



Toronto 2015 BUDGET

OPERATING ANALYST NOTES



Office of the Mayor

2015 OPERATING BUDGET OVERVIEW

The Office of the Mayor provides the support to the Mayor as the Head of Council and the Chief Executive Officer of the City, as prescribed in the City of Toronto Act, 2006, c. 133 and c. 134.

2015 Budget Highlights

The operating budget for the Office of the Mayor for 2015 is \$2.297 million as shown below.

(in \$000's)	2014 Approved Budget	2015 Rec'd Budget	Change	
			\$	%
Gross Expenditures	1,971.3	2,297.1	325.8	16.5%
Gross Revenues				
Net Expenditures	1,971.3	2,297.1	325.8	16.5%

The 2015 Recommended Budget for the Office of the Mayor represents an increase of \$0.326 million from 2014, and reflects a return to historical levels of funding for the Office of the Mayor.

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III: Issues for Discussion	N/A

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4. Summary of 2015 Service Changes	N/A
5. Summary of 2015 New & Enhanced Service Changes	N/A
6. Inflows/Outflows to / from Reserves & Reserve Funds	N/A
7. 2015 User Fee Rate Changes	N/A

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Fast Facts

- The Mayor is Head of City Council that governs the City with 2.8 million residents and is the largest city in Canada with 8% of Canada's total population, and the 4th largest city in North America.
- The Council Term is four years. Mayor John Tory was elected in October 2014 and assumed office December 1, 2014.
- The Mayor's Office budget and staff complement change from Council term to Council term as the budget reflects the priorities and requirements of each Mayor to carry out his/her statutory responsibilities and mandates.
- The Mayor's budget in 2014 was comprised of three components: a reduced Office of the Mayor budget for January 1 to November 30, 2014, budget residing in City Clerk's Office under the direction of the Deputy Mayor for January 1 to November 30, 2014, and a budget for December 2014 to support the Mayor's Office in the new term of Council.

Statutory Role of the Mayor

In accordance with the City of Toronto Act, 2006 (c133), it is the role of the Mayor, as Head of City Council,

- To act as the Chief Executive Officer of the City;
- To preside over Council meetings so that City business can be carried out efficiently and effectively;
- To provide leadership to Council;
- To represent the City and Council at official functions; and
- To carry out duties as head of Council under the Act and under any other legislation.

The Mayor's role also includes providing information and making recommendations to Council with respect to Council's role in clauses 131 (d) and (e) in the City of Toronto Act. These include:

- (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decision of council;
- (e) to ensure the accountability and transparency of the operations of the City, including the activities of the senior management of the City.

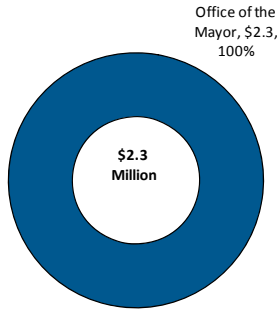
In addition, as Chief Executive Officer of the City (c. 134), the Mayor shall:

- (a) uphold and promote the purposes of the City;
- (b) Promote public involvement in the City's activities;
- (c) Act as the representative of the City both within and outside the City, and promote the locally, nationally and internationally; and
- (d) Participate in and foster activities that enhance the economic, social and environmental well-being of the City and its residents.

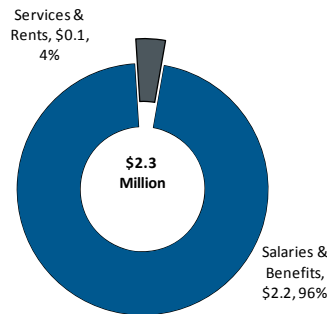
2015 Operating Budget Expenses & Funding Our Key Challenges & Priority Actions:

Where the money goes:

2015 Budget by Service \$2.3 Million

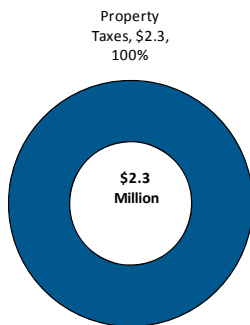


2015 Budget by Expenditure Category



Where the money comes from:

2015 Budget by Funding Source



Investing in transit to get Toronto moving

- Make transit more affordable for families and deliver services that riders need by significantly expanding and enhancing transit service, reducing wait times and crowding, and eliminating fares for children 12 years and under.
- Implement SmartTrack by working in partnership with Metrolinx and the TTC to carry out and accelerate SmartTrack work plan.

Taking action on housing

- Provide safe, affordable housing for the people of Toronto who need it by creating a Housing Task Force to bring better governance, service and value for money to Toronto Community Housing.
- Connect people with jobs.
- Improve transit and build SmartTrack to connect people to jobs and jobs to people by providing the opportunity to work in all four corners of the city.
- Support good programs already available that are assisting youth to secure jobs.

Tackle traffic congestion to get Toronto moving

- Coordinate or accelerate construction, synchronize traffic lights, and ensure existing traffic laws, such as tagging and towing illegal parked vehicles blocking lanes during rush hour, are enforced.

Open Toronto for business

- Make sure Toronto is the most welcoming city in North America by keeping taxes down, supporting provincial education initiatives, and encouraging and supporting entrepreneurship and innovation through Enterprise Toronto and Business Improvement Associations.

Recommendations

The City Manager and Chief Financial Officer recommend that:

1. City Council approve the 2015 Recommended Operating Budget for the Office of the Mayor of \$2.297 million gross, \$2.297 million net of the following:

<u>Service:</u>	Gross <u>(\$000s)</u>	Net <u>(\$000s)</u>
Office of the Mayor :	2,297.1	2,297.1
 Total Program Budget	<u>2,297.1</u>	<u>2,297.1</u>

2. City Council approve the 2015 recommended staff complement for the Office of the Mayor of 20.0 positions.



Part I:

2015 – 2017

Overview and Plan

Role of the Mayor

The role of the Mayor as Head of Council is:

- To act as Chief Executive Officer of the City;
- To preside over meetings of Council so that its business can be carried out efficiently and effectively;
- To provide leadership to Council;
- To represent the City at official functions; and
- To carry out the duties of the Head of Council under the City of Toronto Act, 2006.

The role of the Mayor as Chief Executive Officer of the City is:

- To uphold and promote the purposes of the City;
- To promote public involvement in the City's activities;
- To act as the representative of the City both within and outside the City, and promote the City locally, nationally and internationally; and
- To participate in and foster activities that enhance the economic, social and environmental well-being of the City and its residents.

Table 1
2015 Recommended Operating Budget and Plan by Service

(In \$000s) By Service	2014					2015 Rec'd Budget vs. 2014 Budget Approved Changes		Incremental Change			
	Approved Budget	Projected Actual	2015 Rec'd Base	Rec'd New/Enhanced	2015 Rec'd Budget			2016 Plan		2017 Plan	
	\$	\$	\$	\$	\$	\$	%	\$	%	\$	%
Office of the Mayor											
Gross Expenditures	1,971.3	1,971.3	2,297.1		2,297.1	325.8	16.5%	61.7	2.7%	53.1	2.3%
Revenue											
Net Expenditures	1,971.3	1,971.3	2,297.1		2,297.1	325.8	16.5%	61.7	2.7%	53.1	2.3%
Office of the Mayor											
Gross Expenditures	1,971.3	1,971.3	2,297.1		2,297.1	325.8	16.5%	61.7	2.7%	53.1	2.3%
Revenue										0.0	
Total Net Expenditures	1,971.3	1,971.3	2,297.1		2,297.1	325.8	16.5%	61.7	2.7%	53.1	2.3%
Approved Positions	19.0	17.0	20.0		20.0	1.0	5.3%	0.0	0.0%	0.0	0.0%

The 2015 Recommended Operating Budget for the Office of the Mayor is \$2.297 million gross and \$2.297 million net. The net budget has increased by \$0.326 million or 16.5% to reflect the cost of staffing and operations for the Office of the Mayor returning to historical levels to provide integral support for the Mayor's statutory responsibilities and priorities.

The 2014 Budget comprised three components:

- A reduced Office of the Mayor budget of \$0.914 million from January 1 to November 30, 2014.
- A budget of \$0.883 million in the City Clerk's Office operating budget under the direction of the Deputy Mayor for January 1 to November 30, 2014.
- A budget of \$0.174 million for December 2014 for support to the Mayor's Office with the new term of Council.

The complement of 19 was based on the 2013 approved budget of the Mayor's Office. The complement for the new Mayor's Office for the new term of council was 17 in December 2014. Approval of the 2015 Recommended Operating Budget will result in a staff complement of 20.0 positions.

The 2015 Recommended Operating Budget includes base expenditure pressures of \$0.326 million net, primarily attributable to salary and non-salary inflationary.

Key cost drivers for the Office of the Mayor are as follows:

- Salary and Benefits of \$0.317 million representing the staff requirements for the Mayor's Office.

Approval of the 2015 Recommended Base Budget will result in a 2016 incremental net cost of \$0.060 million and a 2017 incremental net cost of \$0.052 million to maintain the 2015 equivalent in staffing and non-salary requirements.



Appendices:

Appendix 1

2014 Financial Performance

2014 Budget Variance Analysis

(\$000s)	2012 Actuals	2013 Actuals	2014 Approved Budget	2014 Projected Actuals*	2014 Approved Budget vs. Projected Actual Variance	
	\$	\$	\$	\$	\$	%
Gross Expenditures	1,551.2	1,537.6	1,971.3	1,971.3		
Revenues						
Net Expenditures	1,551.2	1,537.6	1,971.3	1,971.3		
Approved Positions	18.0	9.0	19.0	17.0		

2014 Experience

The Office of the Mayor budget in 2014 is comprised of three components:

- A reduced Office of the Mayor budget of \$0.914 million from January 1 to November 30, 2014.
- A budget of \$0.883 million in the City Clerk's Office operating budget under the direction of the Deputy Mayor for January 1 to November 30, 2014.
- A budget of \$0.174 million for December 2014 for support to the Mayor's Office with the new term of Council.

Appendix 2

2015 Recommended Operating Budget by Expenditure Category

Program Summary by Expenditure Category

Category of Expense (\$000's)	2012	2013	2014	2014	2015	2015 Change from		Plan	
	Actual	Actual	Budget	Projected	Rec'd	2014 Approved		2016	2017
	\$	\$	\$	\$	Budget	\$	%	\$	\$
Salaries and Benefits	1,532.0	1,518.6	1,882.7	1,882.7	2,199.6	316.9	16.8%	2,259.8	2,311.4
Materials and Supplies	3.4	2.2	9.8	9.8	5.0	(4.8)	(48.8%)	5.1	5.1
Equipment			1.0	1.0		(1.0)	(100.0%)		
Services & Rents	12.3	13.4	70.2	70.2	87.5	17.3	24.6%	89.0	90.5
Contributions to Capital									
Contributions to Reserve/Res Funds									
Other Expenditures									
Interdivisional Charges	3.5	3.3	7.6	7.6	5.0	(2.6)	(34.3%)	5.0	5.0
Total Gross Expenditures	1,551.2	1,537.6	1,971.3	1,971.3	2,297.1	325.8	16.5%	2,358.9	2,412.0
Interdivisional Recoveries									
Provincial Subsidies									
Federal Subsidies									
Other Subsidies									
User Fees & Donations									
Transfers from Capital Fund									
Contribution from Reserve Funds									
Contribution from Reserve									
Sundry Revenues									
Required Adjustments									
Total Revenues									
Total Net Expenditures	1,551.2	1,537.6	1,971.3	1,971.3	2,297.1	325.8	16.5%	2,358.9	2,412.0
Approved Positions	18.0	9.0	19.0	17.0	20.0			20.0	20.0