



## STAFF REPORT ACTION REQUIRED

### Toronto Public Library – Capital Budget Adjustments

<b>Date:</b>	April 10, 2013
<b>To:</b>	Budget Committee
<b>From:</b>	City Librarian

#### **SUMMARY**

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The purpose of this report is to seek approval for capital budget adjustments for: (1) non-debt funding that has become available for the Scarborough Civic Centre Library; and (2) a cash flow deferral and acceleration that do not impact debt in order to match budget funding to actual expenditures at the end of 2012.

#### **RECOMMENDATIONS**

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**The Toronto Public Library Board recommends that City Council:**

1. approves a \$1.059 million gross and \$0 net increase to the Council approved Library capital budget for the Scarborough Civic Centre Library project, fully funded by a \$0.659 million allocation from the City's Land Acquisition Reserve Fund and \$0.400 million from the Development Charges Reserve Fund;
2. approves the following cash flow reallocations that have no impact on annual debt levels:
  - 2.1 accelerate \$0.220 million gross and debt cash flow from 2013 to 2012 to fund additional 2012 cash flow requirements for the Mount Dennis Branch project; and
  - 2.2 defer \$0.220 million gross and debt cash flow from 2012 to 2013 for the Multibranch SOGR project.

## **FINANCIAL IMPACT**

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### **Scarborough Civic Centre**

The Library's capital funding for the Scarborough Civic Centre is being increased by \$1.059 million gross and \$0 net, funded by a \$0.659 million allocation from the City's Land Acquisition Reserve Fund and \$0.400 million from the Development Charges Reserve Fund, which brings the total project budget to \$9.856 million, as detailed in the table below:

#### 2013 CAPITAL BUDGET IN-YEAR ADJUSTMENTS (\$000's)

	<u>Pre-2013</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>Project Total</u>
<b>Scarborough Civic Centre Library</b>					
Council approved budget	1,392	2,385	3,883	1,137	8,797
Add funding: Land Acquisition Reserve Fund			659		659
Add funding: Development Charges			400		400
Revised budget	<u>1,392</u>	<u>2,385</u>	<u>4,942</u>	<u>1,137</u>	<u>9,856</u>

There is no impact on the Council approved annual debt levels. As a result of these adjustments, the Toronto Public Library's 2014 gross capital budget increases from \$24.665 million to \$25.724 million.

### **Cash Flow Reallocations**

The Mount Dennis renovation project was slightly ahead of schedule in 2012, requiring the acceleration of \$0.220 million cash flow available in 2013. To offset this cash flow advance, a cash flow deferral of \$0.220 million from 2012 to 2013 from cash flow under-expenditures in the Multibranch SOGR project is required, as shown in the table below.

#### MARCH 2013 CAPITAL BUDGET IN-YEAR ADJUSTMENTS

(\$000's)

	<u>2012</u>	<u>2013</u>	<u>Total</u>
<b>Change in timing of cash flows</b>			
Mount Dennis Renovation	220	(220)	-
Multibranch SOGR project	<u>(220)</u>	<u>220</u>	<u>-</u>
Budget change	<u>-</u>	<u>-</u>	<u>-</u>

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

## **ISSUE BACKGROUND**

At its meeting on March 27, 2013, the Library Board approved these capital budget adjustments.

## **COMMENTS**

### **Scarborough Civic Centre Library Budget Increase**

The City Planning Department has confirmed that funding of \$0.659 million has been allocated from the Land Acquisition Reserve Fund (Account # XR1012) for enhancements to the Scarborough Civic Centre Library (Attachment 1).

Enhancements to the branch include an outdoor reading garden, a *KidsStop* early literacy centre, computer and media service enhancements, green enhancements, Borough Drive streetscape lighting upgrades, and acoustical upgrades to mechanical equipment. The green enhancements implemented through this funding include building automation system improvements, daylight harvesting, storm water runoff management for irrigation and solar-powered light. Geothermal-assisted heating and cooling was not incorporated into the final design submitted for site plan approval and tender documents as the costs were beyond the scope of the project budget.

The increased funding for the project in turn qualifies for additional development charges funding of \$0.400 million, resulting in a total project funding increase of \$1.059 million, which is added to the 2014 cash flow. The additional development charges funding will be used to enhance collections for the branch.

The award of tender for the Scarborough Civic Centre Library was approved by the Board at the meeting of February 25, 2013.

### **Cash Flow Reallocations**

The Mount Dennis branch renovation project, which reopened to the public on March 11, 2013, was slightly ahead of schedule at the end of 2012, requiring the acceleration of \$0.220 million cash flow from 2013 to 2012.

At the end of 2012, the Multibranch SOGR project had under-spent its available cash flow and could defer \$0.220 million from 2012 to 2013 to offset the cash flow advance required by Mount Dennis.

The adjustment of the 2012 cash flow for the two projects as detailed above has been included in the report BU39.1 entitled “2012 In-Year Capital Budget Adjustments and Capital Carry-Forward Funding Adjustments to the 2013 Approved Capital Budget” adopted by the Budget Committee in its meeting held on March 28, 2013.

There is no impact on the 2012 or 2013 approved debt levels resulting from these cash flow adjustments.

## **CONCLUSION**

The additional funding for the Scarborough Civic Centre capital project has been collected by the City, and Council approval is required to draw from reserves and to adjust the capital project budget.

Offsetting cash flow reallocations contained in this report are required to address additional 2012 cash flow requirements for the Mount Dennis renovation project, with zero gross and debt impact.

## **CONTACT**

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## **SIGNATURE**



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Jane Pyper  
City Librarian

## **ATTACHMENT**

Attachment 1: Memo dated January 29, 2013 from Ray David, Director, Community Planning, *Scarborough Centre Branch Library Project – 150 Borough Drive Funding Sources for Enhancements*