

Attachment 2

Contractor Performance Evaluation Pairwise Matrix

1 slightly more important

2 more important

3 much more important

											TOTALS	subweight	total weight	%	
SAFETY & COMPLIANCE - Laws & Standards											25%			25%	
	A	B	C												
Did the contractor comply with OSHA requirements?	A	A	A								A	2	50%	0.125	13%
Did the contractor adhere to environmental, (non-OHSA) safety requirements, and other laws & policies?	B		BC								B	1	25%	0.063	6%
Did the contractor take adequate precautions with any hazardous materials and designated substances?	C										C	1	25%	0.063	6%
											4	1	0.250		
QUALITY - Compliance with Contract Standards & Specifications											25%			25%	
	A	B	C												
Did the contractor comply with standards and specifications in the contract?	A	AB	A								A	2	40%	0.100	10%
Was the quality and workmanship in compliance with the contract documents?	B		BC								B	2	40%	0.100	10%
Did the contractor promptly & effectively correct defective work as the project progressed?	C										C	1	20%	0.050	5%
											5	1	0.250		
ORGANIZATION - Work Plan and Management											12.5%			12.5%	
	A	B	C	D	E	F	G	H	I						
Did the contractor submit a satisfactory baseline schedule in compliance with the contract?	A	AB	AC	D	E	F	A	A	AI		5	10%	0.012	1.2%	
Did the contractor commence the work on time?	B		B	BD	BE	BF	B	B	BI		8	15%	0.019	1.9%	
Did the contractor submit schedule updates in accordance with the contract?	C			D	E	F	CG	CH	I		3	6%	0.007	0.7%	
Did the contractor adequately staff and resource the project in compliance with the contract?	D				DE	DF	D	D	DI		8	15%	0.019	1.9%	
Did the contractor provide adequate & competent site supervision?	E					EF	E	E	EI		8	15%	0.019	1.9%	
Did the contractor effectively coordinate and manage the work of its subcontractors?	F						F	F	FI		8	15%	0.019	1.9%	
Did a person with decision-making authority represent the contractor at pay/progress meetings?	G							GH	I		2	4%	0.005	0.5%	
Did the contractor submit timely, relevant requests for information (RFIs) as needed?	H								I		2	4%	0.005	0.5%	
Were shop drawings submitted according to shop drawing schedule and in compliance with the contract?	I										8	15%	0.019	1.9%	
											52	1	0.125		
EXECUTION - Work Performance											25%			25%	
	A	B	C	D	E	F	G	H							
Did the contractor complete the project on time?	A	A	AC	A	A	A	A	A	A		7	20%	0.050	5%	
Did the contractor follow the approved schedule and meet milestones?	B		C	B	BE	F	BG	BH	B		4	11%	0.029	3%	
Did the contractor provide effective quality control?	C			C	CE	C	CH	C			7	20%	0.050	5%	
Did the contractor keep the site clean and free of trash and debris in compliance with the contract?	D				DE	F	DG	DH	D		3	9%	0.021	2.1%	
Did the contractor promptly comply with change orders, change directives, site instructions, and RFQs?	E					EF	EG	EH	E		6	17%	0.043	4%	
Did the contractor seek authorization to perform extra or additional work?	F						FG	F	F		5	14%	0.036	3.6%	
Did the contractor adequately address disputes, damages and claims with third parties to City PM's knowledge?	G							GH	G		5	14%	0.036	4%	
Was the quality and submission timelines of the following items acceptable?	H								H		5	n/a	n/a		
• Look ahead schedules or work plans											35	2%	0.0060	0.6%	
• Accurate and complete record documents (as-builts)												2%	0.0060	0.6%	
• Complete operations and maintenance manuals and closeout documents												2%	0.0060	0.6%	
• Secure and/or closed applicable municipal permits												2%	0.0060	0.6%	
• Startup testing and commissioning reports												2%	0.0060	0.6%	
• Training plan and manuals												2%	0.0060	0.6%	
											1	0.250			
ADMINISTRATION - Contractor Performance and Diligence											12.5%			12.5%	
	A	B	C	D	E	F	G								
Did the contractor communicate, cooperate, collaborate with the contract administrator, project team & stakeholders?	A	A	AC	A	A	AF	AG		A		6	19%	0.023	2.3%	
Did the contractor participate in resolving project problems and display initiative to implement solutions?	B		C	BD	B	F	BG		B		3	9%	0.012	1%	
Did the contractor demonstrate accountability for problems for which they were responsible?	C			C	CE	CF	CG		C		6	19%	0.023	2%	
Did the contractor submit accurate, complete invoices in a timely manner?	D				DE	F	G		D		2	6%	0.008	0.8%	
Did the contractor provide competitive change order pricing?	E					F	EG		E		3	9%	0.012	1%	
Did the contractor accept responsibility for the full scope and extent of the contract?	F						FG		F		6	19%	0.023	2%	
Did the contractor coordinate to minimize disruption to the public and City operations?	G								G		6	19%	0.023	2%	
											32	1	0.125		
OVERALL											100%			100%	
	A	B	C	D	E										
SAFETY & COMPLIANCE - Laws & Standards	A	AB	A	AD	A						A	4	25%	0.250	25%
QUALITY - Compliance with Contract Standards & Specifications	B		B	BD	B						B	4	25%	0.250	25%
ORGANIZATION - Work Plan and Management	C			CD	CE						C	2	13%	0.125	13%
EXECUTION - Work Performance	D				DE						D	4	25%	0.250	25%
ADMINISTRATION - Contractor Performance and Diligence	E										E	2	13%	0.125	13%
											16	1	1		