



**STAFF REPORT
ACTION REQUIRED
with Confidential Attachment**

Appointment of an Interim City Solicitor

Date:	April 29, 2016
To:	City Council
From:	City Manager
Wards:	All
Reason for Confidential Information:	This report deals with personal matters about an identifiable person and is about labour relations or employee negotiations.
Reference Number:	

SUMMARY

The City Solicitor, Anna Kinastowski, has announced her retirement from the City of Toronto effective June 3, 2016. The purpose of this report is to seek City Council's authority to appoint the person identified in Confidential Attachment 1 as the City Solicitor on an interim basis commencing on June 4, 2016.

This report also recommends that the City Manager be authorized to retain an external firm to commence the recruitment process for a City Solicitor. Pursuant to Municipal Code Chapter 169, City Officials, the City Manager recommends the appointment of first level senior management to City Council.

RECOMMENDATIONS

The City Manager recommends that:

1. City Council appoint as interim City Solicitor the person identified in Confidential Attachment 1 to this report, conditional upon the parties executing an Employment Agreement to the satisfaction of the City Manager, effective June 4, 2016 and ending when the new City Solicitor is appointed by City Council.

2. City Council authorize the public release of Confidential Attachment 1 upon approval of the appointment of the interim City Solicitor and at the conclusion of this Council meeting.
3. City Council authorize the City Manager to retain an external search firm to commence the recruitment process for a City Solicitor.

Financial Impact

There are no financial implications resulting from the adoption of the recommendations in this report.

COMMENTS

After 35 years with the City of Toronto and 14 years as the City Solicitor, Anna Kinastowski has announced her retirement effective June 3, 2016. Anna has demonstrated exemplary dedication and service to the City of Toronto; and has had an incredible impact in her 35 years of public service.

This report recommends that the person identified in Confidential Attachment 1 to this report be appointed as interim City Solicitor. The City Manager will retain an external search firm to commence the recruitment process for a City Solicitor.

Pursuant to Municipal Code Chapter 169, City Officials, the City Manager recommends the appointment of first level senior management to City Council. Consistent with previous search processes for first level senior management positions, the City Manager will involve the Mayor and Members of City Council in the process as appropriate. It is anticipated that the appointment of a preferred candidate will be considered by City Council in late fall of 2016.

CONTACT

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SIGNATURE

Peter Wallace
City Manager

ATTACHMENTS

Confidential Attachments