

Attachment 2 – Local Appeal Body Nominating Panel Decision Body profile

The Local Appeal Body Nominating Panel is responsible for recruiting public members of the Local Appeal Body.

The Local Appeal Body (LAB) is an independent quasi-judicial tribunal established under Section 115 of the [City of Toronto Act](#). It assumes all the powers and authority of the Ontario Municipal Board for hearing appeals of Committee of Adjustment decisions for minor variance and consent applications in the city of Toronto. The LAB's hearings will be conducted in accordance with the [Statutory Powers Procedure Act](#).

The Ontario Municipal Board (OMB) remains responsible for hearing appeals related to Official Plan amendments and Zoning By-law amendments, site plan applications and plans of subdivision.

Nominating Panel Responsibilities

The Local Appeal Body Nominating Panel will screen, interview, and recommend seven candidates to City Council for appointment to the LAB. The Nominating Panel will recommend one of the seven candidates to be Chair of the LAB.

Term of Office

The term of office for the Local Appeal Body Nominating Panel will end when the Local Appeal Body members are appointed by City Council. The City may reconvene the Panel to address any vacancies that arise.

Composition

The Local Appeal Body Nominating Panel is composed of three members of the public appointed by City Council on recommendation of the City Clerk.

Eligibility Requirements

All members of the public who apply for appointment must satisfy eligibility requirements in order to be selected for an appointment including the following:

- Must be a resident of the city of Toronto;
- Must be at least 18 years old;
- Cannot be a City employee, employees of a City agencies or corporations, Member of Council, member of Toronto's Committee of Adjustment or member of the Ontario Municipal Board;
- Cannot be relatives of current Members of Council
- Former Members of Council or Committee of Adjustment members who served in the immediately preceding term of Council are ineligible for appointment as public members; and
- Cannot act as agents for applicants before Toronto's Committee of Adjustment and related files at the OMB or have an active application currently being considered by Toronto's Committee of Adjustment or the Ontario Municipal Board.

Qualifications

In addition to the eligibility requirements set out above, the Panel should collectively represent expertise in the following skills and qualifications:

- Proven level of achievement within the professional, academic, public or business sectors in the community, or in the broader public sector;
- Demonstrated directorship and senior level experience with one or more large and complex organizations in one or more areas of: law, land use planning, urban design, architecture, mediation, governance, economic development, community development, or the land development process;
- General understanding of the statutory, ethical and community context within which the Local Appeal Body will operate;
- Experience, knowledge, or training with issues dealt with by quasi-judicial administrative tribunals;
- A strong interest in the complexities and challenges of city building involving multiple interests under public scrutiny;
- An understanding of the diverse neighbourhoods and communities of Toronto;
- Ability to exercise independent judgment and discretion in dealing with confidential matters under relevant legislation such as City of Toronto Act and Municipal Freedom of Information and Protection of Privacy Act, and an ability to handle matters of a sensitive nature.
- A commitment to public service and to upholding a high standard of ethics, integrity, fairness, and objectivity; and
- Respect for access to justice, diversity, and accommodation.

Meetings

The Panel will meet as follows:

- Orientation (up to 3 sessions)
- Screening and selecting candidates for interviews (1 meeting)
- Interviewing candidates, deliberating, and making recommendations (1 meeting)
- Filling vacancies (if required within the Council term)

Remuneration

- Panel members receive a \$500 for each meeting, including orientation training sessions.

Related links

- [City Council Report on the Local Appeal Body](#)