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2016 OPERATING BUDGET BRIEFING NOTE

Toronto Transit Commission: 2013-2016 Trends for Specific Expenditure Accounts

Issue/Background:

- At its meeting of December 15, 2015, the City Budget Committee requested the City Manager to provide briefing notes to the January 5, 2016 meeting of the Budget Committee which detail expenditures in 2013, 2014, and 2015, and proposed expenditures set out in the 2016 budget request, for the following cost categories:
 - Mailing
 - Advertising and Promotion
 - Office Supplies
 - Travel
 - Training/Conferences
 - Material and Equipment – Communications
 - Rental of Office Equipment
 - Contracted Services – Renovations
 - Material and Equipment Hand Tools
 - Professional and Tech-Management Fees
 - Catering Servicesfor all Divisions and Agencies.

Key Points:

- The following summaries provide the requested information for each of the TTC and Wheel-Trans Operating Budgets.

Toronto Transit Commission – Operating (\$000s)

Expenditure Category	2013 Actual	2014 Actual	2015 3rd Quarter	2015 Probable	2016 Budget
Mailing	768.2	830.3	665.7	887.7	957.5
Advertising and Promotion	643.3	800.2	650.7	910.3	910.4
Office Supplies	1,300.2	1,311.1	844.4	1,225.1	1,446.0
Travel	101.7	120.2	107.3	143.0	135.0
Training/Conferences	1,409.7	1,625.3	1,272.3	1,954.0	3,424.0
Material & Equipment - Communications - Telephone	4,294.3	4,397.4	3,654.4	4,872.6	5,577.2
Rental of Office Equipment					
Contracted Services - Renovations					
Material & Equipment Hand Tools	729.2	785.1	618.6	847.1	946.5
Professional and Tech-Management Fees	2,552.5	3,227.7	2,934.6	3,912.9	3,816.0
Catering Services					

Wheel-Trans – Operating (\$000s)

Expenditure Category	2013 Actual	2014 Actual	2015 3rd Quarter	2015 Probable	2016 Budget
Newsletters/Brochures (Mailings)	53.0	96.2	34.3	91.5	157.8
Advertising	24.8	23.9	2.1	8.0	27.5
Office Supplies (stationery)	24.6	23.0	24.3	30.6	36.3
Travel					
Training/Conferences			1.0	22.2	15.0
Material & Equipment - Communications - Telephone	151.0	215.1	158.2	210.0	212.0
Rental of Office Equipment					
Contracted Services - Renovations					
Material & Equipment Hand Tools	31.8	35.5		43.2	44.1
Professional and Tech-Management Fees	45.1	120.8	45.8	94.6	124.6
Catering Services					

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