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2016 OPERATING BUDGET BRIEFING NOTE

Association of Community Centres (AOCCs): 2013-2016

Trends for Specific Expenditure Accounts

Issue/Background:

- Budget Committee at its meeting on December 15, 2015 requested the City Manager to provide briefing notes to the January 5, 2016 meeting of the Budget Committee which detail expenditures in 2013, 2014, and 2015 and proposed expenditures set out in the 2016 budget request, for the following cost categories:
 - Mailing
 - Advertising and Promotion
 - Office Supplies
 - Travel
 - Training/Conferences
 - Material and Equipment – Communications
 - Rental of Office Equipment
 - Contracted Services – Renovations
 - Material and Equipment Hand Tools
 - Professional and Tech - Management Fees
 - Catering Services

Key Points:

- Budget pressures in 2016 are mainly a result of salary and benefit adjustments, which are not directly controlled by the Centres.
- The Association of Community Centres (AOCC) had submitted reduction options to meet the reduction target of 1% below the 2015 Approved Net Budget as set out in the 2016 Operating Budget Directions and Guidelines.
- Any additional reductions could only be derived from Centre closures and reductions in staff, which would have adversely impacted service delivery and the Centre's ability to meet community needs and are therefore not included in the 2016 Preliminary Operating Budget for AOCCs.

- The following two tables summarize the requested expenditures by Community Centre and by Category.

Table – 1 Summary of Expenditure by Community Centre

Community Centre (\$)	2013 Actual	2014 Actual	2015 Year End Projected	2015 Budget	2016 Preliminary Budget
Central Eglinton Community Centre	63,094	72,450	71,477	71,477	65,250
Harbourfront Community Centre	16,302	18,019	18,187	18,187	18,244
Eastview Neighbourhood Community Centre	15,505	13,072	24,489	13,854	13,854
Applegrove Community Complex	19,214	26,136	20,512	20,512	17,909
Ralph Thornton Centre	27,472	50,648	37,986	37,986	38,400
519 Church Street Community Centre	34,011	40,776	39,326	40,023	40,605
Swansea Town Hall	6,982	6,411	4,416	4,800	4,800
Cecil Community Centre	10,012	8,038	10,000	10,000	10,082
Community Centre 55	8,061	7,645	8,382	9,300	8,395
Scadding Court Community Centre	71,501	49,436	58,495	72,120	72,120
Community Centre Total	272,154	292,631	293,270	298,259	289,659

Table – 2 Summary of Expenditure by Category

Expenditure Category (\$)	2013 Actual	2014 Actual	2015 Year End Projected	2015 Budget	2016 Preliminary Budget
Advertising & Promotion	8,321	11,035	11,762	11,721	10,427
Conferences	777	826	3,009	3,009	2,200
Mailing	30,669	39,959	35,921	34,532	32,963
Material & Equipment - Communications	14,557	22,808	19,737	19,737	16,800
Meetings	2,205	2,489	2,821	3,030	2,749
Office Supplies	118,285	97,201	112,783	114,909	113,382
Professional & Tech - Management Fees	22,504	39,217	31,012	31,012	33,000
Rental of Office Equipment	26,939	27,507	28,706	34,186	32,564
Training	2,372	2,404	4,752	4,091	4,841
Travel	12,468	10,065	10,177	11,096	10,513
Services and Rents	15,666	20,684	18,642	16,800	16,800
Insurance Costs	2,870	2,256	2,507	2,400	2,400
Capital transfer & Other Expenditure	8,025	8,025	9,019	9,020	9,020
Contracted Services	6,497	7,156	1,406	1,700	1,700
Machinery & Equipment			800	800	
Consulting Services		1,000	216	216	300
Expenditure Category	272,154	292,631	293,270	298,259	289,659

Circulated to: Budget Committee

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Date: January 5, 2015