

**FINANCIAL STATEMENTS**  
**For**  
**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**  
**For the year ended**  
**DECEMBER 31, 2015**

**INDEPENDENT AUDITOR'S REPORT**

To the Council of the Corporation of the

**CITY OF TORONTO AND THE BOARD OF MANAGEMENT FOR  
APPLEGROVE COMMUNITY COMPLEX**

We have audited the accompanying financial statements of the Board of Management for Applegrove Community Complex, which comprise the statement of financial position as at December 31, 2015, the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

*Basis for Qualified Opinion*

In common with many not-for-profit organizations, the Complex derives revenue from donations and fundraising revenue, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Complex and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, net revenue over expenses, and cash flow from operations for the year ended December 31, 2015 and 2014, assets as at December 31, 2015 and 2014 and net assets as at January 1 and December 31 for both the 2014 and 2015 years. Our audit opinion on the financial statements for the year ended December 31, 2014 was modified accordingly because of the possible effects of this limitation in scope.

*Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Board of Management for Applegrove Community Complex as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

A handwritten signature in black ink that reads "Welch LLP". The signature is written in a cursive, flowing style.

Chartered Professional Accountants  
Licensed Public Accountants

Toronto, Ontario  
June 20, 2016.

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**


**STATEMENT OF FINANCIAL POSITION**

**DECEMBER 31, 2015**

	<u>2015</u>	<u>2014</u>
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Cash and short-term investments	\$ 311,192	\$ 264,999
Accounts receivable - City of Toronto (note 7)	48,484	49,536
Accounts receivable - Other	8,366	24,801
Prepaid expenses	<u>4,142</u>	<u>2,714</u>
	372,184	342,050
<b>ACCOUNTS RECEIVABLE - CITY OF TORONTO (note 6)</b>	<u>255,549</u>	<u>255,025</u>
	<u>\$ 627,733</u>	<u>\$ 597,075</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities - City of Toronto	\$ 1,101	\$ -
Accounts payable and accrued liabilities - Other	121,395	115,050
Deferred revenue	-	1,335
Deferred contributions (note 5)	25,001	47,230
Advance payable to the City of Toronto	<u>10,871</u>	<u>10,871</u>
	158,368	174,486
<b>POST-EMPLOYMENT BENEFITS PAYABLE (note 6)</b>	<u>255,549</u>	<u>255,025</u>
	<u>413,917</u>	<u>429,511</u>
<b>NET ASSETS</b>		
Restricted program funds	182,485	134,720
Unrestricted	<u>31,331</u>	<u>32,844</u>
	213,816	167,564
	<u>\$ 627,733</u>	<u>\$ 597,075</u>

Approved by the Board:

 ..... Chair

 ..... Treasurer

(See accompanying notes)

BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX

STATEMENT OF CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2015

	<u>Restricted program fund</u>	<u>Unrestricted</u>	<u>Total 2015</u>	<u>Total 2014</u>
Net assets, beginning of year	\$ 134,720	\$ 32,844	\$ 167,564	\$ 118,061
Net revenue over expenses	34,182	12,070	46,252	49,503
Transfer between funds	<u>13,583</u>	<u>(13,583)</u>	<u>-</u>	<u>-</u>
Net assets, end of year	<u>\$ 182,485</u>	<u>\$ 31,331</u>	<u>\$ 213,816</u>	<u>\$ 167,564</u>

(See accompanying notes)

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**

**STATEMENT OF OPERATIONS**

**YEAR ENDED DECEMBER 31, 2015**

	<u>Program Schedule A</u>	<u>Administration</u>	<u>2015</u>	<u>2014</u>
<b>Revenue</b>				
Grants				
City of Toronto	\$ 150,152	\$ 369,258	\$ 519,410	\$ 513,832
Government of Canada	50,565	-	50,565	51,613
Province of Ontario	44,696	-	44,696	36,347
Other grants	<u>39,531</u>	<u>-</u>	<u>39,531</u>	<u>49,892</u>
	284,944	369,258	654,202	651,684
Program and membership fees	245,831	-	245,831	209,672
Donations and fundraising	19,139	-	19,139	29,021
Interest revenue	<u>-</u>	<u>61</u>	<u>61</u>	<u>279</u>
	<u>549,914</u>	<u>369,319</u>	<u>919,233</u>	<u>890,656</u>
<b>Expenses</b>				
Salaries and wages	361,061	262,297	623,358	583,546
Employee benefits	58,786	68,265	127,051	134,752
Materials and supplies	50,310	6,666	56,976	60,491
Purchase of services	<u>33,504</u>	<u>32,091</u>	<u>65,595</u>	<u>62,364</u>
	<u>503,661</u>	<u>369,319</u>	<u>872,980</u>	<u>841,153</u>
<b>Net revenue over expenses</b>	<u>\$ 46,253</u>	<u>\$ -</u>	<u>\$ 46,253</u>	<u>\$ 49,503</u>

(See accompanying notes)

BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net revenue over expenses	\$ 46,253	\$ 49,503
Increase (decrease) resulting from changes in:		
Accounts receivable - City of Toronto	1,052	49,902
Accounts receivable - Other	16,435	(12,491)
Prepaid expenses	(1,428)	3,045
Long-term account receivable - City of Toronto	(524)	(1,843)
Accounts payable and accrued liabilities - City of Toronto	1,101	-
Accounts payable and accrued liabilities - Other	6,344	(52,651)
Deferred revenue	(1,335)	(16,630)
Deferred contributions	(22,229)	(21,356)
Advance payable to the City of Toronto	-	(59,129)
Post-employment benefits payable	524	1,843
	<u>46,193</u>	<u>(59,807)</u>
<b>INCREASE (DECREASE) IN CASH AND SHORT-TERM INVESTMENTS</b>	46,193	(59,807)
<b>CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR</b>	<u>264,999</u>	<u>324,806</u>
<b>CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR</b>	<u>\$ 311,192</u>	<u>\$ 264,999</u>

(See accompanying notes)

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2015**

**1. NATURE OF OPERATIONS**

Applegrove Community Complex (the "Complex") was incorporated in 1979 as a corporation without share capital and registered as corporation #417388 under the Ontario Corporations Act. Applegrove Community Complex is also registered as a charity authorized with the Canada Revenue Agency, charitable number: 10671 8943 RR0001, as such is exempt from income tax.

The City of Toronto Act, 1997 continued the provisions of By-law No. 1995-0448 dated June 26, 1995 to reflect Chapter 25, Community and Recreation Centres of the Corporation of the City of Toronto Municipal Code. Chapter 25 amended all previous by-laws and established the addition to S.H. Armstrong Recreation Centre together with certain classrooms of the Duke of Connaught Public School and the office of the Woodfield Road Public School as a Community Recreation Centre under the Municipal Act, known as Applegrove Community Complex (the "Complex").

The Municipal Code provides for a Council appointed Board of Management which, among other matters, shall:

(a) endeavour to manage and control the premises in a reasonable and efficient manner, in accordance with standard good business practices; and

(b) pay to the City of Toronto (the "City") any excess of administration expenditure funds provided by the City in accordance with its approved annual budget, but may retain any surplus from program activities.

*Board of Management*

At the Annual Meeting on March 31, 2005, the Complex amended its constitution to specify that the Board of Management would function as a Standing Committee of the Board of Directors for the non-profit corporation.

At the Annual Meeting on March 28, 2007 and in accordance with the City of Toronto's Relationship Framework with the City-funded Community Centres, the Complex amended its constitution so that it had separate constitutions for the incorporated body and the City Agency continuing the structure of the Board of Management as a Standing Committee of the non-profit corporation.

**2. FINANCIAL STATEMENTS**

The Municipal Code requires that audited annual financial statements be submitted by the Board of Management for the Complex to the City covering the management and control of the premises by the Committee. Because the Board of Management is a Standing Committee of the Board of Directors for the Corporation as a whole, separate financial statements have not been prepared. Accordingly, the financial statements reflect the operations of the Applegrove Community Complex as a whole, including the operations of the Board of Management.



**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2015**

**3. SIGNIFICANT ACCOUNTING POLICIES**

*Basis of accounting*

These financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards for government not-for-profits ("PSA-GNPO") as issued by the Public Sector Accounting Board (PSAB).

*Fund Accounting*

The accounts of the Complex are maintained in accordance with the principles of fund accounting. Resources are classified for accounting and reporting purposes into funds according to the activity or object specified. The funds are as follows:

(a) Applegrove Drop-in

The fund includes revenues and expenses for the Applegrove Parent/Child Drop-in including trips, special needs, wage enhancement grant, fundraising and charitable donations designated to this program.

(b) Applegrove Connection Drop-in

The fund includes revenues and expenses for the Applegrove Connection family resource program including special needs, fundraising and charitable donations designated to this program.

(c) Teen Program

The fund includes revenues and expenses for the school year program for youth ages 13 to 18 including charitable donations designated to this program.

(d) Perinatal Program

The fund includes revenues and expenses for the Helping Our Babies Grow program including charitable donations designated to this program.

(e) Therapeutic Play

The fund includes revenues and expenses for the Over the Rainbow therapeutic play program including charitable donations designated to this program.

(f) Summer Camp and Leadership

The fund consolidates revenues and expenses for the Applegrove Summer Adventure Day Camp and the Applegrove Leadership Adventure including fundraising and charitable donations designated to this program.

(g) After-School Program

The fund includes revenues and expenses for the school year program for children ages 6 to 12 including March Break and PA day programming, trips, fundraising and charitable donations designated to this program.

(h) Seniors Program

The fund includes revenues and expenses for the Older Adults program including trips, New Horizons funding, OACAO funding, EPC funding and charitable donations designated to this program.

(i) Other

The fund accounts for the all of the organization's activities other than those listed above. It includes individual charitable donations not designated for specific programs, agency fundraising, gaming, etc.

*Cash and short-term investments*

Cash and short-term investments include cash on hand, demand deposits, amounts in trust and short-term investments with maturities of less than three months at acquisition.

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2015**

**3. SIGNIFICANT ACCOUNTING POLICIES - Cont'd.**

*Revenue recognition*

The Complex follows the deferral method of accounting for contributions. Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are deferred and recognized as revenue in the year in which the related expenses are recognized and are recorded as deferred contributions on the statement of financial position. Externally restricted contributions for depreciable capital assets are deferred and amortized over the life of the related capital assets. Externally restricted contributions for capital assets that have not been expended are recorded as part of deferred capital contribution on the statement of financial position.

Program and membership fees and other similar revenues are recognized on the date the services are performed. Amounts received in advance of services being provided are classified as deferred revenue on the statement of financial position.

*Financial instruments*

The Complex initially measures its financial assets and financial liabilities at fair value.

The Complex subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, short-term investments, and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and advances payable to the City of Toronto.

*Contributed materials and services*

Because of the difficulty of determining their fair value, contributed materials and services are not recognized in the financial statements. Monetary donations are recorded as received.

*Employee related costs*

The Complex has adopted the following policies with respect to employee benefit plans:

- (a) The City of Toronto offers a Multi-employer defined benefit pension plan to the Complex's employees. Due to the nature of the plan, the Complex does not have sufficient information to account for the plan as a defined benefit plan; therefore, the Multi-employer defined benefit pension plan is accounted for in the same manner as a defined contribution plan. An expense is recorded in the period in which contributions are made.
- (b) The Complex also offers its employees a defined benefit sick leave plan, a post-retirement life, health and dental plan, a long-term disability plan and continuation of health, dental and life insurance benefits to disabled employees. The accrued benefit obligations are determined using an actuarial valuation based on the projected benefit method prorated on service, incorporating management's best estimate of future salary levels, inflation, sick day usage estimates, ages of employees and other actuarial factors.

Net actuarial gains and losses that arise are amortized over the expected average remaining service life of the employee group.

The Complex recognizes an accrued benefit liability on the statement of financial position, which is the net of the amount of the accrued benefit obligations and the unamortized actuarial gains / losses.

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2015**

**3. SIGNIFICANT ACCOUNTING POLICIES - Cont'd.**

*Use of estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards for government not-for-profits requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Management makes accounting estimates when determining significant accrued liabilities, the post-employment benefits liabilities and the related costs charged to the statement of operations. Actual results could differ from those estimates, the impact of which would be recorded in future periods.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimates are revised and in any future years affected.

**4. FINANCIAL INSTRUMENTS**

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The following disclosures provide information to assist users of the financial statements in assessing the extent of risk related to the Complex's financial instruments.

*Liquidity risk*

Liquidity risk refers to the adverse consequence that the Complex will encounter difficulty in meeting obligations associated with financial liabilities, which are comprised of accounts payable and accrued liabilities.

The Complex manages liquidity risk by monitoring its cash flow requirements on a regular basis. The Complex believes its overall liquidity risk to be minimal as the Complex's financial assets are considered to be highly liquid.

*Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Complex's cash and short-term investments earn interest at prevailing market rates and the interest rate exposure related to these financial instruments is negligible.

*Credit risk*

The Complex is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Complex's maximum exposure to credit risk represents the sum of the carrying value of its cash, short term investments and accounts receivable. The Complex's cash and short-term investments are with a Canadian chartered bank and as a result management believes the risk of loss on this item to be remote.

Management believes that the Complex's credit risk with respect to accounts receivable is limited. The organization manages its credit risk by reviewing accounts receivable aging and following up on outstanding amounts.

*Changes in risk*

There have been no changes in the Complex's risk exposures from the prior year.

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2015**

**5. DEFERRED CONTRIBUTIONS**

	<u>2015</u>	<u>2014</u>
Balance, beginning of year	\$ 47,230	\$ 68,586
Add: Grants received	631,973	630,573
Less: Amounts recognized as grant revenue	<u>(654,202)</u>	<u>(651,929)</u>
Balance, end of year	\$ <u>25,001</u>	\$ <u>47,230</u>

**6. POST-EMPLOYMENT BENEFITS PAYABLE AND LONG-TERM ACCOUNT RECEIVABLE**

The Complex participates in a number of defined benefit plans provided by the City including pension, other retirement and post-employment benefits to its employees. Under the sick leave plan for management staff with ten years of service as of April 1, 2003, unused sick leave accumulated until March 1, 2008, and eligible employees may be entitled to a cash payment when leaving the Complex's employment. The liability for these accumulated days represents the extent to which they have vested and can be taken in cash by an employee upon termination, retirement or death. This sick bank plan was replaced by a Short Term Disability Plan (STP) effective March 1, 2008, for all non-union employees of the City of Toronto. Upon the effective date, individual sick banks were locked with no further accumulation. Grandfathered management staff remain entitled to payout of frozen, banked time, as described above. Under the new STP plan, management employees are entitled to 130 days annual coverage with salary protection at 100 or 75 percent, depending upon years of service. Non-management employees continue to receive sick bank time as stipulated in the applicable Collective Agreement, which specifies no financial conversion of unused sick leave.

The Complex also provides health, dental, accidental death and disability, life insurance and long-term disability benefits to eligible employees. Depending on length of service and individuals' election, management retirees are covered either by the former City of Toronto retirement benefit plan or by the current retirement benefit plan.

Due to the complexities in valuing the benefit plans, actuarial valuations are conducted on a periodic basis. The most recent actuarial valuation was completed as at December 31, 2015 with projections to December 31, 2016, 2017 and 2018. Assumptions used to project the accrued benefit obligation were as follows:

- long-term inflation rate - 2.0%
- assumed health care cost trends - range from 3.0% to 6.0%
- rate of compensation increase - 3.0% to 3.5%
- discount rates - post-retirement 3.4%, post-employment 2.5%, sick leave 2.9%

Information about the Complex's employee benefits, other than the multi-employer, defined benefit pension plan noted below, is as follows:

	<u>2015</u>	<u>2014</u>
Sick leave benefits	\$ 35,796	\$ 47,277
Post-retirement benefits	<u>98,801</u>	<u>223,637</u>
	134,597	270,914
Add: Unamortized actuarial gain (loss)	<u>120,952</u>	<u>(15,889)</u>
Post-employment benefit liability	\$ <u>255,549</u>	\$ <u>255,025</u>

**BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2015**

**6. POST-EMPLOYMENT BENEFITS PAYABLE AND LONG-TERM ACCOUNT RECEIVABLE - Cont'd.**

The continuity of the accrued benefit obligation is as follows:

	<u>2015</u>	<u>2014</u>
Balance, beginning of year	\$ 255,025	\$ 253,182
Current service cost	4,411	3,850
Interest cost	9,067	10,271
Amortization of actuarial gain	(554)	(2,491)
Expected benefits paid	<u>(12,400)</u>	<u>(9,787)</u>
Balance, end of year	<u>\$ 255,549</u>	<u>\$ 255,025</u>

Expenditures relating to employee benefits are included in administration employee benefits on the statement of operations in the amount of \$524 (2014 - \$1,843) and include the following components:

	<u>2015</u>	<u>2014</u>
Current service cost	\$ 4,411	\$ 3,850
Interest cost	9,067	10,271
Amortization of actuarial loss gain	(554)	(2,491)
Expected benefits paid	<u>(12,400)</u>	<u>(9,787)</u>
Total expenditures related to post-retirement and post-employment benefits	<u>\$ 524</u>	<u>\$ 1,843</u>

A long-term receivable of \$255,549 (2014 - \$255,025) from the City has resulted from recording sick leave and post-retirement benefits. Funding for these costs continues to be provided by the City as benefit costs are paid and the City is responsible for the benefit liabilities of management staff that may be incurred by the Complex.

The Complex also makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of certain employees. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employer contributions to this pension plan amounted to \$38,931 in 2015 (2014 - \$35,683).

The most recent actuarial valuation of the OMERS plan as at December 31, 2015 indicates the Plan is not fully funded and the plan's December 31, 2015 financial statements indicate a deficit of \$6.98 billion (less an additional \$1.7 billion of deferred gains that must be recognized over the next four years). The plan's management is monitoring the adequacy of the contributions to ensure that future contributions together with the Plan assets and future investment earnings will be sufficient to provide for all future benefits. At this time, the Centre's contributions accounted for 0.0021% of the plan's total employer contribution. Additional contributions, if any, required to address the Centre's proportionate share of the deficit will be expensed during the period incurred.

**BOARD OF MANAGEMENT FOR APPLINGROVE COMMUNITY COMPLEX**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2015**

**7. FUNDS PROVIDED BY THE CITY OF TORONTO - ADMINISTRATION**

Funding for administration is provided by the City according to Council approved budgets. Surplus amounts in administration are payable to the City. Deficits, excluding those accruals for long term employee benefits, are funded by the Centre unless Council approval has been obtained for additional funding.

	2015 <u>Budget</u> (unaudited)	<u>2015</u>	<u>2014</u>
<b>Administration expenses:</b>			
Salaries and wages	\$ 265,965	\$ 262,297	\$ 256,509
Employee benefits	70,551	68,265	77,371
Materials and supplies	7,896	6,666	9,942
Purchase of services	<u>24,288</u>	<u>32,091</u>	<u>30,571</u>
	<u>\$ 368,700</u>	<u>\$ 369,319</u>	<u>\$ 374,393</u>
<b>Complex's actual administration revenue:</b>			
Administration budget		\$ 368,700	\$ 362,243
Contractual obligation funding		-	691
Other revenue (interest)		<u>61</u>	<u>279</u>
		<u>368,761</u>	<u>363,213</u>
<b>Complex's actual administration expenses:</b>			
Administration expenses per statement of operations		369,319	374,393
Adjustments for:			
Post-employment benefits, not funded by the City until paid, that are included in long-term accounts receivable - City of Toronto		524	(1,843)
Vacation pay liability, not funded by the City until paid, that are included in accounts receivable - City of Toronto		(471)	(10,412)
Difference between funding received and budgeted		<u>(898)</u>	<u>260</u>
		<u>368,474</u>	<u>362,398</u>
Administration expenses under approved budget		<u>\$ 287</u>	<u>\$ 815</u>

The under expenditure of \$287 (2014 - \$815) is recorded in the accounts payable from the City of Toronto.

**8. COMPARATIVE FIGURES**

Comparative figures have been reclassified where necessary to conform to the presentation adopted in the current year.

## BOARD OF MANAGEMENT FOR APPLGROVE COMMUNITY COMPLEX

## MAJOR PROGRAM ACTIVITIES AND FUNDRAISING

YEAR ENDED DECEMBER 31, 2015

	Internally restricted funds							General		Total
	Applegrove Drop-in	Applegrove Connection	After School Program	Teen Program	Perinatal Program	Therapeutic Play	Summer Camp & Leadership Program	Seniors Program	Other	
<b>Program revenue</b>										
Grants										
City of Toronto	\$ 112,032	\$ 24,828	\$ -	\$ -	\$ -	\$ -	\$ 13,292	\$ -	\$ -	\$ 150,152
Federal Government	-	-	-	-	31,302	-	14,841	4,422	-	50,565
Non-government grants	500	350	350	250	250	26,750	8,500	2,300	281	39,531
Province of Ontario	12,000	-	-	-	-	-	1,505	31,191	-	44,696
	<u>124,532</u>	<u>25,178</u>	<u>350</u>	<u>250</u>	<u>31,552</u>	<u>26,750</u>	<u>38,138</u>	<u>37,913</u>	<u>281</u>	<u>284,944</u>
Membership/user fees/other	-	-	176,439	-	-	-	49,983	5,757	13,651	245,830
Donations and fundraising	3,175	19	72	-	-	-	3,000	2,121	10,752	19,139
	<u>127,707</u>	<u>25,197</u>	<u>176,861</u>	<u>250</u>	<u>31,552</u>	<u>26,750</u>	<u>91,121</u>	<u>45,791</u>	<u>24,684</u>	<u>549,913</u>
<b>Program expenditures</b>										
Salaries	98,514	18,387	111,608	6,203	6,483	21,423	62,876	26,341	9,226	361,061
Benefits	28,911	6,816	9,612	691	461	2,284	6,840	1,991	1,180	58,786
Materials and supplies	4,343	1,162	9,096	737	19,555	1,321	7,342	6,418	336	50,310
Purchase of services	1,222	4,825	9,130	98	3,366	2,203	8,358	2,430	1,872	33,504
	<u>132,990</u>	<u>31,190</u>	<u>139,446</u>	<u>7,729</u>	<u>29,865</u>	<u>27,231</u>	<u>85,416</u>	<u>37,180</u>	<u>12,614</u>	<u>503,661</u>
<b>Net revenue over expenses (expenses over revenue)</b>	(5,283)	(5,993)	37,415	(7,479)	1,687	(481)	5,705	8,611	12,070	46,252
<b>Net assets, beginning of year</b>	-	-	57,645	5,172	9,130	36,143	12,096	14,534	32,844	167,564
<b>Transfers (Board approved)</b>	5,283	5,993	-	2,307	-	-	-	-	(13,583)	-
<b>Net assets, end of year</b>	\$ -	\$ -	\$ 95,060	\$ -	\$ 10,817	\$ 35,662	\$ 17,801	\$ 23,145	\$ 31,331	\$ 213,816

The transfer of \$13,583 from Other (Board fundraising) surplus to cover the deficits of Applegrove Drop-in, Applegrove Connection and Teen Program was based on Minutes of the Board on January 25, 2016.

June 20, 2016

Board of Management for Applegrove Community Complex  
60 Woodfield Road  
Toronto, Ontario  
M4L 2W6

**PRIVATE AND CONFIDENTIAL**

Attention: Ms. Susan Fletcher

Dear Madam:

**Re: Audit of the December 31, 2015 Financial Statements**

During the course of our audit of the financial statements for the year ended December 31, 2015, we identified some matters which may be of interest to management.

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose defalcations and other irregularities and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating effectively.

As a result of our observations, we have outlined a matter below along with a recommendation for your consideration.

Please note that under Canadian generally accepted auditing standards we must report significant deficiencies to those charged with governance.

This letter is not exhaustive, and deals with the more important matters that came to our attention during the audit. Minor matters were discussed verbally with your staff. We have discussed the matters in this report with the management and received her comments thereon.



## **Issue - Employer Health Tax (“EHT”) Exemption Ineligibility**

During our audit we noted that Applegrove Community Complex ("Applegrove") has been claiming the EHT exemption when reporting and remitting its EHT. Based on our experience with similar organizations and research performed, as detailed below, we have determined that Applegrove is not eligible for the EHT exemption.

The Ministry of Finance received an interpretation letter and provided a review and ruling in May 2009 to an Organization with a similar fact pattern as that of Applegrove. The ruling provided was “That the Directors of Corporation A's Board are appointed under the authority of the corporation of a municipality (the City of X) as described in clause 1(b) of the Social Contract Act, 1993. Corporation A is considered to be a member of the public sector. As a result, Corporation A is not an eligible employer for EHT purposes, and therefore is not eligible for the tax exemption.”

Our understanding is that, Applegrove’s Board are appointed by City of Toronto Council; and as such is a public sector employer and not eligible for the exemption.

### **Management's Comments**

Applegrove requested a ruling from the Ministry of Finance on this issue. The Ministry denied the exemption on a go-forward basis from January 1, 2016 forward. Applegrove will therefore not claim the exemption in 2016 or future years.

We would like to express our appreciation for the co-operation and assistance which we received during the course of our audit from the management and their staff.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Yours very truly,

**Welch LLP**



Bryan Haralovich, CPA, CA, CPA (Illinois)  
Partner