

# Toronto 2015 BUDGET

**OPERATING ANALYST NOTES** 



# Association of Community Centres 2015 OPERATING BUDGET OVERVIEW

The Association of Community Centres (AOCCs) is comprised of 10 volunteer board-run multi-purpose facilities providing a broad range of community, recreation and social service programs to residents in the local community.

# 2015 Budget Highlights

The total cost to deliver this Program to Toronto residents in 2015 is \$7.872 million gross and \$7.474 million net as shown below.

	2014 Approved 2015		Change			
(in \$000's)	Budget	Budget	\$	%		
Gross Expenditures	7,600.1	7,871.9	271.8	3.6%		
Gross Revenues	430.2	398.2	(32.0)	(7.4%)		
Net Expenditures	7,169.9	7,473.7	303.8	4.2%		

For 2015, the Association of Community Centres was facing a net pressure of \$0.311 million net due mainly to inflationary increases in salaries, benefits and non-payroll expenses as well as lower rental revenue arising from the closure of the Swansea Nursery School facility at Swansea Town Hall. Through a reduction in materials & supplies, services & rents, the AOCCs were able to partially offset these pressures.

As a result, the Association of Community Centres' 2015 Recommended Operating Budget increased by an incremental \$0.304 million or 4.2% to maintain 2014 service levels.

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# **Fast Facts**

- Comprised of 10 volunteer board-run multi purposed facilities.
- Provide a broad range of community, recreation and social service programs to residents in the local community.
- A hybrid between a City Agency and an independent, not-forprofit, community based organization.
- The City provides funding for the Core administration activities while the program component is funded from fees, donations and grants.

# **Trends**

- AOCCs continue to leverage third party funding to supplement funds received from the City.
- AOCCs continue to build community capacity, promote civic engagement and encourage community participation by providing programming and support through services and special events.

# **Our Service Deliverables for 2015**

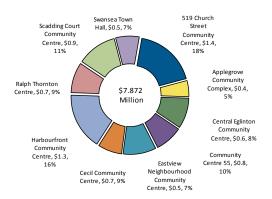
The 2015 Recommended Operating Budget of \$7.872 million gross and \$7.474 million net provides AOCCs with administrative funding necessary to support the delivery of programs and services, respond to community requests and local needs, and improve quality of life. In addition, it also supports delivering services to vulnerable areas and at-risk youth.

The 2015 Recommended Operating Budget will fund a variety of initiatives planned by individual Centres, some are listed below:

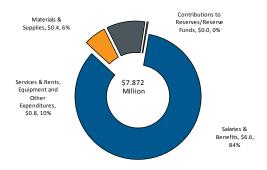
- Leverage alternative funding to provide programs, services and community activities not funded through core City funding at the 519 Church Street Community Centre.
- Provide programming from pre-natal to older adults at Applegrove Community Complex through approximately 40,000 service encounters with the support of over 300 volunteers contributing to approximately 5,000 hours.
- Provide valuable support to the community at Community Centre 55 including 300 children in daycare and weekly summer camps, 56 summer jobs, 30 events and programs and food and toys for 1000 families at Christmas.
- Increase engagement at Central Eglinton Community Centre with community leaders and businesses to expand fundraising potential.
- Provide programming and support to 26,700 individuals through 76,695 service encounters and leverage the assistance of 440 volunteers, contributing 19,755 hours of their time at Cecil Community Centre.
- Provide community programming and support to over 11,000 individuals through 268,000 service encounters, leveraging the assistance of over 300 volunteers contributing over 23,500 volunteer hours at Eastview Neighbourhood Community Centre.
- Respond to influx of population resulting in new service demands at Harbourfront Community Centre which is estimated to increase by 5%.
- Increase the usage of Swansea Town Hall by 10% to replace loss of revenue resulting from the closure of the Swansea Nursery School facility in 2014.
- Generate over \$8.8 million of Community Centre Funding from

# 2015 Operating Budget Expenses & Funding

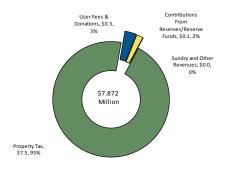
# Where the money goes: 2015 Budget by Service \$7.872 Million



# 2015 Budget by Expenditure Category



# Where the money comes from: 2015 Budget by Funding Source



# Our Key Challenges & Priority Actions

- Maintaining adequate, stable core City
   Funding to ensure that centres remain open,
   and responsive to communities served.
  - ✓ The 2015 Recommended Operating Budget provides adequate funding for inflationary cost increases to maintain service levels.
- Meeting diverse community needs Continuing to meet the needs of more disadvantaged residents while responding to requests of new residents as gentrification and rising real estate prices change community composition.
  - ✓ The Centres will continue to leverage third party funding to fund new initiatives to respond to new and growing needs.
  - Maintain the current level of programming and activities through fundraising, staff training and networking with other organizations.

# 2015 Operating Budget Highlights

- The 2015 Recommended Operating Budget for the Association of Community Centres of \$7.474 million net is \$0.304 million or 4.2 % over the 2014 Approved Operating Budget
- The base budget pressures arising from inflationary costs increases in salary and nonsalary expenses as well as lower rental revenue arising from the closure of the Swansea Nursery School facility at Swansea Town Hall were partially offset by reductions identified in line-by-line reviews.
- No additional reductions are recommended, as these will severely impact services and service levels.

# **Recommendations**

The City Manager and Chief Financial Officer recommend that:

1. City Council approve the 2015 Recommended Operating Budget for the Association of Community Centres of \$7.872 million gross and \$7.474 million net for the following services:

	Gross	Net
<u>Service</u>	(\$000s)	(\$000s)
519 Church Street Community Centre:	1,422.8	1,278.8
Applegrove Community Complex:	368.7	368.7
Cecil Community Centre:	700.6	700.6
Central Eglinton Community Centre:	632.1	632.1
Community Centre 55:	758.9	758.9
Eastview Neighbourhood Community Centre:	547.3	547.3
Harbourfront Community Centre:	1296.9	1296.9
Ralph Thornton Centre:	698.6	659.2
Scadding Court Community Centre:	910.3	910.3
Swansea Town Hall:	535.7	320.8
Total Program Budget	7,871.9	7,473.7

- 2. City Council approve the 2015 recommended service levels for the Association of Community Centres as outlined on pages 9 of this report and associated staff complement of 77.9 positions.
- 3. City Council approve the 2015 recommended user fee changes above the inflationary adjusted rate for Swansea Town Hall identified in Appendix 7a for inclusion in the Municipal Code Chapter 441 "Fees and Charges".

# Part I:

2015 – 2017 Service Overview and Plan

# Association of Community Centres

Association of Community Centres (AOCCs), which is made up of 10 community centres, provides programs and services to meet the diverse and changing needs of communities. We are committed to fostering a sense of community, promoting civic engagement, and enhancing the quality of life through the development, provision, and support of activities, services and programs responsive to local needs

#### Community Centre Strategic Partnership & Resource Development

#### Social, Economic, Neighbourhood Development

#### Public Space - Community Access

#### Purpose

To build community capacity by establishing / leveraging partnerships with corporations, local businesses, grant providers, community groups and Community Centre volunteers as well as operating productive enterpises to provide both financial and in-kind resources to support the delivery of high quality programming and community activites in the Centres.

### Purpose

To promote civic engagement, cultural awareness and encourage community participation by providing programming, support services, special events, and membership services in the Centres.

#### Purpose

To provide affordable accessible community Public Space where people can find or learn about community resources and meet, gather, and participate in community and neighbourhood activities / services that are important to them.



#### Service Customer

Community Centre Strategic Partnership & Resource Development

\*Local Residents

\*Community Centre Members / Potential Members \*Local BIAs Social, Economic, Neighbourhood Development \*Local Residents Community Centre Members / Potential

Members Local BIAs Public Space - Community Access
\*Local Community Groups
Faith Based Organizations
Not for Profits Agencies
Non Government Agencies
Community Residents
Visitors
Families and/or caregivers in local
community
Infant to Preschool age children in local
community
School age Children in local community

Adult in local community Older Adults / Seniors in local community Community Associations / Chapters

Youth in local community

# 2015 Service Deliverables

The 2015 Recommended Operating Budget of \$7.872 million gross and \$7.474 million net will fund a variety of initiatives planned by individual Centres, some are listed below:

- Leverage alternative funding to provide programs, services and community activities not funded through core City funding at the 519 Church Street Community Centre. Also, the 519 will be host and trustee of PrideHouse Toronto initiative, a collaborative event that involves 15 organizations working together to ensure the 2015 Pan/ParaPan American Games are the most LGBTQ-inclusive multi-sport games in history.
- Provide programming from pre-natal to older adults at Applegrove Community Complex through approximately 40,000 service encounters with the support of over 300 volunteers contributing to approximately 5,000 hours.
- Provide valuable support to the community at Community Centre 55 including 300 children in daycare and weekly summer camps, 56 summer jobs, 30 events and programs and food and toys for 1000 families at Christmas.
- Increase engagement at Central Eglinton Community Centre with community leaders and businesses to expand fundraising potential.
- Provide programming and support to 26,700 individuals through 76,695 service encounters and leverage the assistance of 440 volunteers, contributing 19,755 hours of their time at Cecil Community Centre.
- Provide community programming and support to over 11,000 individuals through 268,000 service encounters, leveraging the assistance of over 300 volunteers contributing over 23,500 volunteer hours at Eastview Neighbourhood Community Centre.
- Respond to influx of population resulting in new service demands at Harbourfront Community Centre which is estimated to increase by 5%.
- Increase funding for program activities by 15% at Ralph Thornton Centre to expand and stabilize program funding.
- Increase engagement at Scadding Court Community Centre with to provide service provision for vulnerable women in the community by addressing the root causes of poverty, with a focus on community economic development.
- Increase the usage of Swansea Town Hall by 10% to replace loss of revenue resulting from the closure of the Swansea Nursery School facility in 2014.
- Generate over \$8.8 million of Community Centre Funding from fundraising/donations, productive enterprises and grants.

# **Association of Community Centres**



# What We Do

The Association of Community Centres (AOCCs), which is made up of 10 community centres, provides programs and services to meet the diverse and changing needs of communities. The AOCCs are committed to fostering a sense of community, promoting civic engagement, and enhancing the quality of life through the development, provision, and support of activities, services and programs responsive to local needs.

- Build community capacity by establishing/leveraging partnerships with corporations, local businesses, grant providers, community groups and Community Centre volunteers as well as operating productive enterprises to provide both financial and in-kind resources to support the delivery of high quality programming and community activities in the Centres
- Provide civic engagement, cultural awareness and encourage community participation by providing programming, support services, special events, and membership services in the Centres.
- Provide affordable accessible community public space where people can find or learn about community resources and meet, gather, and participate in community and neighbourfood activities/services that are important to them.

# **2015 Service Levels**

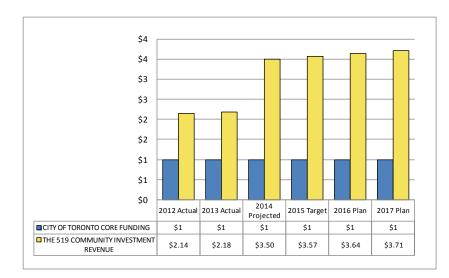
# **Association of Community Centres**

		Service Level				
Association of Community Centres	Туре	2015 Recommended				
Community Centre Strategic Partnership & Resource Development	Volunteer Development	To coordinate approximately 158,000 volunteer hours through 6,738 volunteers				
	Program Funds (Fundraising /	To generate over \$8.8 M of Community Centre funding from				
	Productive Enterprises/Grants)	Fundraising/Donations, Productive Enterprises & Grants.				
	Partnerships	To garner approximately \$1.4M worth of inkind programs, services and product from partnerships.				
Social, Economic, Neighbourhood Development	Membership Management	To increase active membership by 5% to a total of 20,600 active members across 10 centres.				
	Programming	To support over 1.5M programming encounters/visits by over 150,510 people.				
	Community Supports	To provide individual personal supports including food, training, counselling, clothes and other services for over 106,000 encounters				
	Community Special Events	To provide approximately 4,502 Community Special Events to over 235,000 participants				
Public Space - Community Access	Welcome Services and General Information	To provide 389,782 information and referrals for community programs, city services, and neighbourhood initiatives				
	Program and Community Space	To provide over 43,134 total hours of operation supporting 1.5M visits.				
	Community Meetings/Space Use	To provide over 1,200 community meetings, forums, workshops, public space serving over 50,000 attending				

The 2015 Recommended Service Levels are consistent with the approved 2014 Service Levels.

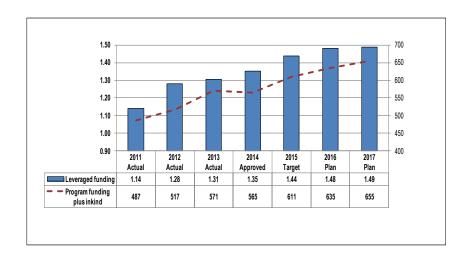
# **Service Performance**

# Effectiveness Measure - Leveraging of City Funding - 519 Church Street Community Centre



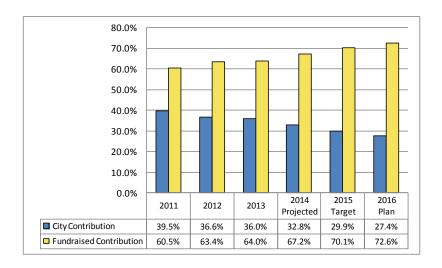
- The 519 Church Street Community Centre leveraged alternative funding in 2014 of \$3.50 million up from \$2.18 million in 2013 to provide programs, services and community activities not funded through core City funding.
- The Centre is projecting to leverage alternative funding of \$3.57 million in 2015, \$3.64 million in 2016 and \$3.71 million in 2017.

# Effectiveness Measure - Leveraging of City Funding - Applegrove Community Complex



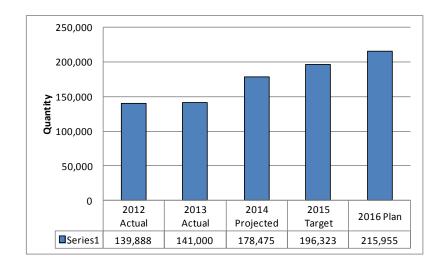
Applegrove Community Complex increased its ratio of program funding per dollar of core administration funding received from the City to \$1.35 in 2014 from \$1.31 in 2013, which is expected to rise to \$1.44 in 2015, \$1.48 in 2016 and \$1.49 in 2017.





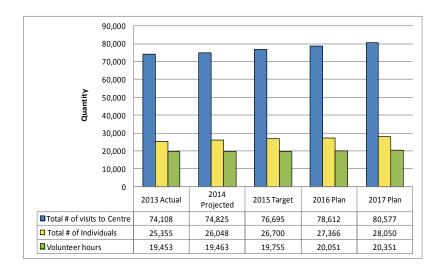
- Community Centre 55 increased the fundraising portion of their overall budget to 67.2% in 2014 with the City providing 32.8% through core administration funding, representing an increase of 3.2% from 2013.
- The Centre will strive to increase its fundraising contribution to 70.1% in 2015 and 72.6% in 2016.

# Effectiveness Measure - Number of Client Contact - Central Eglinton Community Centre



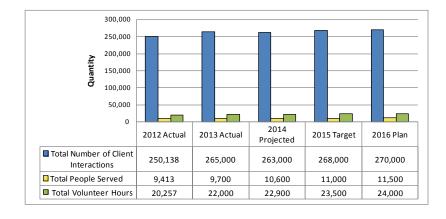
- Central Eglinton
   Community Centre
   increased its number of
   client contacts to 178,475
   in 2014 from 141,000 in
   2013, representing a 21%
   increase.
- The increasing trend is expected to continue into 2016 and beyond.





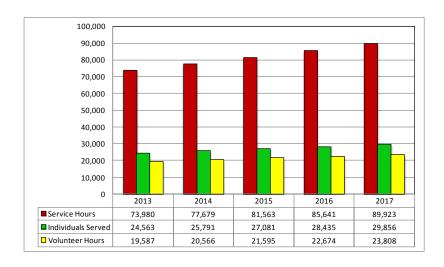
- The number of visits to Cecil Community Centre has steadily increased since 2013 and is expected to rise in the future years.
- Similar trend is seen in the number of individuals and the volunteer hours provided since 2013.

# Effectiveness Measure – Program Activity and Participation – Eastview Neighbourhood Community Centre



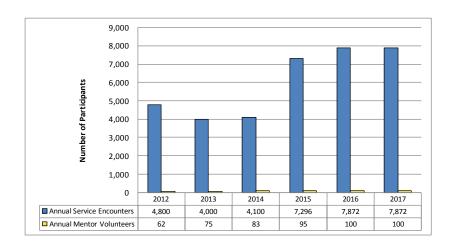
- Eastview Neighbourhood Community Centre continued to demonstrate an increasing number of client interactions with community members with the help of volunteers.
- The number of client interactions for Eastview Neighbourhood Community Centre has steadily increased since 2013 and is expected to rise in the future years.
- Similar trend is seen in the number of individuals and the volunteer hours provided since 2013.





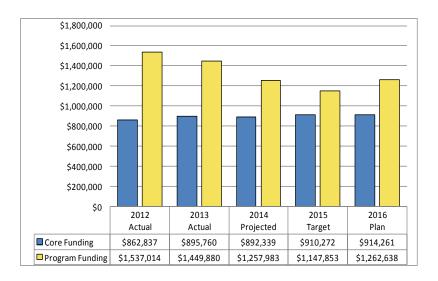
- The number of service hours for Harbourfront Community Centre has steadily increased since 2013 and is expected to rise in the future years.
- Similar trend is seen in the number of individuals and the volunteer hours provided since 2013

# Effectiveness Measure – Chinese Newcomer Mentoring Program for Children – Ralph Thornton Centre



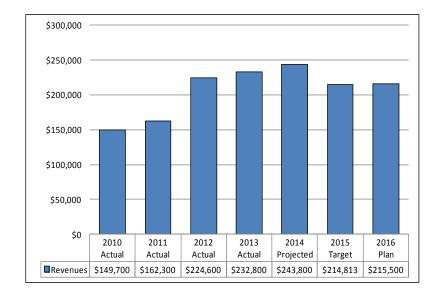
Ralph Thornton Centre
 maintained the Mentor
 Program for recently arrived
 Chinese newcomer children for
 2014, and is expected to
 increase the reach of the
 Mentor Program significantly
 in 2015, and future years.





Scadding Court Community
 Centre will continue to
 demonstrate a consistent and
 growing capacity to leverage
 core funding into 2014 to
 support an expanding body of
 exceptional programs.

# Effectiveness Measure - Space Usage Revenue - Swansea Town Hall



- Swansea Town Hall is anticipating lower rental revenue of \$0.214 million in 2015 compared to \$0.244 million in 2014 from the closure of the Swansea Nursery School facility.
- In 2014 Swansea Town Hall successfully replaced the income loss with other revenue sources.
- The Centre will continue to pursue other measures to help compensate for the lost revenue in 2016 and future years.

Table 1 2015 Recommended Operating Budget and Plan by Service

	20	)14	2015 Reco	mmended Opera				remental Ch	•		
	Approved	Projected	2015 Rec'd	2015 Rec'd	2015 Rec'd	2015 Rec.d Budget Ap	proved				
(In \$000s)	Budget	Actual	Base	New/Enhanced		Chang		2016		201	
By Service	\$	\$	\$	\$	\$	\$	%	\$	%	\$	%
519 Church Street Community Centre											
Gross Expenditures	1,367.0	1,381.9	1,422.8		1,422.8	55.8	4.1%	(114.3)	(8.0%)	25.5	1.8%
Revenue	147.0	147.0	144.0		144.0	(3.0)	(2.0%)	(144.0)	(100.0%)		
Net Expenditures	1,220.0	1,234.9	1,278.8	_	1,278.8	58.8	4.8%	29.7	2.3%	25.5	2.0%
Applegrove Community Complex	2,2200	2,20	2,21010		2,21010						
	262.2	265.0	260.7		260.7	6.4	1 00/	2.0	0.00/	4.5	1 20/
Gross Expenditures	362.2	365.8	368.7		368.7	6.4	1.8%	3.0	0.8%	4.5	1.2%
Revenue  Net Expenditures	362.2	365.8	368.7		368.7	6.4	1.8%	3.0	0.8%	4.5	1.2%
Cecil Community Centre	302.2	303.8	308.7		308.7	0.4	1.070	3.0	0.876	4.5	1.270
Gross Expenditures	685.1	681.5	700.6		700.6	15.5	2.3%	13.7	2.0%	4.5	0.6%
Revenue	085.1	081.5	700.0		700.0	13.3	2.370	13.7	2.076	4.5	0.076
Net Expenditures	685.1	681.5	700.6		700.6	15.5	2.3%	13.7	2.0%	4.5	0.6%
Central Eglinton Community	085.1	081.5	700.6	_	700.6	15.5	2.3%	15./	2.0%	4.5	0.6%
Centre											
Gross Expenditures	606.5	606.5	632.1		632.1	25.6	4.2%	28.7	4.5%	29.4	4.4%
Revenue											
Net Expenditures	606.5	606.5	632.1	-	632.1	25.6	4.2%	28.7	4.5%	29.4	4.4%
Community Centre 55											
Gross Expenditures	723.2	723.2	758.9		758.9	35.6	4.9%	26.7	3.5%	27.1	3.4%
Revenue											
Net Expenditures	723.2	723.2	758.9	-	758.9	35.6	4.9%	26.7	3.5%	27.1	3.4%
Eastview Neighbourhood											
Community Centre											
Gross Expenditures	536.7	539.3	547.3		547.3	10.6	2.0%	7.5	1.4%	9.0	1.6%
Revenue						-	-				
Net Expenditures	536.7	539.3	547.3	-	547.3	10.6	2.0%	7.5	1.4%	9.0	1.6%
Harbourfront Community Centre											
Gross Expenditures	1,220.4	1,247.1	1,296.9		1,296.9	76.4	6.3%	6.1	0.5%	9.9	0.8%
Revenue						-	-				
Net Expenditures	1,220.4	1,247.1	1,296.9	-	1,296.9	76.4	6.3%	6.1	0.5%	9.9	0.8%
Ralph Thornton Centre											
Gross Expenditures	698.6	698.6	698.6		698.6						
Revenue	39.4	39.4	39.4		39.4	-					
Net Expenditures	659.2	659.2	659.2	-	659.2	-		-		-	
Scadding Court Community Centre											
Gross Expenditures	892.3	901.6	910.3		910.3	17.9	2.0%	4.0	0.4%	3.4	0.4%
Revenue						-	-				
Net Expenditures	892.3	901.6	910.3	-	910.3	17.9	2.0%	4.0	0.4%	3.4	0.4%
Swansea Town Hall											
Gross Expenditures	507.9	507.9	535.7		535.7	27.7	5.5%	12.3	2.3%	8.2	1.5%
Revenue	243.8	243.8	214.8		214.8	(29.0)		0.7	0.3%	1.0	0.5%
Net Expenditures	264.1	264.1	320.8	-	320.8	56.7	21.5%	11.6	3.6%	7.2	2.2%
Total	_	_									
Gross Expenditures	7,600.1	7,653.5	7,871.9		7,871.9	271.8	3.6%	(12.2)	(0.2%)	121.3	1.5%
Revenue	430.2	430.2	398.2		398.2	(32.0)	(7.4%)	(143.3)	(36.0%)	1.0	0.3%
Total Net Expenditures	7,169.9	7,223.3	7,473.7	-	7,473.7	303.8	4.2%	131.1	1.8%	120.3	1.6%

The 2015 Recommended Operating Budget for the Association of Community Centres is \$7.872 million gross and \$7.474 million net. The net budget increased by \$0.304 million or 4.2% due to the following:

- All services are experiencing inflationary increases in salary and benefits and non-payroll expenditures totaling \$0.282 million.
- Other base budget pressures are attributable to the loss of rental revenue arising from the closure of the Swansea Nursery School facility at Swansea Town Hall of \$0.029 million. Funding of \$0.144 million from the Major Special Events Reserve Fund is included for the 519 Church Street Community Centre to complete the delivery of Pan Am PrideHouseTO initiative that commenced in 2014 providing several activities for engaging LGBTQ communities during and leading up to the 2015 games.
- The above base budget pressures have been offset by reductions identified in line-by-line reviews of \$0.008 million at *Cecil Community Centre* and *Ralph Thornton Centre*.
- The 2016 and 2017 Plans reflect the inflationary increase for salary and benefits and non-payroll expenditures. As 2016 is a collective bargaining year, no cost of living allowance estimate has been included.

Approval of the 2015 Recommended Operating Budget will result in the Association of Community Centres increasing its total staff complement by 0.5 positions from 77.4 to 77.9, as highlighted in the table below:

Table 2
2015 Recommended Total Staff Complement

		2015 Budget									
	519 Church Street Community	Applegrove Community	Cecil Community		Community	Eastview Neighbourhood Community					
Changes	Centre	Complex	Centre	Centre	Centre 55	Centre					
2014 Approved Complement	12.3	3.4	7.5	7.0	8.0	6.0					
In-year Adjustments	0.5										
Adjusted 2014 Staff Complement	12.8	3.4	7.5	7.0	8.0	6.0					
Total	12.8	3.4	7.5	7.0	8.0	6.0					
Position Change Over Prior Year	0.5										
% Change Over Prior Year	4.39%										

			2015 Budget			Plan		
	Harbourfront		Scadding Court					
	Community	Ralph Thornton	Community	Swansea Town				
Changes	Centre	Centre	Centre	Hall	Total	2016	2017	
2014 Approved Complement	11.2	7.5	8.9	5.7	77.4	77.4	77.4	
In-year Adjustments			0.0	(0.1)	0.5	0.5	0.5	
Adjusted 2014 Staff Complement	11.2	7.5	8.9	5.6	77.9	77.9	77.9	
Total	11.2	7.5	8.9	5.6	77.9	77.9	77.9	
Position Change Over Prior Year			0.0	(0.1)	0.5	0.5	0.5	
% Change Over Prior Year			0.45%	(1.75%)	0.62%	0.62%	0.62%	

The 2015 Recommended Budget includes an increase of 0.5 positions resulting from technical adjustments to staff complement at the 519 Church Street Community Centre, Scadding Court Community Centre, and Swansea Town Hall to more accurately reflect full-time equivalent of parttime hours. The 2015 Recommended Operating Budget includes base expenditure pressures of \$0.282 million, primarily attributable to salary and non-salary inflationary increases as well as \$0.029 million in base revenue changes as detailed below:

Table 3
Key Cost Drivers

	2015 Recommended Operating Budget										
(In \$000s)	519 Church Street Community Centre	Applegrove Community Complex	Cecil Community Centre	Central Eglinton Community Centre	Community Centre 55						
Gross Expenditure Changes	Centre	Complex	Centre	Centre	Centre 55						
Economic Factors											
Non-Salary Expenditures	7.0	0.1	1.9	3.7	5.9						
COLA and Progression Pay											
COLA, Progression Pay and Benefits	51.8	6.4	18.9	21.9	29.7						
Total Gross Expenditure Changes	58.8	6.4	20.8	25.6	35.6						
Revenue Changes  Decrease in Swansea user fee revenues due to closer of Day Care											
Centre in 2014											
Total Revenue Changes											
<b>Net Expenditure Changes</b>	58.8	6.4	20.8	25.6	35.6						

	2					
	Eastview			Scadding		
	Neighbourhood	Harbourfront	Ralph	Court		Total Rec'd
	Community	Community	Thornton	Community	Swansea	2015 Base
(In \$000s)	Centre	Centre	Centre	Centre	Town Hall	Budget
<b>Gross Expenditure Changes</b>						
Economic Factors						
Non-Salary Expenditures	0.2	9.0	2.9		3.0	33.6
COLA and Progression Pay						
COLA, Progression Pay and Benefits	10.5	67.5	(0.5)	17.9	24.8	248.8
Total Gross Expenditure Changes	10.6	76.4	2.4	17.9	27.7	282.4
Revenue Changes						
Decrease in Swansea user fee						
revenues due to closer of Day Care					29.0	29.0
Centre in 2014						
Total Revenue Changes					29.0	29.0
Net Expenditure Changes	10.6	76.4	2.4	17.9	56.7	311.4

Key cost drivers for the Association of Community Centres are described below:

- Non-labour economic factors primarily for utilities, services and rents add a pressure of \$0.034 million.
- Cost of living adjustments, including contractually obligated cost of living allowance, progression pay and associated fringe benefit adjustments create a pressure of \$0.249 million.
- Base revenue pressure of \$0.029 million is a result of lower rental revenue arising from the closure of the Swansea Nursery School facility at Swansea Town Hall.

In order to offset the base pressures, the following base expenditures savings are recommended.

Table 4
2015 Total Recommended Service Change Summary

	2015 Recommended Service Changes				Total	Incremental Change					
	Ce Comm	unity	Ral Thor Cen	nton	\$	\$	#	2016 Plan		2017 Plan	
Description (\$000s)	Gross	Net	Gross	Net	Gross	Net	Pos.	Net	Pos.	Net	Pos.
Base Changes:											
Base Expenditure Changes											
Reduction in Materials & Supplies and											
Services & Rents to reflect actual	(5.3)	(5.3)	(2.4)	(2.4)	(7.6)	(7.6)		(5.7)		(5.7)	
expenditures											
Base Expenditure Change	(5.3)	(5.3)	(2.4)	(2.4)	(7.6)	(7.6)		(5.4)		(5.7)	
Sub-Total Sub-Total	(5.3)	(5.3)	(2.4)	(2.4)	(7.6)	(7.6)		(5.4)		(5.7)	
Total Changes	(5.3)	(5.3)	(2.4)	(2.4)	(7.6)	(7.6)		(5.4)		(5.7)	

<sup>\*</sup>Note: There were no service changes in other community centres for 2015.

# Base Expenditure Changes (Savings of \$0.008 million gross & net)

Reduction in Materials & Supplies and Service and Rents to reflect actual expenditures

 A line-by-line review of actual expenditures resulted in a reduction of \$0.008 million net primarily in materials & supplies and services & rents at Cecil Community Centre and Ralph Thornton Centre. Approval of the 2015 Recommended Budget for the Association of Community Centres will result in a 2016 incremental cost of \$0.131 million net and a 2017 incremental cost of \$0.120 million net to maintain the 2015 level of service as discussed in the next section.

Table 6
2016 and 2017 Plan by Program

		2016 - Ir	cremental	Increase		2017 - Incremental Increase					
	Gross		Net	%	#	Gross		Net	%	#	
Description (\$000s)	Expense	Revenue	Expense	Change	Positions	Expense	Revenue	Expense	Change	Positions	
Known Impacts:											
Salary and Benefits (excluding COLA)	135.4		135.4	1.8%		120.1		120.1	1.6%		
Non-Salary Economic Factor Increases	1.8		1.8	0.0%		6.9		6.9	0.1%		
Reduction in Materials & Supplies and											
Services & Rents to reflect actual	(5.4)		(5.4)	(0.1%)		(5.7)		(5.7)	(0.1%)		
expenditures											
Reversal of Pan Am - PrideHouseTO	(144.0)	(144.0)									
Sub-Total	(12.2)	(144.0)	131.8			121.3		121.3			
Anticipated Impacts:											
Swansea Town Hall Revenue Increase		0.7	(0.7)	(0.0%)			1.0	(1.0)	(0.0%)		
Sub-Total		0.7	(0.7)	(0.0%)			1.0	(1.0)	(0.0%)		
Total Incremental Impact	(12.2)	(143.3)	131.1	1.8%		121.3	1.0	120.3	1.6%		

Future year incremental costs are primarily attributable to the following:

# **Known Impacts**

- Progression pay, step and fringe benefits increases will result in increased pressure in future years.
   Since 2016 is a collective bargaining year, no cost of living allowance is included.
- Inflationary increases for non-payroll expenditures are anticipated to be \$0.002 million in 2016 and \$0.007 million in 2017.
- Line-by-line reviews are expected to generate savings of \$0.005 million in 2016 and \$0.006 million in 2017.
- The one-time funding of \$0.144 million for the Pan Am Showcase project PrideHouseTO funded from the Major Special Events Reserve Fund will be reversed in 2016 with no net impact.

# Part III:

Issues for Discussion

# **Issues for Discussion**Issues Impacting the 2015 Budget

2015 Operating Budget vs. Guideline

The Association of Community Centres' 2015 Recommended Operating Budget of \$7.474 million net represents an increase of \$0.304 million or 4.2% above the 2014 Approved Operating Budget of \$7.170 million net. Below is a table summarizing the 2015 Operating Budget for each Centre in comparison to the 2014 Approved Operating Budget:

amounts in \$000s

Centre	2014 Approved Operating	2015 Recommended Operating	2015 Recommen Budget vs. 20 <sup>o</sup> Operating B	Recommended Staff Complement	
	Budget	Budget	\$	%	
519 Church Street Community Centre	1,220.0	1,278.8	58.8	4.8%	12.8
Applegrove Community Complex	362.2	368.7	6.4	1.8%	3.4
Community Centre 55	723.2	758.9	35.6	4.9%	8.0
Cecil Community Centre	685.1	700.6	15.5	2.3%	7.5
Central Eglinton Community Centre	606.5	632.1	25.6	4.2%	7.0
Eastview Neighbourhood Community Centre	536.7	547.3	10.6	2.0%	6.0
Harbourfront Community Centre	1,220.4	1,296.9	76.4	6.3%	11.2
Ralph Thornton Centre	659.2	659.2	-	0.0%	7.5
Scadding Court Community Centre	892.3	910.3	17.9	2.0%	8.9
Swansea Town Hall	264.1	320.8	56.7	21.5%	5.6
TOTAL	7,169.9	7,473.7	303.8	4.2%	77.9

Achieving a net budget increase of 0% is difficult for the AOCCs without impacting core service program delivery and overall service to the public. Budget pressures in 2015 are mainly a result of increased labour costs, which are not directly controlled by the Centres. However, as shown in the above table, most Centres continue to control expenditures through cost-saving measures to achieve an overall Program budget increase of 4.2%. Any additional reductions would be derived from further Centre closures and/or staff eliminations, which would greatly impact service delivery and the Centre's ability to meet community needs.

### Swansea Town Hall Revenues

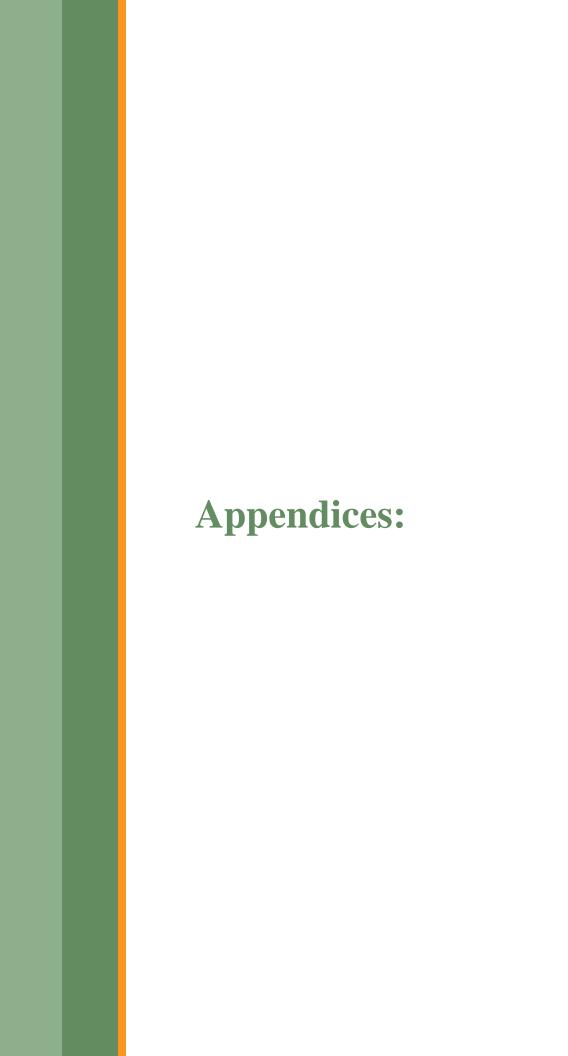
- The Swansea Town Hall Community Centre is an Association of Community Centres (AOCC) facility
  that provides meeting space for a diversity of programs and services for seniors, adults, and
  children with or without caregivers/parents.
- In the past, almost 48% of the total budget for Swansea Town Hall has been funded from renting the Swansea Town Hall facility.
- In mid-2014, the space, formerly occupied by Swansea Nursery School (a licensed not-for-profit daycare), was vacated resulting in lost rental revenue for the Community Centre for the latter half of the year.
- Through several measures, including renting the space to community groups and not-for profit organizations, Swansea Town Hall was able to moderately replace the lost revenue in 2014.
- The 2015 Recommended Operating Budget for Swansea Town Hall Community Centre includes a reduction of \$0.029 million in revenues reflecting the drop in rental revenues.

• In 2015, the Community Centre will continue to explore other options to be housed in the facility, aimed at increasing the overall revenues to achieve prior year levels.

### **Future Year Issues**

*Increase in Demand at the Centres* 

- The key issue for the AOCCs in 2015 and in the future, is their ability to continue maintaining the same level of service and performance in the face of increasing expectations and demand for service.
  - As an example, Harbourfront Community Centre increased its service hours from 73,980 in 2013 to 77,679 in 2014, representing an increase of 4.8%. Please see pages 12 and 13 for similar trends in other community centres.
- The City funds 100% of the Centres' Core Administration costs or approximately 50% of the total AOCC Operating Budget with the remaining funding coming from a combination of City and non-City grants and user fees.
- The AOCCs have thus far, managed to maintain the current level of programming and activities through fundraising, staff training, and networking with other organizations.
  - As an example, the 519 Church Street Community Centre leveraged alternative funding of \$3.50 million in 2014 up from \$2.18 million in 2013 to provide programs, services and community activities not funded through core City funding. Please see pages 10 and 11 for similar trends in other community centres.
- Given that third party funding to the Community Centres is unpredictable, planning for a 3-year horizon is difficult.
- As the demand for services and community activities conitues to grow with the growth in population, it will become increasingly challenging for each community centre to meet service expectations and needs without an increase in staffing and budget resources where required.



# Appendix 1 2014 Service Performance

# 2014 Key Service Accomplishments

In 2014, the Association of Community Centres achieved the following results:

- ✓ The 519 Church Street Community Centre experienced an increase from 221,842 to 265,701 of total program, service and event community encounters. One of the programs in particular, Among Friends, since 2005, has led an inter-agency partnership offering peer-support for LGBTQ refugee claimants individuals who come to Canada escaping persecution at home as a result of their sexual orientation or gender identity. This year, the program served 5,304 participants and welcomed 682 new clients.
- ✓ Applegrove Community Complex undertook a program review that adjusted programming hours to make better use of the facility as well as enhanced participant and staff security via a video entrance/surveillance system.
- ✓ Community Centre 55 provided valuable support to the community including 210 children in daycare and weekly summer camps, 56 summer jobs, 30 events and programs and food and toys for 1000 families at Christmas.
- ✓ Central Eglinton Community Centre increased outreach, type and scope of programs, and volunteer-led programs for older adults/seniors aimed at increasing engagement and participation.
- ✓ Cecil Community Centre saw an increase of over 19% in families attending its Family Resource Program in 2014. The Early Literacy component of the drop-in showed a 25% increase in participation with twenty and twenty-five families taking part in each session provided at the Centre.
- ✓ Eastview Neighbourhood Community Centre increased service levels while restructuring the organization as well as increased the number of clients served and number of volunteer hours to keep pace with the increase of demand for service in the community.
- ✓ Harbourfront Community Centre continued to experience resident growth in its community. HCC delivered 73,980 service hours, served 216,280 participants, hosted 2,233 program, service and event sessions, and leveraged financial sponsorship to provide for 246 free program sessions.
- ✓ Ralph Thornton Centre provided accessible public space to over 91 community groups, organizations, and partner agencies for 25,900 service encounters.
- ✓ Scadding Court Community Centre more than doubled affordable vending spaces for microenterprise in Market707 and has strengthened relationships with public, non-profit and private sector stakeholders to replicate this successful community economic development model to various neighbourhoods across the city.

# **2014 Financial Performance**

# 2014 Budget Variance Analysis

	2012 Actuals	2013 Actuals	2014 Approved Budget	2014 Projected Actuals*	2014 Approve	_
(\$000s)	\$	\$	\$	\$	\$	%
<b>Gross Expenditures</b>	7,032.3	7,434.9	7,600.1	7,653.5	53.4	0.7%
Revenues	264.0	430.8	430.2	430.2		
Net Expenditures	6,768.3	7,004.1	7,169.9	7,223.3	53.4	0.7%
<b>Approved Positions</b>	82.7	77.4	77.4	77.4		

<sup>\*</sup> Based on the 9 month Operating Budget Variance Report

# 2014 Experience

The third quarter variance results indicate that the Association of Community Centres (AOCCs) will be over-spent by \$0.053 million or 0.7% of the 2014 Approved Operating expenditure budget by year-end as a result of unbudgeted salary and benefit payments and unanticipated maintenance refinements.

# Impact of 2014 Operating Variance on the 2015 Recommended Budget

 There is no impact of the 2014 Operating Variance on the 2015 Recommended Operating Budget as the majority of over-expenditures are related to one-time costs.

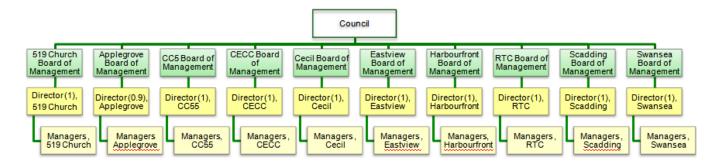
# Appendix 2 2015 Recommended Operating Budget by Expenditure Category

# **Program Summary by Expenditure Category**

				2014	2015	2015 Cha			
	2012	2013	2014	Projected	Rec'd	2014 Ap	-	Pla	n
Category of Expense	Actual	Actual	Budget	Actual*	Budget	Bud	lget	2016	2017
(\$000's)	\$	\$	\$	\$	\$	\$	%	\$	\$
Salaries and Benefits	6,021.3	6,337.0	6,372.0	6,429.1	6,620.8	248.8	3.9%	6,756.2	6,876.9
Materials and Supplies	489.3	501.3	436.6	433.0	449.8	13.2	3.0%	452.0	454.9
Equipment	4.0	3.2	3.3	3.3	3.3			3.3	3.3
Services & Rents	476.4	461.4	755.3	755.3	764.8	9.6	1.3%	615.1	612.6
Contributions to Capital							-		
Contributions to Reserve/Res Funds	25.7	22.6	25.9	25.9	26.1	0.2	0.8%	26.1	26.1
Other Expenditures	15.7	6.7	7.0	7.0	7.0			7.0	7.0
Interdivisional Charges							-		
Total Gross Expenditures	7,032.3	7,332.2	7,600.1	7,653.6	7,871.9	271.8	3.6%	7,859.7	7,980.8
Interdivisional Recoveries							-		
Provincial Subsidies							-		
Federal Subsidies							-		
Other Subsidies							-		
User Fees & Donations	254.7	295.3	281.7	281.7	252.7	(29.0)	(10.3%)	253.4	254.4
Transfers from Capital Fund							-		
Contribution from Reserve Funds			147.0	147.0	144.0	(3.0)	(2.0%)		
Contribution from Reserve							-		
Sundry Revenues	9.3	1.5	1.5	1.5	1.5			1.5	1.5
Required Adjustments							-		
Total Revenues	264.0	296.8	430.2	430.2	398.2	(32.0)	(7.4%)	254.9	255.9
Total Net Expenditures	6,768.3	7,035.4	7,169.9	7,223.4	7,473.7	303.8	4.2%	7,604.8	7,724.9
Approved Positions	82.7	77.4	77.4	77.4	77.9	0.5	0.6%	77.8	77.8

 $<sup>{}^{\</sup>ast}$  Note: Based on the 9 month Operating Budget Variance Report

# **Appendix 3**2015 Organization Chart



# **2015** Recommended Complement

Category	Senior Management	Management	Exempt Professional & Clerical	Union	Total
Permanent	9.9	27.1	4.0	36.8	77.9
Temporary					
Total	9.9	27.1	4.0	36.8	77.9

# Appendix 6 Inflows/Outflows to/from Reserves & Reserve Funds

Table 7
Corporate Reserve / Reserve Funds

		Projected	Rec'd Withdrawals (-) / Contributions (+)				
	Reserve /	Balance as of					
	Reserve Fund	Dec. 31, 2014	2015	2016	2017		
Reserve / Reserve Fund Name (\$000s)	Number	\$	\$	\$	\$		
Projected Beginning Balance		21,307.7	21,307.7	21,333.7	21,359.8		
Insurance Reserve Fund	XR1010						
Proposed Withdrawls (-)							
Contributions (+)			26.1	26.1	26.1		
Total Reserve / Reserve Fund Draws / Contributions		21,307.7	21,333.7	21,359.8	21,385.8		
Other Program / Agency Net Withdrawals &	Contributions						
Balance at Year-End		21,307.7	21,333.7	21,359.8	21,385.8		

	Reserve /	Projected	Rec'd Withdrawals (-) / Contributions (+)				
		Balance as of					
	Reserve Fund	Dec. 31, 2014	2015	2016	2017		
Reserve / Reserve Fund Name (\$000s)	Number	\$	\$	\$	\$		
Projected Beginning Balance		5,566.8	5,566.8	5,422.8	5,422.8		
Major Special Events	XR1218						
Proposed Withdrawls (-)			(144.0)				
Contributions (+)							
Total Reserve / Reserve Fund Draws / Contributions		5,566.8	5,422.8	5,422.8	5,422.8		
Other Program / Agency Net Withdrawals &	Contributions						
Balance at Year-End		5,566.8	5,422.8	5,422.8	5,422.8		

# **Appendix 7a** Recommended User Fees Adjusted for Market and Other

Rate Description				2014		2015		2016	2017
Rate Description					Inflat:				2017
Rate Description				A	Inflationary	Other	Dudast	Diam	Diam
nate Description	Service	Fee Category	Fee Basis	Approved Rate	Adjusted Rate	Other Adjustment	Budget Rate	Plan Rate	Plan Rate
Rousseau Room - Community No Charge	Swansea Town Hall	Market Based	No Charge						
Rousseau Room - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$27.65	\$28.23	\$0.27	\$28.50	\$29.25	\$29.97
Rousseau Room - Course, Program, Non- Profit Rate	Swansea Town Hall	Market Based	Per Hour	\$38.85	\$41.57	\$0.03			
Rousseau Room - Individual	Swansea Town Hall	Market Based	Per Hour	\$45.05	\$45.50	<b>30.03</b>	\$45.50		T .
Rousseau Room - Event Rate	Swansea Town Hall	Market Based	Per Event	\$450.00	\$459.00	\$1.00	\$460.00		
Council Chamber - Community No Charge	Swansea Town Hall	Market Based	No Charge	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Council Chamber - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$18.35	\$21.28	\$0.02	\$21.30	\$21.85	\$22.40
Council Chamber - Course, Program, Non- Profit Rate	Swansea Town Hall	Market Based	Per Hour	\$25.45	\$31.05		\$31.05	\$33.25	\$34.58
Council Chamber - Individual	Swansea Town Hall	Market Based	Per Hour	\$31.50	\$34.02	-\$0.02	\$34.00		
Council Chamber - Event Rate	Swansea Town Hall	Market Based	Per Event	\$378.00	\$389.34			\$400.00	
Room Rate "E" Teiaiagon - Community No Charge	Swansea Town Hall	Market Based	No Charge	\$370.00	Ç303.54	\$0.00	7330.00	Ş400.00	Ş412.00
Room Rate "E" Teiaiagon - Community No Charge	Swansea Town Hall	Market Based	Per Hour	\$16.10	\$16.43	\$0.02	\$16.45	\$16.85	\$17.26
Room Rate "E" Teiaiagon - Course, Program, Non- Profit	Swallsea TOWIT Hall	Ivial ket baseu	Pel Houl	\$16.10	\$10.45	\$0.02	\$10.45	\$10.65	\$17.20
Rate	Swansea Town Hall	Market Based	Per Hour	\$22.05	\$23.59	\$0.01	\$23.60	\$25.25	\$27.04
Room Rate "E" Teiaiagon -Individual	Swansea Town Hall	Market Based	Per Hour	\$25.00	\$25.25		\$25.25	\$25.50	\$25.74
				7-0.00	7-0:-0		7-0:-0	7-0.00	, , , , , , , , , , , , , , , , , , ,
Room Rate "E" Village Rooms - Community No Charge	Swansea Town Hall	Market Based	No Charge						
Room Rate "E" Village Rooms - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$16.10	\$16.43	\$0.02	\$16.45	\$16.85	\$17.26
Room Rate "E" Village Rooms - Course, Program, Non-									
Profit Rate	Swansea Town Hall	Market Based	Per Hour	\$22.05	\$23.59	\$0.01	\$23.60	\$25.25	\$27.04
Room Rate "E" Village Rooms - Individual	Swansea Town Hall	Market Based	Per Hour	\$25.00	\$25.25		\$25.25	\$25.50	\$25.74
Room Rate "E" Founders - Community No Charge	Swansea Town Hall	Market Based	No Charge						
Room Rate "E" Founders - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$16.10	\$16.43	\$0.02	\$16.45	\$16.85	\$17.26
Room Rate "E" Founders - Course, Program, Non- Profit									
Rate	Swansea Town Hall	Market Based	Per Hour	\$22.05	\$23.59	\$0.01	\$23.60	\$25.25	\$27.04
Room Rate "E" Founders - Individual	Swansea Town Hall	Market Based	Per Hour	\$25.00	\$25.25		\$25.25	\$25.50	\$25.74
De em Dete IIII Commell De em Communit. Na Chann	Commence Terror Hell	Manufact Danced	No Chausa						
Room Rate "F" Gemmell Rooms - Community No Charge		Market Based	No Charge	¢12.00	¢14.00	ć0.01	¢1410	¢144E	¢14.92
Room Rate "F" Gemmell Rooms - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$13.80	\$14.09	\$0.01	\$14.10	\$14.45	\$14.83
Room Rate "F" Gemmell Rooms- Course, Program, Non- Profit Rate	Swansea Town Hall	Market Based	Per Hour	\$18.90	\$20.22	¢n na	\$20.25	\$21.70	\$23.21
Room Rate "F" Gemmell Rooms - Individual	Swansea Town Hall	Market Based	Per Hour	\$21.50	\$21.72	-\$0.02	\$21.70	\$21.90	\$22.10
Room Rate "F" Harvey Rooms - Community No Charge	Swansea Town Hall	Market Based	No Charge						
Room Rate "F" Harvey Rooms - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$13.80	\$14.09	\$0.01	\$14.10	\$14.45	\$14.83
Room Rate "F" Harvey Rooms- Course, Program, Non-	S	Maril at Bassad	D II.	<b>440.00</b>	¢20.22	¢0.00	ć20.25	624.70	622.24
Profit Rate	Swansea Town Hall	Market Based	Per Hour	\$18.90	\$20.22			\$21.70	<u> </u>
Room Rate "F" Harvey Rooms - Individual	Swansea Town Hall	Market Based	Per Hour	\$21.50	\$21.72	-\$0.02	\$21.70	\$21.90	\$22.10
Hague Room - Community No Charge	Swansea Town Hall	Market Based	No Charge						
Hague Room - Community Rate	Swansea Town Hall	Market Based	Per Hour	\$10.60	\$10.82		\$10.85		
Hague Room - Course, Program, Non- Profit Rate	Swansea Town Hall	Market Based	Per Hour	\$15.50	\$16.58	\$0.02	\$16.60	\$17.20	\$17.92
Hague Room - Individual	Swansea Town Hall	Market Based	Per Hour	\$16.85	\$17.02	-\$0.02	\$17.00	\$17.20	\$17.35
Kitchen	Swansea Town Hall	Market Based	Per Use	\$35.75	\$36.82	\$0.08	\$36.90	\$38.00	\$39.15
LCD Projector	Swansea Town Hall	Market Based	Per Use	\$59.60	\$60.79	-\$0.09			
Lobby	Swansea Town Hall	Market Based	Per Hour	\$14.70	\$15.14	\$0.01		\$15.60	
Mail Box	Swansea Town Hall	Market Based	Per Month	\$8.45	\$8.79	\$0.01		\$9.15	
Storage Locker	Swansea Town Hall	Market Based	Per Month	\$17.70	\$18.23	\$0.02			
After Hours Full Recoverable After Hours Split Recoverable	Swansea Town Hall Swansea Town Hall	Market Based Market Based	Per Hour Per Hour	\$30.00 \$15.00	\$30.90 \$15.45		\$30.90 \$15.45		
rater mours sprit necoverable	Swansea (OWITHAI)	iviai ket baseu	i ei rioui	713.00	Ş1J.45		J1J.43	713.50	710.30