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DELIVERED BY COURIER, FAX AND ELECTRONIC MAIL (bpietran@toronto.ca)

9 May 2016

Ulli S. Watkiss
City Clerk
City Hall, 2nd Floor
100 Queen Street West
Toronto, Ontario
M5H 2N2

Dear Ulli Watkiss:


Attention: Bonita Pietrangelo, Deputy City Clerk – Election Services

At the special meeting of the Toronto District School Board held on May 9, 2016, the Board decided:

That the Toronto City Clerk be advised that pursuant to section 221(2) of the *Education Act*, the Toronto District School Board requires that an election be held to fill the vacancy created in the Toronto District School Board Ward 1 (Etobicoke North);

That the City Clerk be instructed to conduct the by-election in a scaled-down manner incurring only those costs required to fulfill the statutory provisions of the *Municipal Elections Act*.

Yours truly,



Denise Joseph-Dowers
Manager, Board Services
Governance and Board Services

c: John Malloy, Director of Education and Secretary of the Board