



Toronto Police Service

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William Blair
Chief of Police

File Number:

November 13th, 2013

Helen Coombs
City of Toronto
100 Queen Street West
City Hall
Toronto, ON
M5H 2N2

Re: Billy Bishop Toronto City Airport Emergency Services Protocol

Dear Ms Coombs,

I am in receipt of your correspondence of November 5th, 2013, requesting feedback in relation to a recommendation that the Toronto Port Authority establish an Emergency Services protocol for the Billy Bishop Toronto City Airport (BBTCA).

The following recommendation is being proposed:

“The TPA shall develop a comprehensive protocol for emergency services for the BBTCA (the “ES Protocol”) that includes traffic and bridge management procedures for emergency situations, the provision of emergency medical facilities on the BBTCA site, and a direct telecommunication line from the BBTCA to appropriate dispatch services for emergency medical situations. The TPA acknowledges and agrees that it shall be responsible for any additional costs resulting from the implementation of the ES Protocol. The TPA shall submit the proposed ES Protocol to the City’s Commissioner of Works and Emergency Services for his review and approval, acting reasonably. “

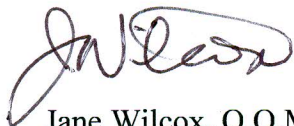
The Office of Emergency Management for the City of Toronto is the coordinating agency for emergency and disaster activities. A collaborative effort is required to develop a comprehensive Emergency Services protocol for the BBTCA. The Toronto Police Service and the Toronto Port Authority are two of several stakeholders in the development of such a protocol. It is our recommendation that a working group be

formed, led by the Office of Emergency Management for the City of Toronto. The working group could include stakeholders from the following areas: Toronto Port Authority, Toronto Police Service, Toronto Fire Services, Emergency Medical Services, Ministry of Transportation and Office of the Coroner. The working group may identify other stakeholders through the process of developing the protocol. It is our belief that such a working group will ensure the establishment of a comprehensive and interoperable protocol that maximizes the efficiencies of emergency services that may respond to an incident at the BBTCA.

Should you wish any further input relating to an Emergency Services protocol for the Billy Bishop Toronto City Airport (BBTCA) the Toronto Police Service would be pleased to participate in any discussions in relation to developing a emergency services protocol.

If you have any questions or concerns, please contact Staff Sergeant Shane Branton, Operational Services at (416) 808-7750.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jane Wilcox', written in a cursive style.

Jane Wilcox, O.O.M.
Operational Services
Toronto Police Service

JW:sb