

Guidelines for Construction Zones in School Areas

In order to obtain a Road Occupancy Permit for the installation of a work zone in the areas of schools, the applicant must contact the Work Zone Coordinator and comply with the following conditions. :

1. Work hours are generally 9:00 a.m. to 3:00 p.m., as these hours would not disrupt pick-up/drop-off times. Weekend work may also be considered. Following communication with the Work Zone Coordinator, the Road Disruption Activity Reporting System (RoDARS) notice must reflect these work hours.
2. The contractor must fully complete and deliver a "Notice of Construction Work Zone", signed by both the Work Zone Coordinator and the contractor, to the school principal at least 48 hours prior to the start of construction.
3. Depending on the scope of work, additional pedestrian control measures may be required (e.g. barricades, sidewalk protection, etc.). Refer to Transportation Services', "Guidelines for Covered Walkways".
4. If there is a possibility that the work could interfere with any loading zones around the school, the Work Zone Coordinator, at his/her discretion, will require that the contractor arrange for a police officer to assist with vehicular and pedestrian traffic. No substitution for a police officer, such as traffic control persons, crossing guards or school safety patrollers, will be accepted.
5. If Capital Works projects are planned around schools, we ask that this work be done in July and August, wherever possible.
6. The need for heightened attention to school children must be highlighted in communication between the Work Zone Coordinator and the contractor.
7. Contractors must make all efforts possible to plan road closures and delivery routes away from the main school access routes.
8. Construction site protection standards must be followed.



NOTICE OF CONSTRUCTION WORK ZONE

This form must be completed and signed by both the applicant and the City and a copy must be submitted to the Principal of any school the City deems affected by the work zone, at least 48 hours prior to the start of construction.

PROJECT DESCRIPTION AND LOCATION

Project:
Street No. :
Start Date:
Work Hours:

Date:
Street Name:
Duration:

APPLICANT(S) INFORMATION

Name (s):
Mailing Address:
City:
Telephone No.:

Province:
Fax No.:

Company:
Apt/Unit No.:
Postal Code:
Mobile No.:

CITY OF TORONTO CONTACT(S) INFORMATION

Name (s):
Office Address:
Email Address:

Position:
Department:
Telephone Number:

DRAWING OF AREA (Including Work Zone and School)

Qualified Traffic Control Person Required. Number Required _____.

Police Officer Required. Number Required _____.

X

Work Zone Co-ordinator

X

Applicant