

# TORONTO TRANSIT COMMISSION

## REPORT NO. 8(a)

**MEETING DATE:** November 18, 2013

**SUBJECT:** AUDITOR GENERAL'S REPORT – CONTINUOUS CONTROLS MONITORING PROGRAM – TORONTO TRANSIT COMMISSION, SIX-MONTH REVIEW OF EMPLOYEES OVERTIME AND RELATED EXPENSES, 2013

### **ACTION ITEM**

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### **RECOMMENDATION**

It is recommended that the Board:

- (1) Forward the attached report from the Auditor General's Office, City of Toronto, on the Continuous Controls Monitoring Program – Toronto Transit Commission, Six-month Review of Employees Overtime and Related Expenses, 2013 to the City Audit Committee.

### **BACKGROUND**

The Auditor General advised the TTC Board at the December 19, 2012 meeting that the development of an ongoing process to identify unusual levels of employee overtime had been initiated at the City. The Auditor General further advised that a similar process was being undertaken at the TTC.

The project, known as continuous controls monitoring, includes an ongoing review and analysis of employee overtime as well as other employee related expenses.

At its meeting on October 25, 2013, the TTC Audit Committee received the Auditor General's report and approved forwarding the report to a regular meeting of the Board and then to the City Audit Committee. In addition, staff was requested to report back to the next Audit Committee with a response to the Auditor General's report indicating an action plan to effectively and economically manage overtime and related employee costs.

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# STAFF SUMMARY SHEET

8(a)

CEO's Office - AUDIT

#16489 BR

PREPARED BY: Joseph L. Kennelly

SECTION: CEO's Office

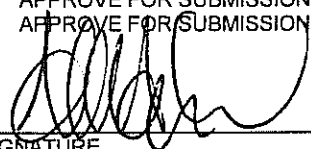
EXTENSION: 2030

HEAD: Joseph L. Kennelly

EMAIL: Joseph.Kennelly@ttc.ca

CHIEF EXECUTIVE OFFICER: Andy Byford

BOARD REPORT: AUDITOR GENERAL'S REPORT – CONTINUOUS CONTROLS MONITORING PROGRAM – TORONTO TRANSIT COMMISSION, SIX-MONTH REVIEW OF EMPLOYEES OVERTIME AND RELATED EXPENSES, 2013

#	ROUTING	CONCUR	NON-CONCUR	DATE	ATTACHMENT(S)
	CHIEF CAPITAL OFFICER				AUDITOR GENERAL'S REPORT – CONTINUOUS CONTROLS MONITORING PROGRAM – TORONTO TRANSIT COMMISSION, SIX-MONTH REVIEW OF EMPLOYEES OVERTIME AND RELATED EXPENSES, 2013
	CHIEF CUSTOMER OFFICER				
	CHIEF SERVICE OFFICER				
	CHIEF FINANCIAL & ADMIN OFFICER				
	CHIEF OPERATING OFFICER				
	DEPUTY CHIEF OPERATING OFFICER				ACTION REQUIRED BY CHIEF EXECUTIVE OFFICER
	HEAD OF FINANCE				<input type="checkbox"/> SIGN AGREEMENT <input type="checkbox"/> RECEIVE FOR INFORMATION <input type="checkbox"/> APPROVE <input checked="" type="checkbox"/> APPROVE FOR SUBMISSION TO BOARD <input type="checkbox"/> APPROVE FOR SUBMISSION TO CHAIR
	HEAD OF HUMAN RESOURCES				
	HEAD OF LEGAL				
2	EXECUTIVE DIR CORPORATE COMM	<i>[Signature]</i>		Nov 4/13	
	CHIEF OF STAFF				
1	HEAD OF AUDIT	<i>[Signature]</i>		Nov 3/13	 SIGNATURE
					DATE 5 NOV 20 13