

Policy on Board Governance Structures for Appointments to External Bodies

**Legacy Fund Allocations Committee
[Toronto 2015 Pan Am/Parapan Am Games]**

City Appointment	The City of Toronto is to appoint one member to the Legacy Fund Allocations Committee.
Board Size and Composition	<p>The Committee consists of 7 members composed of:</p> <ul style="list-style-type: none">• 2 members appointed by Canada• 2 members appointed by Ontario• 1 member appointed by the Canadian Olympic Committee• 1 member appointed by the Canadian Paralympic Committee• 1 member appointed by Toronto
Term of Office	The City's appointment of a citizen member is at pleasure of City Council and is for a term of 3 years. A member may be reappointed once.
Eligibility Requirements	<p>Citizen members are ineligible for appointment, and may not continue to serve as a member of the Committee, if they fail to satisfy the eligibility requirements for appointment as set out in the City's <i>Public Appointments Policy</i>.</p> <p>Citizen members are ineligible for appointment, and may not continue to serve as a member of the Committee, if any of the following conditions apply:</p> <ul style="list-style-type: none">• the person is an elected official• the person has an employment relationship with the entity that selected the individual• the person has a direct financial or business relationship in any of the Beneficiary Legacy Facilities• the person has an employment relationship with any of the Beneficiary Legacy Facilities or its owner• the person has been found under the <i>Substitute Decisions Act, 1992</i> (Ontario) or the <i>Mental Health Act</i> (Ontario) to be incapable of managing property or who has been found to be incapable by a court in Canada or elsewhere• the person has the status of a bankrupt <p>Citizen members are ineligible for appointment, and may not continue to serve as a member of the Committee, if they or their immediate family members are, or in the 12 month period prior to an appointment taking effect were, employees, officers, directors or agents, as the case may be:</p>

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- of the University of Toronto or members of its Governing Council
- of TPASC Inc.
- of licensees, leaseholders or tenants of or at TPASC Inc.
- of the Toronto Community Foundation or such other body or organization from time-to-time involved in reviewing or approving allocations from the Legacy Fund
- of other Beneficiary Legacy Facilities (other than TPASC Inc.) which are eligible for allocations from the Legacy Fund, or any of their licensees, leaseholders or tenants

Immediate family members include a child, parent and spouse as defined in the *Code of Conduct for Members of Council*.

Qualifications

The citizen member appointed by the City should have significant expertise in one or more of the following qualifications:

- financial management expertise
- large corporate board experience
- experience with oversight of fund management and investment
- senior level intergovernmental relations expertise

Appointments Process

The citizen member of the Committee appointed by the City is recruited through an Advertised Recruitment process, and the process may be implemented with the assistance of an external search consultant.

Screening of applicants is conducted by a City Staff Review Team and/or a search consultant. Other individuals may be engaged to provide advice on qualifications of candidates and any potential conflicts of interest for qualified candidates.

For the appointment of the citizen member for the initial 3 year period, the General Manager, Parks, Forestry and Recreation under authority delegated by City Council shall undertake the recruitment and appointment process.

Subsequent to the appointment of the citizen member for the initial 3 year period, a Nominating Panel, with advice and support from City staff and/or a search consultant, shall short-list and interview candidates and recommend an appointee and an alternate to City Council.