

## **City of Toronto – Toronto School Boards Task Force Terms of Reference**

### **A. Background:**

The City of Toronto and its local School Boards are partners in serving a shared constituency. From school lands to community service delivery, schools are integral to neighbourhoods. Changes to these physical assets have a considerable effect on local neighbourhoods and city-wide service strategies.

Although staff and political leaders often work together closely, City of Toronto divisions usually work with the Toronto District School Board (TDSB), the Toronto Catholic District School Board (TCDSB) and both French language boards, the Conseil Scolaire de District Catholique Centre-Sud and the Conseil Scolaire Viamonde, at the staff level and on program-specific issues. A coordinated effort to share information and plan collaboratively may provide opportunities for the City of Toronto and School Boards serving Toronto to maximize resources and to minimize negative effects on local communities.

### **B. Purpose:**

The City of Toronto – Toronto School Boards Task Force (hereafter referred to as "the Task Force") will investigate means for the City of Toronto (hereafter "the City") and School Boards that serve Toronto (hereafter "the School Boards") to more effectively share information and to coordinate on strategic direction on matters of mutual interest. The Task Force will provide recommendations in 2014 at the end of its term for consideration by the 2015-2018 term of Toronto City Council as to the best means to ensure ongoing collaboration between the City and the School Boards. The Task Force will also make these recommendations available to the School Boards.

### **C. Standing Committee Alignment:**

The Task Force will be constituted as a council advisory body of Toronto City Council and will provide its advice to Council through the Executive Committee.

### **D. Membership:**

1. The Task Force will be composed of elected representatives from the City and the School Boards. The Task Force will be composed of up to twelve (12) members in total.
2. Six (6) Members of City Council appointed by City Council, with each of Toronto's four Community Councils represented by at least one Councillor.
3. Two (2) Trustees appointed by the Toronto District School Board
4. Two (2) Trustees appointed by the Toronto Catholic District School Board
5. One (1) Trustee from the Conseil Scolaire de District Catholique Centre-Sud
6. One (1) Trustee from the Conseil Scolaire Viamonde

7. The Chair of the Task Force will be a Member of Council appointed by City Council on the recommendation of the Striking Committee, and, at its first meeting or as soon as possible after, the Task Force will elect two (2) vice-chairs, one of which shall be a Trustee from the Toronto District School Board, and one of which shall be a Trustee from the Toronto Catholic District School Board.

**E. Term of Office:**

1. The Task Force is a time-limited council advisory body and will sunset at the end of the 2010-2014 term of Council.
2. Members are appointed for the balance of the 2010-2014 term of Council.

**F. Role and Procedures:**

1. The Task Force is an advisory body to City Council.
2. The Task Force is not a decision-making body.
3. Any advice or recommendations that require formal action or implementation by City of Toronto staff must be considered by the Executive Committee and approved by City Council.
4. The Task Force will investigate and propose means to coordinate strategic direction between the City and the School Boards, particularly on land-related issues regarding school properties, including:
  - a. Pupil Accommodation Reviews and Program Area Reviews
  - b. Surplus schools
  - c. School closures
  - d. School redevelopments

The Task Force will also consider how to address City infrastructural development of potential interest to the School Boards, including Section 37 community benefits funds applied to School Board properties.

5. The Task Force will meet twice per year at the call of the Chair.
6. The Task Force will operate under the rules for committees in Chapter 27 (Council Procedures) of the Municipal Code.
7. All meetings will be governed by the open and closed meeting provisions of the City of Toronto Act.
8. The Social Development, Finance and Administration Division of the City of Toronto will provide policy-related staff support to the Task Force, in collaboration with staff from the Toronto District School Board and the Toronto Catholic District School Board.
9. The City Clerk will provide meeting management and related support to the Task Force.