



STAFF REPORT ACTION REQUIRED

Administrative Amendments to Reserve Fund Accounts - 2015

Date:	January 13, 2016
To:	Executive Committee
From:	Deputy City Manager & Chief Financial Officer
Wards:	All
Reference Number:	P:\2016\Internal Services\Cf\Ec16001Cf (AFS #21708)

SUMMARY

This report seeks Council approval to implement a number of housekeeping amendments to the City of Toronto Municipal Code Chapter 227, Reserves and Reserve Funds. These amendments include establishing new reserve funds, refining criteria of existing accounts, merging development charges accounts, and deleting accounts which are no longer required.

RECOMMENDATIONS

The Deputy City Manager & Chief Financial Officer recommends that Council:

1. Establish a discretionary reserve fund account named the 'Solid Waste Debt Reserve Fund' in Schedule 8 of City of Toronto Municipal Code Chapter 227, Reserves and Reserve Funds ("Chapter 227") the purpose of which is to hold funds for contribution to sinking funds once debentures have been issued, with criteria as set out in Appendix 1 of this report.
2. Establish a discretionary reserve fund account named the 'Tree Canopy Reserve Fund' in Schedule 8 of Chapter 227, the purpose of which is to foster and maintain the tree canopy with criteria as set out in Appendix 2 of this report, with an initial balance of \$1 million, resulting from the approved transfer from the Waste Water Stabilization Reserve (XQ1004).
3. Establish a discretionary reserve fund account named the 'Forestry Capital Replacement' in Schedule 8 of Chapter 227, the purpose of which is to receive the

- portion of the Forestry user fees for capital replacement, with criteria as set out in Appendix 3 of this report.
4. Establish a discretionary reserve fund account named the 'Parks Capital Replacement' in Schedule 8 of Chapter 227, the purpose of which is to receive the portion of the Parks user fees for capital replacement, with criteria as set out in Appendix 4 of this report.
 5. Establish a discretionary reserve fund account named the 'Recreation Capital Replacement' in Schedule 8 of Chapter 227, the purpose of which is to receive the portion of the Recreation and Community Recreation user fees for capital replacement, with criteria as set out in Appendix 5 of this report.
 6. Establish a discretionary reserve fund account named the 'Donated Assets PF&R Maintenance Reserve Fund' in Schedule 8 of Chapter 227, the purpose of which is to accumulate a portion (10%) of the value of donations to PF&R to fund asset replacement and/or major improvements, with criteria as set out in Appendix 6 of this report.
 7. Establish a discretionary reserve fund account named the 'Outdoor Ice Contingency Reserve Fund' in Schedule 9 of Chapter 227, the purpose of which is to accumulate funds to support the extension of the artificial ice season, with criteria as set out in Appendix 7 of this report.
 8. Establish an obligatory reserve fund account named the 'Development Charges Reserve Fund – Transit - SSE' in Schedule 11 of Chapter 227, the purpose of which is to provide funding for the Scarborough Subway Extension, with criteria as set out in Appendix 8 of this report.
 9. Establish a discretionary reserve fund account named the 'Paver Maintenance Reserve Fund' in Schedule 8 of Chapter 227, the purpose of which is to provide funding for the replacement or repair of street pavers, with criteria as set out in Appendix 9 of this report.
 10. Establish an obligatory reserve fund account named the 'Management of Contaminated Lands Reserve Fund' in Schedule 14 of Chapter 227, the purpose of which is to fund the management, inspection and maintenance of lands deemed contaminated and subject to Ministry of Environment and Climate Change (MOECC) Certificates of Property Use Requirements or Director's Orders and/or Technical Standards and Safety Authority (TSSA) requirements, with criteria as set out in Appendix 10 of this report.
 11. Establish a discretionary reserve fund account named the 'Exhibition Place Green Space Renewal Reserve Fund' in Schedule 8 of Chapter 227, the purpose of which

is to hold funds for the re-conversion of the temporary parking to functional green space on the baseball diamond site at Exhibition Place, with criteria as set out in Appendix 11 of this report.

12. Establish a discretionary reserve fund account named the 'TTC Benefits Liability Reserve Fund in Schedule 7 of Chapter 227, the purpose of which is to ensure funding for the Toronto Transit Commission's (TTC) long-term liabilities for post-retirement medical and dental benefits, with criteria as set out in appendix 12 of this report.
13. Amend the purpose of the 'Green Lane' account within the Solid Waste Management Reserve Fund Group in Schedule 8 of Chapter 227, to provide funding for the development and operation of the Green Lane Landfill site, with no other changes to the criteria for the account.
14. (1) Transfer the balances in the obligatory reserve fund accounts currently in the Development Charges 2004 Reserve Fund Group in Schedule 11 of Chapter 227, to the corresponding obligatory reserve fund accounts currently in the Development Charges 2009 Reserve Fund Group in Schedule 11 of Chapter 227, as set out in Section 3a of this report;

(2) Amend the names of the obligatory reserve fund accounts currently in the Development Charges 2009 Reserve Fund Group and the Group itself in Schedule 11 of Chapter 227 to remove the year identifier but to keep the existing criteria; and,

(3) Close and delete from Chapter 227 the Development Charges 2004 Reserve Fund Group and all the reserve fund accounts within.
15. Close and delete the following accounts from Chapter 227, because they have zero balances:

Zero Balances		
Reserve Accounts	Beneficial Program	Schedule
Soccer Stadium Capital Maintenance Reserve Fund	Exhibition Place	15
Lakeshore Lions Arena Reserve Fund	Lakeshore Lions Arena	15

16. Amend Chapter 227 in accordance with Recommendations 1 – 15.
17. Direct the City Solicitor to introduce any necessary bills in Council.

Financial Impact

There are no direct financial implications on the operating or capital budgets as a result of adoption of the recommendations of this report.

DECISION HISTORY

Since the initial reorganization of Chapter 227 - Administration of Reserves and Reserve Funds – (Policy and Finance Committee Report No. 9 Clause 30) - adopted by Council October 26, 27, 28, and 31, 2005), the Deputy City Manager & Chief Financial Officer has been reporting annually on updates to the Municipal Code as a result of Council actions, administrative requirements of DABC's and/or financial management considerations. The last such report was Executive Committee (EX44. 24) 'Administration Amendments to Reserve Fund Accounts – 2014' which was adopted by Council on August 25, 2014.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2014.EX24.24>

COMMENTS

1. New Reserve Fund Accounts
 - a. Solid Waste Debt Reserve Fund

There is a timing gap between the receipt of user fees and the payments required to meet debt service requirements. Therefore, in order to stabilize the payment of debt service costs in the Solid Waste Management Services Operating Budget, it is recommended that a debt servicing reserve fund be created with criteria as set out in Appendix 1.

- b. Tree Canopy Reserve Fund

At the special Council meeting held on March 10, 2015, the following recommendations, among others, were approved as contained in the report (EX3.1), '2015 Rate Supported Budgets – Toronto Water and 2015 Water and Wastewater Rates and Service Fees':

"(15) City Council authorize the creation of a Toronto Tree Canopy Reserve Fund to help achieve the Mayor's and City's forest canopy targets (as approved by the General Manager, Parks Forestry and Recreation and outlined in the City Council approved Strategic Forest Management Plan, 2013), mitigate storm water runoff and mitigate climate change impacts.

(16) City Council direct that funding for the Toronto Tree Canopy Reserve Fund be provided from the Toronto Water Stabilization Reserve in the amount of \$1 million and further, that any year end unallocated funds from the Toronto Water tree planting budget be allocated to the Tree Canopy Reserve Fund."

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.EX3.1>

The maintenance of the tree canopy involves both the planting of trees and the maintenance of trees. The Forestry budget is primarily used to maintain rather than plant trees. The Toronto Water tree budget is primarily used to plant trees to stabilize river and stream beds and that budget is part of the Wastewater Operating Budget. As such 10% of the Toronto Water tree budget is funded from the Storm Water Management Development Charges Reserve Funds. As well, it has been policy that should a program be in deficit overall that any authority to transfer from a component of the budget would not be acted upon in that year since such a transfer would only make the deficit larger.

It is recommended that the Tree Canopy Reserve Fund be established to foster and maintain the tree canopy as a discretionary reserve fund with criteria as set out in Appendix 2. It should be noted that the contribution policy will be 90% of year end unallocated funds from the Toronto Water tree planting budget. As well, it is recommended that \$1 million be transferred from the Waste Water Stabilization Reserve (XQ1004) to this new account. [As noted above the Toronto Water tree planting budget is part of the Wastewater budget rather than the Water budget.]

c. Parks Forestry and Recreation Capital Replacement Reserve Funds

At the special Council meeting held on March 10, 2015, the following recommendation, among others, was approved as contained in the report (EX3.4), '2015 Capital and Operating Budgets':

"(185) City Council direct the General Manager, Parks, Forestry and Recreation to complete the full cost recovery analysis of all user fees over the next three years to include both the direct and indirect operating costs, including capital replacement costs as follows: Urban Forestry user fee analysis to be completed for the 2016 budget process; Parks and Recreation permits in time for the 2017 budget process, and Community Recreation registered program user fees in time for the 2018 budget process"

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.EX3.4>

The user fee policy indicates that the full costing of user fees include a provision for the cost of the capital assets used in the execution of the service provided. The above noted recommendation requested that the analysis be accelerated so that PF&R user fees reflect this amortization cost. There already is set of accounts for the replacement of vehicles and equipment.

It is recommended that the purpose of these accounts be to provide funding to replace capital assets, other than vehicles and associated equipment, for the respective service – Forestry, Parks and Recreation. Other criteria for these accounts are set out in Appendix 3, 4 and 5.

d. Donated Assets PF&R Maintenance Reserve Fund

From time to time the Parks, Forestry and Recreation Division receives donations either in cash or in-kind which results in a capital asset or a major improvement to a capital asset. A similar situation occurs for the Public Art Program and donations received by the Toronto Partnership Office. In the latter two cases, the City has established that a portion of the value of the asset should be set aside for the replenishment of the asset.

It is recommended that when the Parks, Forestry and Recreation Division receives a donation that results in a new capital asset that 10% of the value of that asset be set aside in a reserve fund – Donated Assets PF&R Maintenance Reserve Fund - so that funds will be available to refresh that asset when it is near the end of its useful life. The criteria for this reserve fund are set out in Appendix 6.

e. Outdoor Ice Contingency Reserve Fund

At its meeting of July 7, 2015, City Council adopted the Parks and the Environment Committee report (PE4.3) entitled 'Extending the 2015-2016 Outdoor Artificial Ice Rink Season'. Among other things, it recommended

"(4) City council direct the General Manager, Parks, Forestry and Recreation to include an additional \$0.278 million request in the program's 2016 Operating Budget submission to be used to establish an Outdoor Ice Contingency Reserve Fund for the purpose of supporting an additional two week extension of the outdoor artificial ice rink season, contingent on weather conditions."

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.PE4.3>

Council has requested that funds to extend the season for an additional two weeks for outdoor artificial ice rinks be included in the 2016 PF&R Operating Budget. As it is likely that the season may be too warm in any given year to extend for that long, it is recommended that an Outdoor Ice Contingency Reserve Fund be established for the purpose of accumulating funds to support future extensions of the artificial ice season, with criteria as set out in Appendix 7. Although Council requested that the Reserve Fund provide funding for two weeks, a more flexible approach is recommended, as weather will dictate what extension is possible.

f. Development Charges Reserve Fund – Transit - SSE

At its meeting of May 5, 2015, City Council adopted the Executive Committee report (EX5.1) entitled 'Development Charges By-Law Amendment – Scarborough Subway Extension'. This report established a development charge for the Scarborough Subway Extension which would be a component of the

Transit Development Charges. It was anticipated that the charge would increase City revenues from development charges on average by \$20 to \$25 million annually, beginning in 2015, potentially in advance of major project expenditures.

It is recommended that a new reserve fund called 'Development Charges Reserve Fund – Transit - SSE' be established to provide funding for the Scarborough Subway Extension. The criteria for this account are set out in Appendix 8.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.EX5.1>

g. Paver Maintenance Reserve Fund

A common component of the beautification exercise to enhance the public realm by Transportation Services is to use pavers in conjunction with normal street concrete or asphalt. Currently, for each individual project it is a requirement that additional pavers be purchased which Transportation Services stores for ongoing repairs.

Transportation Services wants to discourage the storage of pavers and instead request that an equivalent contribution in funds be made, managed by a reserve fund, to buy additional pavers as/when sidewalks need to be repaired. Therefore, it is recommended that a reserve fund called the 'Paver Maintenance Reserve Fund' be established the purpose of which would be to provide funding for the replacement or repair of street pavers, with the criteria as set out in Appendix 9.

h. Management of Contaminated Lands Reserve Fund

The City often requires a land development applicant to convey lands to the City for new roads and road widenings. At its meeting of February 10, 2015, City Council adopted a new policy for such purposes (PW1.6 - 'Policy of Accepting Potentially Contaminated Lands to be Conveyed to the City Under the Planning Act').

The first application of the new policy relates to the recent and on-going work in the West Don Lands area. Infrastructure Ontario developed some of the lands and built new roads. The City negotiated an agreement with Infrastructure Ontario (IO) whereby IO would pay the City \$100,000 as compensation for additional costs the City may incur related to the Certification of Public Use requirements.

The funds collected for the management, inspection and maintenance of these lands, deemed contaminated, need to be set aside and easily accessible when required by Transportation Services. Therefore it is recommended that a reserve fund called the 'Management of Contaminated Lands Reserve Fund' be established, with criteria as set out in Appendix 10.

i. Exhibition Place Green Space Renewal Reserve Fund

At its meeting of August 25, 2015, City Council adopted the Executive Committee report (EX44.3) entitled 'Proposed Basketball Training Centre at Exhibition Place'. Among other things, it recommended:

"(2) The letter of Intent ("LOI") in Appendix A to the report (August 6, 2015) from the City Manager be amended to reflect the following new business terms:

a. Baseball diamond to be converted to temporary parking at Maple Leaf Sports and Entertainment Limited (MLSE) cost:

b. Maple Leaf Sports and Entertainment Limited (MLSE) deliver \$1 million to City to be held and used to fund the re-conversion of the temporary parking to functional green space on the Baseball Diamond site; re-conversion to occur when "new parking facility" is established;"

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.EX44.3>

To accommodate this provision, it is recommended that a reserve fund called the 'Exhibition Place Green Space Renewal Reserve Fund' be established to hold monies that will be used to fund the re-conversion of the temporary parking to functional green space on the baseball diamond site at Exhibition Place. The funds will be held until the site can be converted back to some form of green space which will not happen until a new parking facility is opened at Exhibition Place. The criteria for this account are set out in Appendix 11.

j. TTC Benefits Liability Reserve Fund

The TTC carries long-term liabilities for post-retirement medical and dental benefits to be funded by the City. The outstanding liability as at December 31, 2014 was \$239.6 million for the post-retirement benefits.

It is recommended that a reserve fund called the TTC Benefits Liability Reserve Fund be created to fund the Commission's long term liability for post-retirement medical and dental benefits, with criteria as set out in Appendix #12.

2. Administrative Amendments to Existing Accounts

a. Green Lane Reserve Fund

At its meeting of April 23 and 24, 2007, Council adopted the Executive Committee report (EX7.3) entitled 'Green Land Landfill – 2007 Operating and

Capital Budgets' which established the Green Lane Reserve Fund to be a repository for funds resulting from the operation of the Green Lane landfill site. Despite the withdrawal policy which said that the funds were to support the operation of the landfill, at year-end 2014 it became obvious that the current purpose was open to interpretation.

Therefore, it is being recommended that the purpose be changed to provide funding for the development and operation of the Green Lane Landfill. This change is consistent with the purpose and the special rule for the Waste Management Reserve Fund (XR1404).

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2007.EX7.3>

3. Merging Existing Accounts within the Municipal Code

Every five years, Council amends the Development Charges By-Law. In 2004 and in 2009 the consultant that the City hired to help with the By-Law advised that every time the By-Law was to be amended, the City would need to have a new set of reserve funds to accommodate the development charges from that by-law. Therefore, the City currently has three blocks of accounts (Reserve Fund Group) in the Development Charges Reserve Fund Schedule – pre-amalgamation, 2004 and 2009. The consultant that was hired for the 2013 review advised that there is no need to have yet another tranche of accounts for 2013 and the City has been using the 2009 set for funds for the 2013 by-law. The City Solicitor concurs with this latest advice.

To simplify the management of the development charges accounts two things are recommended – a) merge the 2004 and 2009 accounts relating to the same/similar development charge service and b) change the names of the merged accounts to remove any reference to a year. (Some 2004 accounts no longer have any funds and have already been deleted from the code, for their 2009 equivalents only the name will be changing.

Fig. 1 - Transfer the amounts in column (a) to accounts in column (b)

Transfer			
from		to	
(a)		(b)	
Dev Charges (2004)	Acct #	Dev Charges (2009)*	Acct #
Fire	XR2023	Fire	XR2118
Roads	XR2024	Roads & Related	XR2110
Sanitary Sewage	XR2026	Sanitary Sewer	XR2112
Parks & Rec	XR2028	Parks & Rec	XR2114
Related Studies	XR2030	Dev-related Studies	XR2120
Shelter/Housing	XR2107	Subsidized Housing	XR2116
Emergency Med Service	XR2403	EMS	XR2119
Storm Water man	XR2404	Storm Water man	XR2113
Police	XR2704	Police	XR2117

*Reference to year will be removed

Fig. 2 – Other Development Charges (2009) accounts

Dev Charges (2009)*	Acct #
Spadina Subway	XR2108
Transit	XR2109
Water	XR2111
Library	XR2115
Civic Improvements	XR2121
ChildCare	XR2122
Health	XR2123
Pedestrian Infrastructure	XR2117

*Reference to year will be removed

4. Deletion of Accounts

a. Obsolete Accounts - Zero balances

Soccer Stadium Capital Maintenance Reserve Fund (XR3601) was created by Council at its meeting of March 3 to 5, 2008 (EX17.2 Rec #4) to provide for Capital expenditures (i.e. Capital expenditures as defined as per GAAP) for the soccer stadium at Exhibition Place. Subsequently, Council has entered into an agreement with Maple Leaf Sports and Entertainment Ltd. (EX8.17, September 30, October 1 and 2, 2015) to manage the facility under a totally different

financing arrangement namely the City is no longer responsible for the maintenance of the facility. The consequence of which is that this account is no longer required. Given that the balance is zero, it is recommended that this account be closed and deleted from the Chapter 227.

Lakeshore Lions Arena Reserve Fund (XR3214) was created by Council at its meeting of September 25-27, 2006 (P& F # 7(21)) to hold funds resulting from the replacement of a letter of credit with cash as a consequence of an agreement between the City, the Lakeshore Lions, and Maple Leaf Sport and Entertainment Inc. in order to provide the City with security for the purposes of funding any debt service deficiencies over the term of the loan (35 years). Subsequently, Council has restructure the financing of the arena (EX7.1, July 12, 2011 – Restructuring of Relationship with Lakeshore Lions Arena Incorporate). The consequence of which is that this account was never used and is no longer required. Therefore, it is recommended that this account be closed and deleted from the Chapter 227.

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SIGNATURE

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ATTACHMENTS

- Appendix 1 – Solid Waste Debt Reserve Fund
- Appendix 2 – Tree Canopy Reserve Fund
- Appendix 3 – Forestry Capital Replacement Reserve Fund
- Appendix 4 – Parks Capital Replacement Reserve Fund
- Appendix 5 – Recreation Capital Replacement Reserve Fund
- Appendix 6 – PF&R Assets Maintenance Reserve Fund
- Appendix 7 – Outdoor Ice Contingency Reserve Fund
- Appendix 8 – Development Charges Reserve Fund – Transit - SSE
- Appendix 9 – Paver Maintenance Reserve Fund
- Appendix 10 – Management of Contaminate Lands Reserve Fund
- Appendix 11 – Exhibition Place Green Space Renewal Reserve Fund
- Appendix 12 – TTC Benefits Liability Reserve Fund

Appendix 1

Solid Waste Debt Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds
2. Statement of Purpose

This account will be used to hold funds to be contributed to sinking funds once debentures have been issued.
3. Service Area or Beneficiary Program

The General Manager of the Solid Waste Management Services shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

NA
5. Contribution Policy

Funds will be provided on an annual basis for those capital projects for which debenture financing was to be provided until such time as the debentures are actually issued.
6. Withdrawal Policy

Funds will be transferred to the appropriate sinking fund once a debenture has been issued for the project and a sinking fund has been set up.
7. Review Cycle

The account should be reviewed every five years.

Appendix 2

Tree Canopy Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds
2. Statement of Purpose

The purpose of this account will be to hold funds to foster and maintain the tree canopy.
3. Service Area or Beneficiary Program

The General Manager of Parks, Forestry and Recreation shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

\$1 million will be transferred from the Waste Water Stabilization Reserve (XQ1004).
5. Contribution Policy

In any given year, that Toronto Water has an overall surplus and the Toronto Water tree planting budget also has a surplus, then funding will be 90% of the unallocated funds from the tree planting budget.
6. Withdrawal Policy

Funds will be withdrawn as part of normal Operating Budget process.
7. Review Cycle

The account should be reviewed at least every three years.

Appendix 3

Forestry Capital Replacement Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds
2. Statement of Purpose

This account will be used to receive the portion of the Forestry user fees for capital replacement, other than for vehicles and equipment.
3. Service Area or Beneficiary Program

The General Manager of Parks, Forestry and Recreation shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

NA
5. Contribution Policy

Funds will be provided from the portion of the Forestry user fees deemed to represent the amortized use of the capital assets diminished as a result of the use of the asset(s) for which the fee is being garnered, other than vehicles and equipment.
6. Withdrawal Policy

Funds will be withdrawn as part of the Capital Budget process.
7. Review Cycle

The account should be reviewed every five years.

Appendix 4

Parks Capital Replacement Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds
2. Statement of Purpose

This account will be used to receive the portion of the Parks user fees for capital replacement, other than for vehicles and equipment.
3. Service Area or Beneficiary Program

The General Manager of Parks, Forestry and Recreation shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

NA
5. Contribution Policy

Funds will be provided from the portion of the Parks user fees deemed to represent the amortized use of the capital assets diminished as a result of the use of the asset(s) for which the fee is being garnered, other than vehicles and equipment.
6. Withdrawal Policy

Funds will be withdrawn as part of the Capital Budget process.
7. Review Cycle

The account should be reviewed every five years.

Appendix 5

Recreation Capital Replacement Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds
2. Statement of Purpose

This account will be used to receive the portion of the Recreation and Community Recreation user fees for capital replacement, other than for vehicles and equipment.
3. Service Area or Beneficiary Program

The General Manager of Parks, Forestry and Recreation shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

NA
5. Contribution Policy

Funds will be provided from the portion of the Recreation and Community Recreation user fees deemed to represent the amortized use of the capital assets diminished as a result of the use of the asset(s) for which the fee is being garnered, other than vehicles and equipment.
6. Withdrawal Policy

Funds will be withdrawn as part of the Capital Budget process.
7. Review Cycle

The account should be reviewed every five years.

Appendix 6

Donated Assets PF&R Maintenance Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule
Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds
2. Statement of Purpose
This account will be used to accumulate a portion (10%) of the value of donations to PF&R to fund asset replacement and/or major improvements.
3. Service Area or Beneficiary Program
The General Manager of Parks, Forestry and Recreation shall have primary responsibility for the Reserve Fund.
4. Initial Contribution
10% of the value of the donated asset
5. Contribution Policy
NA
6. Withdrawal Policy
Funds will be withdrawn as part of the Budget process.
7. Review Cycle
The account should be reviewed every five years.

Appendix 7

Outdoor Ice contingency Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule 9 – Community Initiatives Discretionary Reserve Funds
2. Statement of Purpose

This account will be used to accumulate funds to support the extension of the artificial ice season.
3. Service Area or Beneficiary Program

The General Manager of Parks, Forestry and Recreation shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

NA
5. Contribution Policy

In any given year, that Parks, Forestry and Recreation has an overall surplus and the Outdoor Artificial Ice Rink budget also has a surplus, then the ice rink surplus shall be used to fund this account.
6. Withdrawal Policy

Funds will be withdrawn as part of a mid-year budget adjustment to the Operating Budget.
7. Review Cycle

The account should be reviewed every five years.

Appendix 8

Development Charges Reserve Fund – Transit - SSE

1. Location within the Consolidated Reserves/Reserve Funds Schedule
Account within Schedule 11 – Development Charges Reserve Funds
2. Statement of Purpose
The purpose of this account is to provide funding for the Scarborough Subway Extension.
3. Service Area or Beneficiary Program
The Chief Financial Officer of the Toronto Transit Commission shall have primary responsibility for the Reserve Fund.
4. Initial Contribution
N/A
5. Contribution Policy
Funds are provided by developers
6. Withdrawal Policy
Funds will be withdrawn as part of the Capital Budget process.
7. Review Cycle
The account should be reviewed every five years.

Appendix 9

Paver Maintenance Reserve Fund

1. Location within the Consolidated Reserve Fund Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds

2. Statement of Purpose

The purpose of this account will be to provide funding for the replacement or repairing of street pavers.

3. Service Area or Beneficiary Program

The General Manager of Transportation Services shall have primary responsibility for the account.

4. Initial Contribution

NA

5. Contribution Policy

Funds are to be obtained from any City Division, agency, or third party who implements capital streetscape enhancements on Public Right of Way. A portion of the cost of any streetscape improvement relating to the installation of pavers will be provided to this account.

6. Withdrawal Policy

Funds will be withdrawn either as part of the normal Operating or Capital Budget process.

7. Review Cycle

The need for the account shall be reviewed once every three years.

Appendix 10

Management of Contaminated Lands Reserve Fund

1. Location within the Consolidated Reserve Fund Schedule

Account within Schedule 14 – State of Good Repair Obligatory Reserve Funds

2. Statement of Purpose

This reserve fund will be used for the management, inspection and maintenance of lands deemed contaminated and are subject to Ministry of Environment and Climate Change (MOECC) Certificates of Property Use Requirements or Director's Orders and/or Technical Standards and Safety Authority (TSSA) Requirements.

3. Service Area or Beneficiary Program

The General Manager of Transportation Services shall have primary responsibility for the account.

4. Initial Contribution

Funds in the amount of \$100,000 received from Infrastructure Ontario as part of a negotiated arrangement as compensation for any additional costs the City of Toronto may incur related to Certificate of Property Use (CPU) requirements once the City takes conveyance of roads in the West Don Lands development site.

5. Contribution Policy

The funding to be provided by proponents conveying lands to the City of Toronto which have risk management measures or Certificates of Property Use.

6. Withdrawal Policy

Funds will be withdrawn as part of the Budget process. Funding will be used to offset significant future cost implications that Transportation Services may incur in managing said lands.

7. Review Cycle

The need for the account shall be reviewed once every three years.

Appendix 11

Exhibition Place Green Space Renewal Reserve Fund

1. Location within the Consolidated Reserve Fund Schedule

Account within Schedule 8 – State of Good Repair Discretionary Reserve Funds

2. Statement of Purpose

This reserve fund will be used to hold monies to fund the re-conversion of the temporary parking to functional green space on the baseball diamond site at Exhibition Place.

3. Service Area or Beneficiary Program

The General Manager of Exhibition Place shall have primary responsibility for the account.

4. Initial Contribution

Funds in the amount of \$1,000,000 received from Maple Leaf Sports and Entertainment Limited (MLSE).

5. Contribution Policy

NA

6. Withdrawal Policy

Funds will be withdrawn as part of the Capital Budget process

7. Review Cycle

The account will be closed once all the funds have been expended.

Appendix 12

TTC Benefits Liability Reserve Fund

1. Location within the Consolidated Reserves/Reserve Funds Schedule

Account within Schedule #7 – Corporate Discretionary Reserve Funds
2. Statement of Purpose

This account will be used to ensure funding for the Toronto Transit Commission's (TTC) long-term liability for post-retirement medical and dental benefits.
3. Service Area or Beneficiary Program

The Chief Executive Officer of the Toronto Transit Commission shall have primary responsibility for the Reserve Fund.
4. Initial Contribution

NA
5. Contribution Policy

A portion of TTC's annual operating surplus as determined by the Deputy City Manager & Chief Financial Officer may be contributed with due consideration to the overall outstanding liability and the City's ability to afford to make the contribution.
6. Withdrawal Policy

Funds may be withdrawn at the request of the TTC either, as part of the normal budget process, or as part of the corporate year-end process, subject to the availability of funds, the review by the Deputy City Manager & Chief Financial Officer and Council approval.
7. Review Cycle

The account should be reviewed at least every five years, sooner if the level of funds is deemed to be inadequate, or if conditions change.