

## **Appendix A**

### **Tenant Issues Committee Terms of Reference**

#### **A. Purpose**

1. Tenants make up over 50% of Toronto's residents and have specific rights and responsibilities that are governed by City of Toronto by-laws and provincial legislation. The Tenant Issues Committee will receive input from tenants and City staff toward improving conditions for Toronto renters.
2. The mandate of the Tenant Issues Advisory Committee is to:
  - Receive reports from staff on the disposition of the Tenant Defence Fund grants and outcomes related to above-guideline rent applications and other uses of the grants.
  - Receive reports on the "automatic rent reduction" related to property assessment.
  - Provide advice on the service levels for the Tenant Defence Fund
  - Receive input and provide advice on property standards by-laws and enforcement including audits performed as part of the Multi-Residential Apartment Buildings (MRAB) program.
  - Receive input and advice on City of Toronto and Provincial policies regarding planning matters including infill development on rental properties.
  - Provide opportunities for tenants to comment on staff reports that come before Committee and Council on issues that affect tenants such as Tower Renewal and other tenant related initiatives.
  - Provide advice on provincial policy and legislative changes affecting tenants in Toronto for the purpose of informing a City position or submission.
  - Receive input and provide advice on Tower Renewal and any Residential Apartment Commercial zone initiatives.

#### **B. Membership and Term**

1. The Tenant Issues Committee will have a membership of up to 6 members of Council.
2. The Members of City Council, including the Chair, will be appointed by City Council on the recommendation of the Striking Committee.
3. Members are appointed for a two-year term or until their mandate is complete, whichever comes first.

**C. Governance**

1. The Tenant Issues Committee will provide its advice to City Council through the Executive Committee.
2. The Tenant Issues Committee will meet two to four times a year at the call of the Chair.
3. The City Clerk's Office will provide meeting management support to the Committee.
4. City Divisions including Social Development, Finance and Administration (SDFA), Municipal Licensing & Standards (ML&S), Shelter, Support, and Housing (SSHA), and City Planning will provide policy-related staff support to the Committee