

Attn: North York Community Council
c/o The Municipal Clerk Administrator
North York Civic Centre
Main Floor, 5100 Yonge Street
Toronto, ON M2N 5V7

April 18, 2016

Dear Ms. Francine Adamo (Municipal Clerk Administrator),

I am writing to you to request a “Letter of Non-Objection” from the Municipal Clerk, which is required in order to receive a “Temporary Extension” to the existing liquor license belonging to the Latvian Canadian Cultural Centre – liquor license #40672.

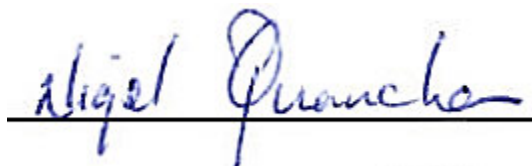
This event will take place on **Saturday, July 2, 2016** at the Latvian Canadian Cultural Centre located at 4 Credit Union Drive, North York, ON M4A 2N8. The event will be held in a secure fenced area (as detailed on the attached sketch); this is the area mentioned for the “Temporary Extension” and is located on the West side of the building, which is attached to the licensed establishment.

Three 6.1metre x 6.1metre (20ft x 20ft) canopy tents will be constructed in the designated event area. Two Pay Duty Officers and vehicle have been hired to direct traffic and for crowd control. Eight staff will be hired from a certified private security company and onsite for the full duration of the event. All attendees will be 21 and over.

The event is being managed by the Latvian Canadian Cultural Centre. It is for a Canada Day Celebration for approximately **500** people, which is under the maximum capacity of 2,293 people taking place between **4:00pm** and **10:00pm**.

Thank you for your attention.

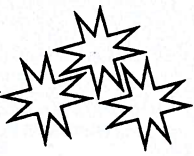
Regards,



Nigel Quanchan

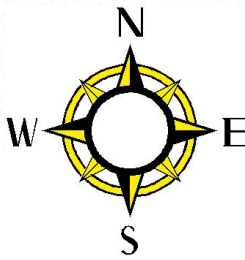
Phone: [REDACTED]

Email: [REDACTED]



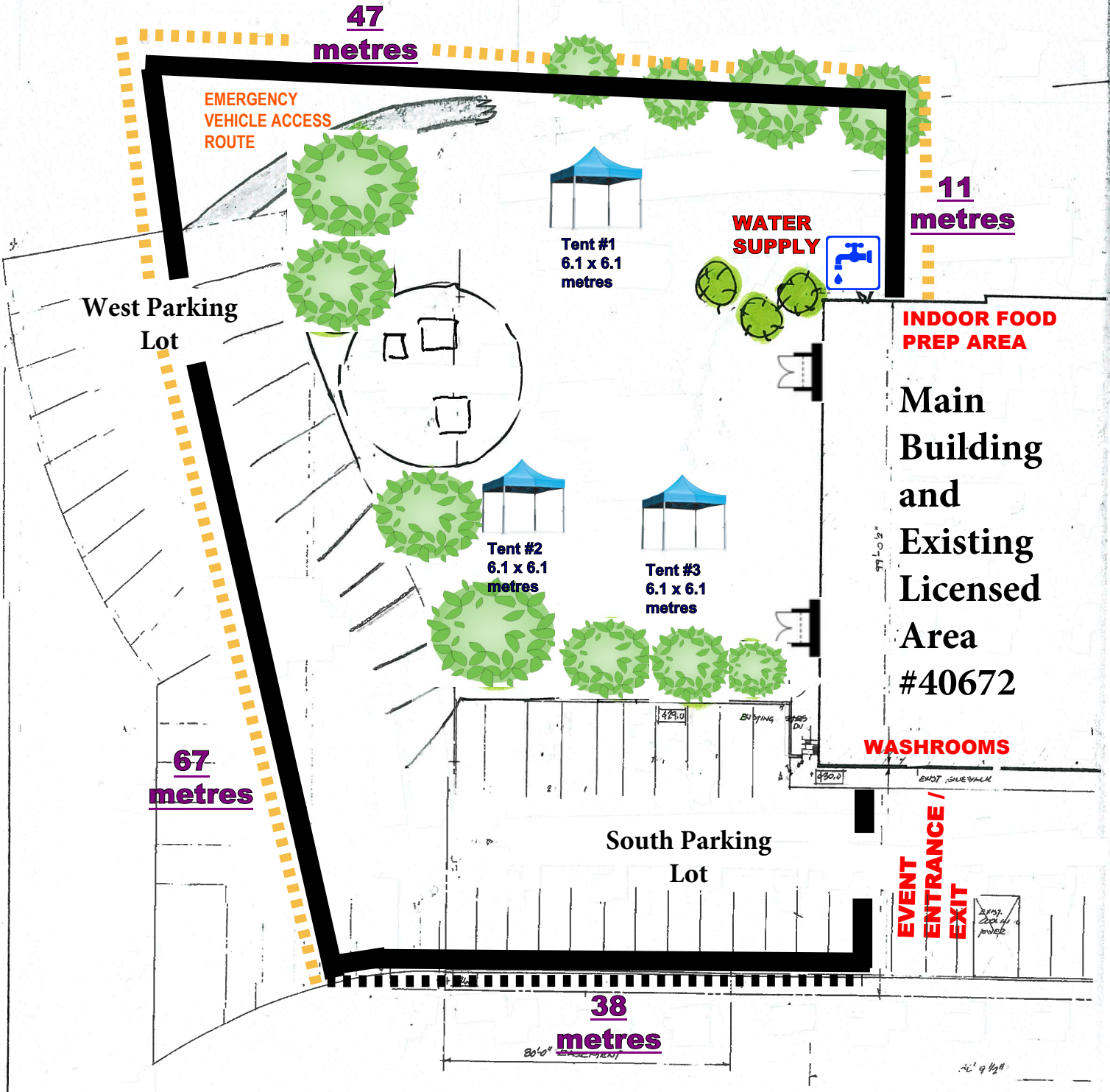
Davis Makšiņš
Superintendent

4 Credit Union Drive, Toronto, Ontario M4A 2N8
Tel: 416.759.4900 Cell: 647.401.1151
tech@latviancentre.org www.latviancentre.org






<-- EGLINTON AVENUE EAST -->

<-- CREDIT VIEW DRIVE -->



Maximum Capacity of Extension (67m x 38m) divided by 1.11 people = Maximum Capacity of 2,293

-  = Temporary Extension Area
-  = 2.4m (8ft) Fencing
-  = Existing 1.8m (6ft) Fencing