



## BID COMMITTEE CONTRACT AWARD

### Award of Request for Proposal No. 9119-15-7221 to Public Work for the Development of the Parks and Public Realm Plan for Downtown Toronto as part of the TOcore Study

|              |   |
|--------------|---|
| <b>Date:</b> | November 4, 2015                              |
| <b>To:</b>   | Bid Committee                                 |
| <b>From:</b> | Director, Purchasing and Materials Management |

### RECOMMENDATIONS

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The Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contract:

|                               |  |
|-------------------------------|--|
| <b>Call No:</b>               | RFP No. 9119-15-7221   |
| <b>Description:</b>           | Development of a Parks and Public Realm Plan for Downtown Toronto and associated deliverables as part the 'TOcore: Planning Toronto's Downtown' Study  |
| <b>Recommended Proponent:</b> | Public Work  |
| <b>Contract Award Value:</b>  | \$599,740.00 net of all applicable taxes and charges<br>\$677,706.20 including all applicable taxes and charges<br><b>\$610,295.42 net of HST recoveries</b><br><br><b>Contract is expected to start on Date of Award and end on May 31, 2017.</b> |

### Financial Impact:

The contract award identified in this report for the City of Toronto is \$677,706.20 including all applicable taxes and charges. The cost to the City is \$610,295.42 net of HST recoveries.

The portion of the contract award identified in this report to be covered by City Planning Division is \$395,206.20 including all applicable taxes and charges. The cost to the

Division is \$355,895.42 net of HST recoveries. Funding is included in the 2015 Approved Capital Budget and 2016-2024 Approved Capital Plan for the City Planning Division under account number CUR028-34 and CUR028-31.

The portion of the contract award identified in this report to be covered by Parks, Forestry & Recreation (PF&R) Division is \$282,500.00 including all applicable taxes and charges. The cost to the Division is \$254,400.00 net of HST recoveries. Funding is included in the 2015 Approved Capital Budget and 2016-2024 Approved Capital Plan for PF&R under account number CPR117-45-43.

Funding details are provided below:

|                              | GL Account | WBS Elements           | Description          | Date of Award to December 31, 2015 (Net of HST Recoveries) | January 1, 2016 to December 31, 2016 (Net of HST Recoveries) | January 1, 2017 to May 31, 2017 (Net of HST Recoveries) | Total (Net of HST Recoveries) |
|------------------------------|------------|------------------------|----------------------|--|--|---|-------------------------------|
| City Planning                | 4199       | CUR028-34<br>CUR028-31 | Fees & disbursements | \$15,000   | \$212,500.00   | \$128,395.42  | \$355,895.42                  |
| Parks, Forestry & Recreation | 4199       | CPR117-45-43           | Fees & disbursements | \$0  | \$212,500.00   | \$41,900  | \$254,400.00                  |
| <b>TOTAL</b>                 |            |                        |                      | \$15,000.00  | \$425,000.00   | \$170,295.42  | \$610,295.42                  |

## CALL SUMMARY

|   |  |   |
|---|--|---|
| <b>Ward No:</b>                         | Wards 20, 27 and 28  |   |
| <b>Call Dates:</b>                      | Issued: July 31, 2015, Closed: September 29, 2015  |   |
| <b># of Addenda Issued:</b>             | Four (4)   |   |
| <b>Number of Proposals:</b><br><b>6</b> | <p>Six (6) proposals were received. Two (2) proposals met the 75% technical threshold score and had their cost proposals evaluated.</p> <ol style="list-style-type: none"> <li>1. Perkins + Will*</li> <li>2. planningAlliance*</li> <li>3. The Planning Partnership</li> <li>4. Public Work</li> <li>5. Sasaki*</li> <li>6. White Arkitekter*</li> </ol> <p>* This Proponent did not meet the 75 percent technical threshold.</p> |   |
| <b>Division Contacts</b>                | <p>Allison Phillips<br/>Manager, Professional Services<br/>Purchasing and Materials<br/>Management<br/>Telephone: (416) 397-4801<br/>Email: <a href="mailto:aphilli2@toronto.ca">aphilli2@toronto.ca</a></p>   | <p>Andrew Farncombe<br/>Project Manager,<br/>City Planning Division<br/>Tel: 416-397-4629<br/>Email: <a href="mailto:afarnco@toronto.ca">afarnco@toronto.ca</a></p> |

## COMMENTS

For the recommended contract award, the following requirements have been met:

- (a) the firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- (c) the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
  - i. for a contract funded by the operating budget, 5 years or less including any option years; or
  - ii. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,being within the authority of the Bid Committee;
- (d) there are no material written objections to the award;
- (e) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (f) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

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Michael Pacholok  
Director, Purchasing and Materials Management Division