



## STAFF REPORT ACTION REQUIRED

### Canada Post Update

<b>Date:</b>	June 1, 2015
<b>To:</b>	Toronto and East York Community Council
<b>From:</b>	Director, Public Realm Section, Transportation Services
<b>Wards:</b>	All
<b>Reference Number:</b>	p:\2015\ClusterB\tra\pr\te15004pr

### RECOMMENDATIONS

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#### Transportation Services recommends that:

1. The Toronto and East York Community Council receive this report for information.

### DECISION HISTORY

At its meeting on April 14, 2015, the Toronto and East York Community Council requested that the Director of the Public Realm Section, in consultation with the Director of Community Planning, Toronto and East York District, report back to the Toronto and East York Community Council on June 16, 2015 with information on the implementation of Canada Post's CMB program, including the City of Toronto and Canada Post's authority and responsibilities regarding the conversion. The Community Council also requested information on potential placement locations, the relationship between the CMB program and City right-of-way guidelines and obligations, discussions with the federal government and Canada Post and other pertinent information.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.TE5.75>

At its meeting on May 14, 2015, the Planning and Growth Management Committee requested that staff provide information on the impact of Canada Post's CMB program on Toronto's urban environment, future development, public realm and urban design at its June 18, 2015 meeting.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.PG4.10>

At its meeting on February 19, 2014, City Council requested that Canada Post maintain residential door-to-door delivery, and that the City Manager report to Executive Committee on the cost of conversion to CMBs, the neighbourhoods and demographics affected by the transition, service changes, locations of new mailboxes, impact on the public realm, residents, including seniors and persons with disabilities, and crime and safety issues.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2014.MM48.8>

## **ISSUE BACKGROUND**

A report on the Canada Post Community Mailbox program as understood by City staff to date, including legal authorities is being sent to Planning and Growth Management Committee for its meeting of June 18, 2015. This report responds specifically to the matter of placement of community mailboxes in dense urban environments, which is of particular interest to TEYCC.

## **COMMENTS**

Toronto and East York Community Council District contains some of the most dense urban neighbourhoods, and finding locations for community mailboxes on residential streets will be a challenge in the public right-of-way and with respect to the impact on private property. As well, there are a number of Heritage Conservation Districts in these neighbourhoods where streetscapes must also be respected.

The placement of street furniture and utilities on city streets is governed by among other things, the City's "Streets" Bylaw (Chapter 743, *Streets and Sidewalks, Use of*) and the Vibrant Streets Guidelines, that were developed in anticipation of the Coordinated Street Furniture Program, and form part of the City's Streetscape Manual. In addition, staff have gained significant experience and knowledge about placement of street furniture and utilities in the right-of-way over the past few years, in response to the Street Furniture Program (over 14,700 items to date) but also due to the increasing desire of City Council and the public to improve the look and function of City streets, through the reduction and thoughtful placement of attractive and well-designed elements. Siting a large number of new community mailboxes on city streets (number still undetermined) has significant potential to detract from streets themselves and recent streetscape and accessibility improvements.

Given the city-wide implications of the Canada Post proposal, affecting many Divisions and the lack of budget information, this matter will be fulsomely reported out to the Planning and Growth Management Committee by the Acting City Manager on June 18, 2015.

## **CONTACT**

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## **SIGNATURE**

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