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September 3, 2015

City Clerk's Office
North York Community Council
5100 Yonge Street
Toronto, Ontario
M2N 5V7

Liquor License # 800345
Issued to: York University Student Centre Incorporated

To Whom it may concern,

I am writing to inform you that The Underground Restaurant at York University will be hosting an event at Catalpa Court, which is located on the north east side on campus (4700 Keele Street, North York) on September 30, 2015.

The event is YorkFest, a yearly event hosted by The Underground, York University Student Centre and York Federation of Students. The Underground will be running a beer tent/area as our contribution to the event. The event will start at 11am and run until approximately 6pm.

We are requesting an extension to our existing liquor license in conjunction with the above details.

A map of the beer garden location and measurements have been faxed along with this letter to your attention. The area has a maximum capacity of 113 people.

Thank you for your cooperation in making our event a success.

Regards,

Scott Jarvis
Executive Director
York University Student Centre
Underground Campus Kitchen
416-559-4972

4700 Keele Street, York University Student Centre
t. (416) 736-5110
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YORKFEST WELCOME WEEK 2015 BEER GARDEN - CATALPA COURT

