

Wednesday, May 20th, 2015

Ms. Ros Dyers, Committee Secretary  
Toronto and East York Community Council  
2<sup>nd</sup> Floor, West Tower, City Hall  
100 Queen St. W. Toronto, Ontario, M5H 2N2  
Email: [teycc@toronto.ca](mailto:teycc@toronto.ca)

Attention: Ms Dyers & Committee Members,

I am writing this letter to request an “Event of Municipal Significance” and a “Temporary Liquor License Extension” to cover an indoor event space and an outdoor “private parking lot section” so that we may serve alcohol at our “Q in the community” event on Saturday August 8<sup>th</sup>, 2015.

This party will take place at the private event space and in the private parking lot of the “Cathedral Church of St. James” property, located at 65 Church Street, Toronto at the northeast corner of Adelaide St. East and Church St. The party will take place indoors, and under the cover of a professionally rented tent covering a large portion of the private parking lot. The outdoor parking lot area is immediately adjacent to the indoor portion of the party and the outdoor sections will be blocked off by the required metal barricades outlined in the ACGO regulations, thus creating a safe enclosure for the participants. We will also have a professional security company on hand to monitor the guests and the barricades to make sure all rules and regulations are followed.

Name of Event: *Q in the Community*  
Address of Event: 65 Church St. Toronto, M5C 2E9  
Date of Event: August 8<sup>th</sup> 2015  
Time of Event: 11:00am – 11:00pm  
Purpose of the Event:

The purpose of this event is to cater to and attract members of the Barbadian community under the auspices of the High Commissioner for Barbados in Canada, at Ottawa and the Consul General of Barbados, at Toronto.

This will be a celebration of music; intellectual presentations and Barbadian cuisine for the local community who may not have the ability to travel to Barbados as often as they would like and would still like to experience the culture and also be educated about the latest developments in Barbados. There will also be presentations made by the tourism sector to engage the local community.

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