be assuming funding responsibility for the 216 rent supplements previously provided by the At Home/Chez Soi project, a Mental Health Commission of Canada project focused on mental health and homelessness. This explicit acknowledgement by the Province of its responsibility for rent supplement support to people experiencing mental health challenges is significant and relevant to the development of the City's housing stability service plan during 2013.

ii) **Toronto Hostels Training Centre**

In 2012, 3,371 shelter, drop in and other agency staff, as well as individuals from the community, received training and certificates through the Toronto Hostels Training Centre. The Centre was established in 1997 to provide low cost and sector specific training for shelter staff that was not otherwise available. The Centre offers over 120 different training courses and seven certificate programs that support agencies in meeting the Toronto Shelter Standards and allow staff to develop skills related to the provision of services to homeless individuals.

iii) **Motel Programs**

The City of Toronto purchases services from motels to provide spaces for families when the regular permanent shelter system for families is at or near capacity. The motel program is administered through two City-operated shelters, Family Residence and Birkdale Residence. The use of motels allows the City the flexibility to respond quickly to changes in demand within the family shelter sector. On an average night in 2012, 205 people were provided shelter using the motel program.

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**SIGNATURE**

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**ATTACHMENTS**

- Appendix A: 2013 Investment Projects and Shelter
- Appendix B: Summary Tables of 2013 Partnership Program Council Approved Allocations
- Appendix C: 2013 Allocations for CHPI/HIF Programs
- Appendix D: Health and Safety Funding Criteria
- Appendix E: Other Service Contracts

**Appendix A**  
**2013 Investment Projects and Shelter Allocations**

**2013 Investment Projects**

2013 INVESTMENT PROJECTS		2013 INVESTMENT RECOMMENDATION
PROJECT	WARD LOCATION	
DAILY BREAD FOOD BANK	6	\$250,000
EASY YORK/EAST TORONTO FAMILY RESOURCES	30	\$75,000
ST. STEPHENS COMMUNITY HOUSE	20	\$75,000
<b>TOTAL INVESTMENT PROJECTS</b>		<b>\$400,000</b>

**2013 Shelter Allocations**

2013 SHELTER INFORMATION		2013 BUDGET RECOMMENDATION			
SHELTER AND SECTOR	WARD LOCATION	BED CAPACITY	PROJECTED OCCUPANCY	MAXIMUM CONTRACT VALUE	OPERATING BUDGET
<b>COED/MIXED SHELTERS</b>					
DIXON HALL- HEYWORTH HOUSE	31	70	98%	\$1,439,742	\$1,410,947
HOMES FIRST SOCIETY- 3576 ST. CLAIR AVE. E.	35	60	98%	\$1,095,000	\$1,073,100
FRED VICTOR CENTRE – BETHLEHEM UNITED	15	60	99%	\$1,379,700	\$1,365,900
BETHLEHEM CHURCH	15			\$270,428	\$270,428
HOMES FIRST SOCIETY-STRACHAN HOUSE	19	68	100%	\$820,301	\$820,301
(Strachan emergency beds)		8	90%	\$114,902	\$103,412
COSTI-RECEPTION CENTRE - Refugee	20	16	95%	\$193,012	\$183,361
FIFE HOUSE-CO-ED Programs***	***	16	99%	\$118,260	\$117,085
<b>TOTAL COED SHELTERS</b>		<b>298</b>	<b>98%</b>	<b>\$5,431,345</b>	<b>\$5,344,534</b>

<b>FAMILY/REFUGEE SHELTERS</b>					
YWCA - BEATRICE HOUSE – Family	17	80	92%	\$1,645,420	\$1,513,786
CHRISTIE REFUGEE WELCOME CENTRE - Refugee	20	70	92%	\$1,340,609	\$1,233,360
SOJOURN HOUSE-Refugee	27	50	98%	\$1,028,388	\$1,007,820
SOJOURN HOUSE-Refugee Transitional		76	99%	\$893,228	\$884,309
TORONTO COMMUNITY HOSTEL - Family and Refugee	20	24	96%	\$493,626	\$473,904
WOODGREEN REDDOOR - Family and Refugee	30	106	97%	\$2,536,130	\$2,460,026
<b>TOTAL FAMILY SHELTERS</b>		<b>406</b>	<b>96%</b>	<b>\$7,937,401</b>	<b>\$7,573,205</b>

2013 SHELTER INFORMATION	2013 BUDGET RECOMMENDATION				
SHELTER AND SECTOR	WARD LOCATION	BED CAPACITY	PROJECTED OCCUPANCY	MAXIMUM CONTRACT VALUE	OPERATING BUDGET
<b>MEN'S SHELTERS</b>					
SCOTT MISSION	20	45	99%	\$781,830	\$774,024
CORNERSTONE PLACE	21	50	100%	\$759,200	\$759,200
GOOD SHEPHERD	28	91	99%	\$1,529,551	\$1,514,262
GOOD SHEPHERD-BARRETT	28	5	100%	\$44,074	\$44,074
NATIVE MEN'S RESIDENCE	21	63	99%	\$1,270,474	\$1,257,766
NATIVE MEN'S RESIDENCE-SAGETAY	21	22	99%	\$538,010	\$532,650
CHRISTIE-OSSINGTON CENTRE-MEN	18	45	99%	\$987,143	\$977,286
SALVATION ARMY-HOPE SHELTER	20	110	99%	\$1,770,615	\$1,752,931
SALVATION ARMY-MAXWELL MEIGHEN	28	260	98%	\$4,042,740	\$3,961,885
SALVATION ARMY-GATEWAY	28	108	99%	\$1,783,755	\$1,765,927
DIXON HALL-SCHOOL HOUSE	27	40	80%	\$933,488	\$746,790
ST SIMON'S SHELTER	28	57	99%	\$1,074,578	\$1,063,835
<b>TOTAL MEN'S SHELTERS</b>		<b>896</b>	<b>98%</b>	<b>\$15,515,458</b>	<b>\$15,150,630</b>

<b>SEASONAL SHELTERS</b>					
EXTREME WEATHER AND EMERGENCY BEDS - MULTIPLE SITES ARE CONTRACTED FOR ADDITIONAL BEDS. THERE ARE 22 PROJECTED ALERTS BUDGETED FOR IN 2013 - INCLUDES STIPEND~		90	50%	\$184,478	\$182,239
DIXON HALL - OUT OF THE COLD (average number of beds per night) **		90	78%	\$1,189,170	\$927,538
UNIVERSITY SETTLEMENT (WEEKENDS ONLY)	20	75	99%	\$599,040	\$593,050
<b>TOTAL SEASONAL SHELTERS</b>		<b>255</b>	<b>83%</b>	<b>\$1,972,688</b>	<b>\$1,702,827</b>

<b>WOMEN'S SHELTERS</b>					
ST.VINCENT DE PAUL-AMELIE **	30	20	99%	\$552,975	\$547,445
FRED VICTOR CENTRE WOMEN'S SHELTER	28	40	99%	\$838,040	\$829,660
ST.VINCENT DEPAUL-MARY'S HOME	27	38	98%	\$796,138	\$780,238
NELLIE'S WOMEN'S SHELTER	***	10	100%	\$227,760	\$227,760
ST.VINCENT DEPAUL-ST CLAIRE RESIDENCE	24	30	98%	\$421,028	\$412,607
ST.VINCENT DEPAUL-ELISA HOUSE	6	40	98%	\$838,040	\$821,279
SALVATION ARMY-EVANGELINE RESIDENCE	14	90*	98%	\$1,898,730	\$1,860,755
SALVATION ARMY-FLORENCE BOOTH HOUSE	19	60	98%	\$1,294,290	\$1,268,404
STREET HAVEN	27	38*	99%	\$895,308	\$769,759
HOMES FIRST SOCIETY-SAVARD HOUSE	18	30	98%	\$730,365	\$715,758
YWCA - FIRST STOP WOODLAWN-WOMEN	22	28	99%	\$586,628	\$580,773
<b>TOTAL WOMEN'S SHELTERS</b>		<b>424</b>	<b>98%</b>	<b>\$9,079,302</b>	<b>\$8,814,438</b>

2013 SHELTER INFORMATION		2013 BUDGET RECOMMENDATION			
SHELTER AND SECTOR	WARD LOCATION	BED CAPACITY	PROJECTED OCCUPANCY	MAXIMUM CONTRACT VALUE	OPERATING BUDGET
<b>YOUTH SHELTERS</b>					
COVENANT HOUSE	27	94	91%	\$1,969,394	\$1,792,143
COVENANT HOUSE-SECOND STAGE	27	28	90%	\$547,792	\$493,013
EVA'S INITIATIVES-PLACE	34	32	90%	\$670,432	\$603,389
EVA'S INITIATIVES-SATELLITE	23	32	94%	\$850,771	\$799,710
HORIZONS FOR YOUTH	17	35	91%	\$733,285	\$667,275
NATIVE CHILD & FAMILY SERVICES SHELTER	19	12	92%	\$251,412	\$231,322
EVA'S INITIATIVES-PHOENIX	19	50	96%	\$1,047,550	\$1,005,648
SECOND BASE YOUTH	35	56	84%	\$1,275,456	\$1,071,408
TOUCHSTONE YOUTH + \$73,450 pay direct rent for city lease	29	32	91%	\$728,832	\$663,250
TURNING POINT YOUTH	27	35	90%	\$733,285	\$659,985
YMCA HOUSE	20	45	80%	\$1,015,065	\$812,052
YWCA - FIRST STOP WOODLAWN-YOUTH	22	28	95%	\$586,628	\$557,297
YOUTH WITHOUT SHELTER	1	50	92%	\$1,048,463	\$964,581
<b>TOTAL YOUTH SHELTERS</b>		<b>529</b>	<b>88%</b>	<b>\$11,531,815</b>	<b>\$10,394,527</b>

**TOTALS**

**2,818**

**96%**

**\$51,468,006**

**\$48,980,163**

\*INCLUDES TEMPORARY BEDS

\*\*\*CONFIDENTIAL ADDRESSES - LOCATION ADMINISTRATION OFFICES

**Appendix B**  
**Summary Tables of 2012 Partnership Program Council Approved Allocations**

Organization	Ward	Ministry of Municipal Affairs and Housing CHPI				City of Toronto HIF		TOTAL
		Street Outreach	Housing Help and Rent Bank	Drop-ins	SDL	Housing Help	Employment Supports	
519 Church Street Community Centre	27			\$97,758				\$97,758
Agincourt Community Services Association Inc.	41	\$203,646		\$249,681				\$453,327
Albion Neighbourhood Services	1	\$294,815	\$52,020			\$218,172		\$565,007
Anishnawbe Health Toronto	28	\$292,740						\$292,740
Bloor-Bathurst Interchurch Gathering Spot	20			\$27,985				\$27,985
Central Neighbourhood House	28	\$176,671				\$55,239		\$231,910
Centre for Equality Rights in Accommodation	20					\$80,705		\$80,705
Children's Aid Society of Toronto	27					\$56,173		\$56,173
Christie Refugee Welcome Centre	20		\$116,092					\$116,092
Christie-Ossington Neighbourhood Centre	18	\$129,578	\$87,069	\$223,817				\$440,464
Cornerstone Place	21		\$58,046					\$58,046
COSTI Immigrant Services	17		\$52,020			\$327,729		\$379,749
COTA Health	15	\$7,402						\$7,402
Covenant House	27		\$116,092					\$116,092
Cross Toronto Community Development Corporation (Fresh Start Cleaning)	19					\$59,923		\$59,923
Davenport-Perth Neighbourhood & Community Health Centre	17			\$62,120				\$62,120
Dixon Hall	28		\$343,275		\$196,342			\$539,617
East York/East Toronto Family Resources	30		\$52,020			\$262,175		\$314,195
Ecuhome Corporation	20				\$1,396,164			\$1,396,164
Evangel Hall	20			\$94,567		\$55,239		\$149,806
Eva's Initiatives	20		\$285,140					\$285,140
Fife House	27					\$55,239		\$55,239
Flemingdon Neighbourhood Services	26					\$196,987		\$196,987
Fred Victor Centre	28		\$850,735	\$224,081	\$150,858	\$55,239		\$1,280,913
Good Neighbours Club	27			\$113,192				\$113,192
Good Shepherd Refuge Social Ministries	28		\$192,460	\$57,846				\$250,306



		Ministry of Municipal Affairs and Housing CHPI				City of Toronto HIF		
Organization	Ward	Street Outreach	Housing Help and Rent Bank	Drop-ins	SDL	Housing Help	Employment Supports	TOTAL
Habitat Services	14		\$54,547					\$54,547
Hispanic Development Council	20					\$54,155		\$54,155
Homes First Society	27		\$171,714		\$785,090			\$956,804
Horizons for Youth	17		\$87,069					\$87,069
Houselink Community Homes	19			\$41,760				\$41,760
Houses Opening Today Toronto (HOTT)	36				\$100,617			\$100,617
John Howard Society of Toronto	27					\$91,918		\$91,918
Lakeshore Area Multiservice Project (LAMP)	6			\$37,740				\$37,740
Massey Centre for Women	29					\$55,239		\$55,239
Metropolitan United Church	27					\$55,115		\$55,115
Midaynta Community Services	22					\$57,448		\$57,448
Native Child and Family Services of Toronto	27		\$29,023	\$20,620		\$55,239		\$104,882
Native Men's Residence	21	\$395,827	\$134,593					\$530,420
Native Women's Resource Centre of Toronto	27					56,433		\$56,433
Nazareth House	19					\$123,098		\$123,098
Neighbourhood Information Post	28		\$122,037			\$27,619		\$149,656
Neighbourhood Link Support Services	32					\$55,239		\$55,239
Nellie's	30		\$58,046					\$58,046
Oolagen Community Services	27					\$56,176		\$56,176
Parkdale Activity Recreation Centre	14			\$91,172		\$28,724		\$119,896
Portland Place Non-Profit Housing Corp.	20				\$120,826			\$120,826
Regent Park Community Health Centre	28		\$44,146			\$ 4,340		\$48,486
Riverdale Housing Action Group	32				\$35,861			\$35,861
Salvation Army Governing Council in Canada	40	\$149,911	\$737,288					\$887,199
Scarborough Centre for Healthy Communities	36		\$55,239					\$55,239
Scarborough Housing Help Centre	37		\$331,624					\$331,624
Second Base (Scarborough) Youth Shelter	35		\$116,092	\$43,410				\$159,502
Sistering: A Woman's Place	19		\$120,181	\$138,205				\$258,386

		Ministry of Municipal Affairs and Housing CHPI				City of Toronto HIF		
Organization	Ward	Street Outreach	Housing Help and Rent Bank	Drop-ins	SDL	Housing Help	Employment Supports	TOTAL
Society of St Vincent de Paul	27		\$232,184					\$232,184
MUC Shelter Corporation (Sojourn House)	27		\$58,046			\$110,477		\$168,523
St. Christopher House	19			\$106,306				\$106,306
St. John The Compassionate Mission	30			\$26,520				\$26,520
St. Stephen's Community House	20	\$94,397	\$59,915	\$73,145				\$227,457
Stonegate Community Health Centre	5		\$55,239					\$55,239
Stop Community Food Centre	17			\$20,081				\$20,081
Street Haven at the Crossroads	27		\$58,046					\$58,046
Syme-Woolner Neighbourhood & Family Centre	12		\$83,410	\$199,665				\$283,075
Toronto Christian Resource Centre	28		\$72,352	\$146,885				\$219,237
Toronto Christian Resource Centre Self					\$110,408			\$110,408
Toronto Community Hostel	20		\$58,046					\$58,046
Toronto Friendship Centre Inc.	28			\$243,444				\$243,444
Toronto North Support Services	34	\$472,895						\$472,895
Toronto Refugee Community Non-Profit Homes & Services	14		\$55,239					\$55,239
Trinity Square Enterprises	27	\$10,953						\$10,953
Turning Point Youth Services	27		\$283,650					\$283,650
Unison Health and Community Services	12		\$192,106					\$192,106
United Way Toronto							\$250,000	\$250,000
VHA Home HealthCare	22		\$74,469					\$74,469
Warden Woods Community Centre	35		\$66,150	\$52,581				\$118,731
West Toronto Community Legal Services	19		\$242,112					\$242,112
Weston King Neighbourhood Centre	11			\$146,665				\$146,665
Wigwamen	22		\$55,239					\$55,239
WoodGreen Community Services	30		\$440,718		\$294,032			\$734,750
WoodGreen Red Door Family Shelter	30		\$232,184					\$232,184
Wychwood Open Door Drop-In Centre	21			\$95,311				\$95,311
YMCA of Greater Toronto	27		\$116,092					\$116,092
Yonge Street Mission	28		\$55,238	\$28,216				\$83,454

		Ministry of Municipal Affairs and Housing CHPI				City of Toronto HIF		
Organization	Ward	Street Outreach	Housing Help and Rent Bank	Drop-ins	SDL	Housing Help	Employment Supports	TOTAL
Youth Without Shelter	1		\$87,069					\$87,069
YSM Genesis Place Homes Inc.	28				\$136,045			\$136,045
YWCA of Greater Toronto	22		\$174,138		\$490,876			\$665,014
<b>TOTAL</b>		<b>\$2,228,835</b>	<b>\$7,018,210</b>	<b>\$2,662,773</b>	<b>\$3,817,119</b>	<b>\$2,254,040</b>	<b>\$250,000</b>	<b>\$18,230,977</b>

**Appendix C**  
**2013 Allocations for CHPI/City Programs**

<b>2013 Expenditures</b>	<b>Total Funding</b>	
	<b>Provincial (CHPI)</b>	<b>City</b>
Investment Projects (Rec. 1. a)	400,000	0
New Applications (Rec. 1. b)	227,100	0
Health and Safety Fund (Rec. 2. b )	150,000	0
Appeals Fund (Rec. 2. c)	37,000	0
Previously Approved Partnership Projects (Appendix B)	15,726,937	2,504,040
Shelter Per-diem (Rec. 3)	34,582,466	14,397,697
Motels (Rec. 4)	755,000	0
Toronto Hostel Training Centre (Rec. 4)	109,000	169,000
<b>Total</b>	<b>51,987,503</b>	<b>17,070,737</b>

**Appendix D**  
**Shelter, Support and Housing Administration Division**  
**Health and Safety Funding Criteria**

**Effective:** January 1, 2013

**Purpose:**

This fund enables the Shelter, Support and Housing Administration Division to provide support to not-for-profit agencies facing unexpected situations that may negatively affect the health and safety of agency staff and/or clients.

**Funding Terms:**

Each allocation of these funds may not exceed \$15,000 per agency and must meet the following criteria:

- (a) Agencies must already be approved for funding through the Community Homelessness Prevention Initiative, the City of Toronto Homeless Initiatives Fund and/or the Tenant Program Fund;
- (b) Requests for funding must be provided in writing to the Shelter, Support and Housing Administration Division, and include information and documentation on the need for the funds and projected or incurred expenses;
- (c) Funding must be for one-time costs only and cannot be for on-going operating costs;
- (d) An agency can receive a maximum of \$15,000 in Health and Safety funding per calendar year;
- (e) Funding may be used to assist agencies which have projected or incurred expenses as a result of changes to their operation or operating environment, including the relocation of their operation;
- (f) Funding must be used for the purposes described in the request for funding; and
- (g) Agencies will report to the Shelter, Support and Housing Administration Division on the use of the funds.

Allocations will be awarded on the basis of relative need and the potential impact on addressing the identified health and safety issue.

## **Appendix E**

### **Other Service Contracts**

a. **Mental Health Program Services of Metropolitan Toronto - Habitat Services**

Habitat Services is a housing and support subsidy program that is cost-shared by the Ministry of Health and Long-term Care and the City of Toronto. On an annual basis the program provides a housing subsidy for up to 931 units of private and not-for-profit boarding homes and rooming houses for people with psychiatric illnesses. The subsidy is based upon a per diem rate which is adjusted according to each individual tenant's income.

Up to \$9.42 million gross and \$1.88 million net, has been budgeted for Habitat Services in 2013.

b. **Toronto Hostel Training Centre**

The Toronto Hostels Training Centre (THTC) was created in 1997, following the recommendations made by a Coroner's jury regarding the need for staff training in hostels. The City of Toronto provides \$218,000 in annual funding to provide specialized training and associated services in a cost effective manner for the staff and board members of shelters and others working with homeless people. The Centre offers all of the mandatory training required in the Toronto Shelter Standards.

On an annual basis City operated shelters purchase training from the Toronto Hostels Training Centre in order to meet the training requirements under the Shelter Standards. The rates are reasonable and range from \$35-\$57 per day, per person, per course. Given the specialized training, purchasing limits and requirements related to sole source contracts, Hostel Services is seeking the authority to continue to purchase training from the Centre for an amount up to \$60,000.

c. **Motel Contracts**

The City of Toronto contracts with motels to provide spaces for families when the regular permanent shelter system is at or near capacity. The motel program is administered through two directly operated shelters, Family Residence and Birkdale Residence. At the present time the City works with three motels in Scarborough (two in Ward 44 and one in Ward 36). In 2012, the average number of people staying in the motels including children on a nightly basis was 205.

The costs for this program, up to \$755,183 are included in the 2013 Shelter, Support and Housing Administration Operating Budget.