

**From:** [Carys Lewis](#)  
**To:** [Ellen Devlin](#)  
**Cc:** [Meara Tubman-Broeren](#)  
**Subject:** SummerWorks Non-Objection Letter  
**Date:** Tuesday, July 5, 2016 11:49:46 AM  
**Attachments:** [Courtyard.pdf](#)  
[Box-office.pdf](#)

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Thanks Ellen,

Please see e-mail below:

Carys

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July 5th, 2016

SummerWorks Theatre Festival

To Whom It May Concern:

SummerWorks Theatre Festival is writing to request a letter of Non-Objection from the Municipal Clerk as Factory Theatre (the Summerworks Festival Hub) is applying for a temporary license extension and the ACGO requires a letter. SummerWorks Theatre Festival is writing to request a liquor license on behalf of Factory Theatre, as the SummerWorks event runs over the period of ten days, from August 4th - 14th, 2016. Factory are not applying for SOP's but a formal temporary liquor license extension for their lobby/boxoffice foyer and patio area. Please find attached to this email the floor plans of all the mentioned spaces. Alcohol service will be within the regular hours of 11AM-2AM. The patio area is located within the courtyard which is a fenced area in front of the theatre. Factory Theatre is located on: 125 Bathurst St, Toronto, ON M5V 2R2.

Thank you for your time.

Carys Lewis

Associate Producer

SummerWorks Theatre Festival