

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS
BUSINESS IMPROVEMENT AREA**

(Formerly known as Dufferin-Finch Business Improvement Area)

**Financial Statements
For the Year Ended December 31, 2015**

**DUKE HEIGHTS
BUSINESS IMPROVEMENT AREA**

DECEMBER 31, 2015

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INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the DUKE Heights Business Improvement Area

I have audited the accompanying financial statements of DUKE Heights Business Improvement Area, which comprise the statement of financial position as at December 31, 2015 and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and the related notes which comprises a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

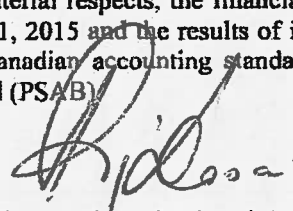
An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Duke Heights Business Improvement Area as at December 31, 2015 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB).

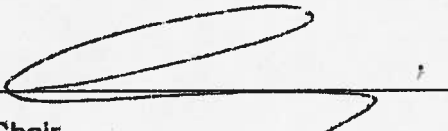
Toronto, Ontario
May 10, 2016

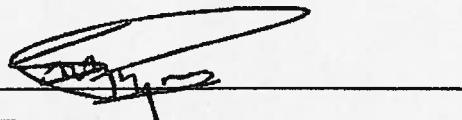

Chartered Professional Accountant
Licensed Public Accountant

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2015**

	2015 \$	2014 \$
FINANCIAL ASSETS		
Cash and short-term investments	575,473	656,914
Accounts receivable		
City of Toronto – special charges (Note 3)	19,235	-
Other	99,075	10,499
	<u>693,783</u>	<u>667,413</u>
LIABILITIES		
Accounts payable and accrued liabilities		
City of Toronto – special charges (Note 3)	-	1,771
City of Toronto – Other	14,930	-
Other	32,977	23,307
	<u>47,907</u>	<u>25,078</u>
NET FINANCIAL ASSETS	645,876	642,335
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 4)	10,619	1,334
ACCUMULATED SURPLUS	<u>656,495</u>	<u>643,669</u>

Approved on behalf of the Board of Management:


Chair
DR. LEW PLAMM


Treasurer
Shafiq Punjani

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2015**

	2015 \$ Budget (Note 9)	2015 \$ Actual	2014 \$ Actual
REVENUE			
City of Toronto – special charges	687,400	688,980	807,580
Sponsorships, contributions and other	-	32,641	3,124
	<u>687,400</u>	<u>721,621</u>	<u>810,704</u>
EXPENSES			
Administration	171,877	185,573	73,167
Promotion and advertising	205,000	202,321	11,478
Maintenance	260,000	206,163	-
Capital (Note 7) ;			
Master Plan Consulting	100,000	22,681	-
Programs	110,000	48,161	-
Future Projects	280,000	-	-
Amortization	-	5,643	666
Provision for uncollected special charges (Note 3)	57,663	38,253	81,724
	<u>1,184,540</u>	<u>708,795</u>	<u>167,035</u>
SURPLUS (DEFICIT) FOR THE YEAR	(497,140)	12,826	643,669
ACCUMULATED SURPLUS, BEGINNING OF YEAR	643,669	643,669	-
ACCUMULATED SURPLUS, END OF YEAR	146,529	656,495	643,669

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2015**

	2015	2014
	\$	\$
Surplus for the year	12,826	643,669
Acquisition of tangible capital assets	(14,928)	(2,000)
Amortization of tangible capital assets	5,643	666
	3,541	642,335
Balance - Beginning of year	642,335	-
Balance - End of year	<u>645,876</u>	<u>642,335</u>

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2015**

	2015 \$	2014 \$
Cash flows from operating activities		
Surplus for the year	12,826	643,669
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	5,643	666
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(19,235)	-
Accounts receivable - other	(88,576)	(10,499)
Accounts payable - City of Toronto	13,159	1,771
Accounts payable - other	9,670	23,307
Cash Provided By Operations	<u>(66,513)</u>	658,914
Investing activities		
Purchase of tangible capital assets	(14,928)	(2,000)
Cash and short-term investments, Beginning Of Year	<u>656,914</u>	-
Cash and short-term investments, End Of Year	<u>575,473</u>	<u>656,914</u>

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

1. ESTABLISHMENT AND OPERATIONS

The DUKE Heights Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), the most significant of which are as follows:

Revenue recognition:

The BIA receives special charges from its members which are levied and collected by the City of Toronto. It also receives cash donations and sponsorships from corporate and private donors and grants from local, provincial and federal governments for events and festivals. Revenue is being recorded upon the signing of contracts and when collection can be reasonably ascertained.

Capital assets:

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Computers	3 years
Banners	3 years

Contributed services:

Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

Financial instruments:

Financial instruments are recorded at the approximated fair value.

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2015**

SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of estimates:

The preparation of these financial statements in accordance with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include determining the useful lives of tangible capital assets for amortization, the allowance for uncollectible levies and accounts receivable and contingent liabilities. Actual results could differ from management's best estimates, as additional information becomes available in the future.

3. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable (payable) net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2015	2014
	\$	\$
Total special charges outstanding	123,235	79,429
Less: allowance for uncollected special charges	(104,000)	(81,200)
Special charges receivable (payable)	<u>19,235</u>	<u>(1,771)</u>

The provision for uncollected levies reported on the Statement of Operations and Accumulated Surplus comprises of:

	2015	2014
	\$	\$
Special charges written-off	15,453	524
Provision for losses on assessment appeals	22,800	81,200
	<u>38,253</u>	<u>81,724</u>

THE BOARD OF MANAGEMENT FOR THE
 DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2015

4. CAPITAL ASSETS

	2015		
	Computer	Banners	Total
Cost			
Beginning	2,000	-	2,000
Additions	-	14,928	14,928
Disposals	-	-	-
Ending	2,000	14,928	16,928
Accumulated Amortization			
Beginning	666	-	666
Amortization	667	4,976	5,643
Disposals	-	-	-
Ending	1,333	4,976	6,309
Net Book Value	667	9,952	10,619
	2014		
	Computer	Banners	Total
Cost			
Beginning	-	-	-
Additions	2,000	-	2,000
Disposals	-	-	-
Ending	2,000	-	2,000
Accumulated Amortization			
Beginning	-	-	-
Amortization	666	-	666
Disposals	-	-	-
Ending	666	-	666
Net Book Value	1,334	-	1,334

**THE BOARD OF MANAGEMENT FOR THE
DUKE HEIGHTS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2015**

5. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board through the City of Toronto.

6. FINANCIAL INSTRUMENTS

The financial instruments recognized in the statement of financial position consist of cash, accounts receivable, and accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying amounts due to the short-term maturity of these instruments.

7. CAPITAL EXPENSES

In order to finance major capital expenses the BIA annually budgets certain amounts and accumulates them as operating surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared capital improvement projects with the City. For this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. Any excess actual capital expenses are financed out of the accumulated surplus.

8. COMMITMENTS

The Board is committed to minimum annual operating payments for office space as follows:

2016	\$ 28,000
2017	\$ 16,240

9. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.

10. CHANGE OF NAME

During the year the BIA changed its name from Dufferin-Finch Business Improvement Area to DUKE Heights Business Improvement Area.