



STAFF REPORT INFORMATION ONLY

Toronto Public Health Operating Budget Variance Report for the Three Months ended March 31, 2013

Date:	April 15, 2013
To:	Board of Health
From:	Medical Officer of Health
Wards:	All
Reference Number:	

SUMMARY

This report provides an update to the Board of Health on Toronto Public Health's (TPH) Operating Budget Variance for the three months ending on March 31, 2013.

Toronto Public Health's operating budget was under spent by \$320.2 thousand net or 3.1 percent for the three-month period ending on March 31, 2013.

TPH gross expenditures were below 2013 approved budget by \$2,191.2 thousand or 4.4 percent, attributable to the under spending of \$2,018.4 thousand in Salaries and Benefits and under spending of \$172.8 thousand in non payroll including utility costs. Revenue was underachieved by \$1,871.0 thousand or 4.7 percent mainly due to under spending across various provincially cost shared and fully funded programs. At year end, TPH expects to be under spent by \$525.0 thousand net.

Financial Impact

	AS OF MARCH 31, 2013				AS OF DECEMBER 31, 2013			
	ACTUAL	BUDGET	VARIANCE		PROJECTED	BUDGET	VARIANCE	
	(\$000s)	(\$000s)	OVER/(UNDER)	%	ACTUAL	(\$000s)	OVER/(UNDER)	%
Gross Expenditure	48,133.1	50,324.3	(2,191.2)	(4.4)	240,547.5	243,461.0	(2,913.5)	(1.2)
Revenue	38,285.6	40,156.6	(1,871.0)	(4.7)	190,447.5	192,836.0	(2,388.5)	(1.2)
NET EXPENDITURE	9,847.5	10,167.7	(320.2)	(3.1)	50,100.0	50,625.0	(525.0)	(1.0)

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

This report provides an update to the Board of Health on Toronto Public Health's Operating Budget Variance for the three months of operation ending on March 31, 2013.

COMMENTS

Toronto Public Health's 2013 approved Operating Budget is \$243,461.0 thousand gross and \$50,625.0 thousand net, including pending budget adjustments for a one time lump sum salaries and benefits payment to union staff and COLA and re-earnable payment to non-union staff.

Expenditures were under budget by \$2,191.2 thousand gross (4.4 percent) and revenues were under achieved by \$1,871.0 thousand net (4.7 percent) respectively as of March 31, 2013. Explanations of the variances in both gross expenditures and revenues and a summary of corrective actions are outlined below.

(1) Gross Expenditures

Toronto Public Health's gross under spending of \$2,191.2 thousand or 4.4 percent is comprised of the following:

Salaries and Benefits were \$2,018.4 thousand or 4.1 percent less than budget. This resulted in actual gapping of 9.1 percent versus the overall TPH gapping target of 4.8 percent or a difference of 4.3 percent which reflects the delays in hiring for vacant positions following the 2011 City hiring slowdown combined with reduced City Human Resources Staffing personnel due to cuts made during the 2012 Operating Budget process.

Non-payroll expenditures were under spent by \$172.8 thousand or 0.3 percent across various provincially cost shared and fully funded programs.

(2) Revenue

Actual revenue was lower than budget by \$1,871.0 thousand or 4.7 percent due to under spending in cost-shared and fully funded programs.

(3) Corrective Action

The variance is mainly due to unfilled positions. TPH expects to fill many of the unfilled positions throughout the year. TPH continues to monitor the staff complement and work with program managers and HR closely to identify and address recruitment and staffing process issues. Monthly detailed analysis and review of the complement results are in place to manage and utilize available resources to meet public health needs. At year end, TPH expects to be under spent by \$525.0 thousand net.

CONTACT

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SIGNATURE

Dr. David McKeown
Medical Officer of Health

ATTACHMENT

Attachment 1 – TPH Operating Variance Submission for the Three months ended
March 31, 2012