



## STAFF REPORT ACTION REQUIRED

### Toronto French Language Advisory Committee

<b>Date:</b>	November 1, 2013
<b>To:</b>	Government Management Committee
<b>From:</b>	City Manager
<b>Wards:</b>	All
<b>Reference Number:</b>	

#### **SUMMARY**

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This report recommends the establishment of a Toronto French Language Advisory Committee, and the adoption of its Terms of Reference attached as Appendix A.

#### **RECOMMENDATIONS**

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##### **The City Manager recommends that:**

1. City Council establish the Toronto French Language Advisory Committee for the balance of the current term of Council and adopt the Terms of Reference attached as Appendix A.

##### **Implementation Points**

The Terms of Reference provides that the Chair of the Toronto French Language Advisory Committee will be a Member of City Council appointed by City Council on recommendation of the Striking Committee.

Following the appointment of the Chair, the City Manager will consult with the Chair to identify the organizations that will be invited to nominate a representative for appointment. Given the term of the committee is relatively short, the Terms of Reference provides that the City Manager will appoint the members.

It is anticipated that the Toronto French Language Advisory Committee will hold its first meeting in 2014. Consistent with other Council Advisory Bodies, the Toronto French Language Advisory Committee will dissolve at the end of the 2010 to 2014 Council term. Council may establish a French Language Advisory Committee for its 2014 to 2018 term.

## **Financial Impact**

There are no financial implications resulting from the adoption of the recommendations in this report. The City Clerk has advised that resources are available within the proposed 2014 budget to support committee meetings.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

Government Management Committee, at its meeting of November 15, 2012 referred a letter from Councillor Milczyn that recommended establishment of a Toronto French Language Advisory Committee to the City Manager <http://www.toronto.ca/legdocs/mmis/2012/gm/comm/communicationfile-33453.pdf>.

## **COMMENTS**

The City recognizes the importance of providing French language services to meet the needs of Toronto's Francophone community. Further, as a member of the Francophone Association of Municipalities of Ontario (AFMO), the City of Toronto should take advantage of the full range of benefits that membership provides, including insights into Ontario and Toronto's Francophone community.

Council Advisory Bodies are formally established by City Council to support Council's decision-making and priorities. Council Advisory Bodies are dissolved at the end of each term with the exception of those required by legislation.

The attached Terms of Reference for the Toronto French Language Advisory Committee meets the requirements of Toronto Municipal Code Chapter 27 Section 130(B), Council Procedures. The Advisory Committee's mandate includes:

- Monitoring and reviewing decisions and projects of the Francophone Association of Municipalities of Ontario (AFMO);
- Monitoring and reviewing emerging trends and information from Toronto's Francophone community that have potential relevance to the City of Toronto; and
- Providing an annual presentation to the Government Management Committee on opportunities from the work of the AFMO and input from Toronto's Francophone community.

The Advisory Committee's membership will include one City Council Member and up to 6 representatives of Toronto's Francophone organizations appointed by the City Manager, in consultation with the Chair. The Member of Council will be appointed by City Council on recommendation of the Striking Committee. The Member of Council will also be the Chair and at its first meeting or as soon as possible after, the Committee will elect a Co-Chair.

## **CONTACT**

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## **SIGNATURE**

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Joseph P. Pennachetti  
City Manager

## **ATTACHMENTS**

Appendix A – Terms of Reference – Toronto French Language Advisory Committee

**TERMS OF REFERENCE  
TORONTO FRENCH LANGUAGE ADVISORY COMMITTEE**

**1. Mandate**

The Toronto French Language Advisory Committee will:

- Monitor and review decisions and projects of the Francophone Association of Municipalities of Ontario (AFMO);
- Monitor and review emerging trends and information from Toronto's Francophone community that have potential relevance to the City of Toronto; and
- Provide information and advice through an annual presentation to Government Management Committee on opportunities stemming from the work of the AFMO and input from Toronto's Francophone community, as required.

**2. Standing Committee Alignment**

The Toronto French Language Advisory Committee will provide its advice to City Council through the Government Management Committee.

**3. Membership**

- The Toronto French Language Advisory Committee shall be composed of one City Council Member and up to 6 representatives of Toronto's Francophone organizations appointed by the City Manager, in consultation with the Chair.
- The Member of Council will be appointed by City Council on recommendation of Striking Committee.
- The Chair of the Toronto French Language Advisory Committee will be the Member of City Council and, at its first meeting or as soon as possible after, the Committee will elect a Co-Chair.

Membership on the Toronto French Language Advisory Committee is voluntary and a public service. Members will not be remunerated and no honoraria will be paid as a result of appointment to the Committee.

**4. Term of Office**

The Toronto French Language Advisory Committee's term is aligned with City Council's 2010 to 2014 Term. The Committee will meet until the completion of its mandate as set out by City Council or the end of the current Council term, whichever comes first.

## **5. Meetings**

The Toronto French Language Advisory Committee will meet up to three times per year, at the call of the Chair, to assemble information and prepare for a presentation to Government Management Committee each year.

The City Clerk's Office will provide meeting management support to the Toronto French Language Advisory Committee.

The Committee will meet in public and the City Clerk will give notice of the meetings.

The Committee will operate under Council's Simplified Procedures for Advisory Bodies.

The working language of the Toronto French Language Advisory Committee is French.