



**STAFF REPORT  
ACTION REQUIRED**

**Technical Amendments to City of Toronto Municipal Code Chapter 918, Parking on Residential Front Yards and Boulevards**

<b>Date:</b>	October 17, 2013
<b>To:</b>	Public Works and Infrastructure Committee
<b>From:</b>	General Manager, Transportation Services
<b>Wards:</b>	All Wards
<b>Reference Number:</b>	P:\2013\Cluster B\TRA\Toronto and East York District\ROW\PW2013050te.row

**SUMMARY**

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The purpose of this report is to amend City of Toronto Municipal Code Chapter 918, Parking on Residential Front Yards and Boulevards, in order to comply with the recommendations of the Auditor General's report, "Front Yard and Boulevard Parking – Improvements Needed to Enhance Program Effectiveness" as approved by City Council at its meeting of April 10 and 11, 2012.

**RECOMMENDATIONS**

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**The General Manager, Transportation Services, recommends that:**

1. City Council amend City of Toronto Municipal Code Chapter 918, Parking on Residential Front Yards and Boulevards, by deleting the requirement to provide a copy of the motor vehicle registration as written in § 918-8A(2).
2. City Council amend City of Toronto Municipal Code Chapter 918, Parking on Residential Front Yards and Boulevards, by deleting the word "and" as found between "deed" and "survey" in § 918-8A(3) and inserting in lieu thereof the word "or".
3. City Council direct the appropriate City Officials to prepare the necessary bills to make such by-law amendments as may be required to give effect to Council's decision.

## **Financial Impact**

There is no financial impact to the City as a result of this report

## **DECISION HISTORY**

At its meeting of April 10 and 11, 2012, City Council adopted the recommendations as amended in the report from the Auditor General, Front Yard and Boulevard Parking – Improvements Needed to Enhance Program Effectiveness.

<http://www.toronto.ca/legdocs/mmis/2012/au/bgrd/backgroundfile-45250.pdf>

<http://www.toronto.ca/legdocs/mmis/2012/au/bgrd/backgroundfile-45251.pdf>

Among the recommendations brought forward by the Auditor General, recommendation number 9. stipulates that "City Council request the General Manager, Transportation Services, to identify and recommend to Council appropriate amendments to front yard parking documentation requirements in the next revision to Chapter 918 of the Toronto Municipal Code".

## **ISSUE BACKGROUND**

The discussion and recommendations contained in this report address the recommendation outlined by the Auditor General, which requires technical amendments to City of Toronto Municipal Code Chapter 918.

The technical amendments relate specifically to the documentation required by an applicant who is applying for front yard or boulevard parking permit, as stipulated by City of Toronto Municipal Code Chapter 918.

## **COMMENTS**

City of Toronto Municipal Code Chapter 918 specifically stipulates what documentation must be submitted by an applicant to be considered for a front yard or boulevard parking permit. The required documents include an application form, landscape proposal, motor vehicle registration, public poll, signed agreement, property deed and land survey.

The Auditor General's review of the Transportation Services front yard and boulevard parking program identified an opportunity to strengthen controls, improve accountability and streamline processes in this area.

Specifically, when Transportation Services staff receives an application for a front yard or boulevard parking permit, it has been practice to accept applications that may not include both the property deed and land survey. Also, staff have not consistently required a motor vehicle registration. This was identified by the Auditor General as a practice which technically does not comply with the requirements of Chapter 918.

The subject practice was considered acceptable by staff because experience had shown that the requirement to provide both a property deed and a land survey was very onerous. Sometimes these documents were simply not available for many applicants to produce. In these circumstances, staff accessed electronic information through the City's databases to obtain the required property line location and lot dimensions. This electronic information was not readily available at the time when the by-law was originally conceived and adopted.

Similarly, the requirement to produce motor vehicle registration was also considered to be unnecessary as some applicants may not necessarily own or lease a vehicle at the time of the application. The issuance of a front yard parking permit is not related to the vehicle, but rather on a minimum and maximum size parking pad, as prescribed in the Code.

In view of the above, the City of Toronto Municipal Code Chapter 918 should be amended to reflect that either a copy of a property deed or a survey (not both) must be provided as part of the application, and that a copy of the motor vehicle registration is not required.

The changes proposed above will serve to satisfy recommendation 9. of the Auditor General's report, which is the only recommendation that necessitates a change to the City of Toronto Municipal Code Chapter 918.

## **CONTACT**

Andre Filippetti  
Manager, Right of Way Management  
Toronto and East York District  
Phone: (416) 392-1525  
Fax: (416) 392-7465  
afilipp@toronto.ca

## **SIGNATURE**

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Stephen M. Buckley  
General Manager, Transportation Services

## **ATTACHMENTS**

Auditor General's Status Report on Outstanding Audit Recommendations for City Divisions  
<http://www.toronto.ca/legdocs/mmis/2013/au/bgrd/backgroundfile-59834.pdf>

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