

2016 OPERATING BUDGET BRIEFING NOTE

Toronto Police Service: 2013-2016 Trends for Specific Expenditure Accounts

Issue/Background:

Requested the City Manager to provide briefing notes to the January 5, 2016 meeting of the Budget Committee which detail expenditures in 2013, 2014, and 2015, and proposed expenditures set out in the 2016 budget request for all Divisions and Agencies, for the following cost categories:

- Mailing
- Advertising and Promotion
- Office Supplies
- Travel
- Training/Conferences
- Material and Equipment – Communications
- Rental of Office Equipment
- Contracted Services – Renovations
- Material and Equipment - Hand Tools
- Professional and Tech-Management Fees
- Catering Services

Key Points:

DESCRIPTION	2013 Actuals	2014 Actuals	2015 Plan	2015 YTD Sep 30th	2015 Projected Actuals	2016 Request	2016 Request vs 2015 Plan
Office Supplies	1,500,905	1,362,331	1,741,800	792,299	1,738,200	1,678,700	(63,100)
Material and Equipment - Communication (Parts - communication -mainly for radio)	596,583	682,771	431,000	346,410	509,800	489,000	58,000
Catering Services	190,445	179,781	208,650	122,379	257,600	175,750	(32,900)
Professional and Tech-Management Fees (Consulting - Man/R&D)	500,507	215,812	50,000	57,661	265,100	101,000	51,000
Travel	732,746	536,318	590,700	223,686	594,700	591,900	1,200
Training/Conferences	1,627,483	1,841,325	2,318,300	1,037,953	2,362,700	2,260,600	(57,700)
Material and equipment - hand tools (to be reimbursed)	34,224	42,874	44,900	678	44,900	46,000	1,100
Contracted Services - Renovations	1,014,451	951,994	859,700	373,256	569,000	534,400	(325,300)
Advertising & Promotion	26,770	119,807	74,800	40,885	74,800	53,100	(21,700)
Rental of Office Equipment	274,487	159,199	115,000	55,278	115,000	115,500	500
Mailing (IDC postage & courier)	249,489	268,589	233,000	167,282	233,000	233,000	0
	6,748,050	6,360,801	6,667,850	3,217,767	6,764,800	6,278,950	(388,900)

Notes:

- Catering Services - There is no specific account for catering. This amount is estimated at 50% of the Public Relation/Promotions account plus the Special Events account
- Material and Equipment – Communication - Includes replacement parts for the repair of communication equipment and replacement of accessories for communication equipment. This includes items such as ear pieces, headsets, cabling, charger, batteries, and component pieces for various items
- Material and Equipment – Hand Tools – Reimbursement of hand tool costs to specified dollar amounts, as required by collective agreement for mechanics, servicepersons and maintenance technicians
- Contracted Services – Renovations – represent costs for electrical, handyman and lock repair vendors of record for day to day repairs
- Mailing – Services are provided through the City of Toronto; budget represents cost recovery to City of postage and courier charges

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