

Bee City Canada

**PE10.3
Attachment B**

INITIAL APPLICATION

Please email this completed application in PDF format with requested attachments to apply@beecitycanada.com with "APPLICATION" in the subject line.

A) APPLICANT INFORMATION

PROPOSED BEE CITY CANADA

TORONTO, ONTARIO (CITY, PROVINCE)

APPLICANT (PERSON FILLING OUT THIS FORM AND FACILITATING THE PROPOSED BEE CITY CANADA PROGRAM)

check here if Applicant is the designated media contact for Bee City Canada news

Name Annemarie Baynton
Title Senior Environmental Planner
Organization or Department Environment & Energy Division, City of Toronto
Address Metro Hall, 55 John Street, Suite 212
City/Province/Zip Toronto, ON M5V3C6
Phone 416-392-1848
Email abaynto@toronto.ca

CITY LIAISON (THE CITY EMPLOYEE SPONSORING THE PROGRAM)

check here if same as above

check here if City Liaison is the designated media contact for Bee City Canada news

Name _____
Title _____
Department _____
Address _____
City/Province/Zip _____
Phone _____
Email _____

DESIGNATED MEDIA CONTACT FOR YOUR BEE CITY CANADA NEWS IF NOT APPLICANT OR CITY LIAISON

Name Valerie Cassells
Title Senior Coordinator
Department Strategic Communications, City of Toronto
Address City Hall, 100 Queen Street West, Floor 23E
City/Province/Zip Toronto, ON M5H2N2
Phone 416-392-8306
Email vcassel@toronto.ca

B) COMMITMENTS AND ACTIONS

I/WE, THE UNDERSIGNED, UNDERSTAND THAT THE BEE CITY CANADA PROGRAM CONSISTS OF THREE COMMITMENTS, AND THAT WE ARE TAKING THE INDICATED ACTIONS TO SUPPORT THOSE COMMITMENTS:

1: **Adopt Bee City Canada Resolution following template provided by Bee City Canada.**

Draft Resolution (the exact language our City will vote on) is attached.

The Resolution is scheduled for approval on March 31, 2016

2. **Assign Bee City Canada facilitation responsibilities to a new or existing City commission or a non-profit organization as outlined in the Bee City Canada Resolution.**

The members of the commission or the facilitators of the program are identified below as "Committee Members."

Name of commission or non-profit organization Pollinator Working Group

If new, date the commission or organizational committee was first convened: March 2016

Meeting Dates (past and future): monthly meetings

List of Committee Members (use additional sheet if necessary; Word format preferred)

NAME	AFFILIATION	EMAIL ADDRESS
Annemarie Baynton	Environment and Energy Division	abaynto@toronto.ca
Megan MacLean	Environment and Energy Division	mmaclea3@toronto.ca
Patricia Landry	Parks, Forestry and Recreation Division	plandry@toronto.ca
Arlen Leeming	Toronto and Region Conservation Authority	ALeeming@TRCA.on.ca
Kelly Snow	City Planning	ksnow@toronto.ca
Representative to be determined	Transportation Services	
Representative to be determined	Toronto Water	


Facilitation responsibilities include:

- Ensuring that the City hosts at least one public education and habitat establishment or restoration activity each year as outlined in the Bee City Canada Resolution.
- Annually re-applying for Bee City Canada certification and summarizing the previous year's activities to raise awareness of and sustain pollinators as outlined in the Bee City Canada Resolution.

3. **Acknowledge the Bee City Canada certification in public**, as outlined in the Bee City Canada Resolution, within one year of the date of this application.

C) SIGNATURES

APPLICANT:

Signature: 
 Name: Annemarie Baynton
 Date: Feb 8, 2016

CITY LIAISON (IF DIFFERENT FROM APPLICANT):

Signature: _____
 Name: _____
 Date: _____

D) NEXT STEPS

1. **(Applicant)** Email this completed application in PDF format with requested attachments to apply@beecitycanada.com with "APPLICATION" in the subject line.
2. (Bee City Canada) We will notify you of any further needs or adjustments. Upon a favorable review, we will place your application in PENDING APPROVED status and notify you. Our goal will be to synchronize the public announcement process with your vote.
3. **(Applicant)** Once your City passes the Resolution, send a copy to us, noting any changes to the draft you submitted with your application.
4. (Bee City Canada) After reviewing your adopted Resolution, we will promptly request any clarification necessary, and given a satisfactory response, formalize your status as

APPROVED, add your municipality to the list of certified communities on our website, and send you a *Bee City Canada* community certificate and artwork for you to produce your *Bee City Canada* street sign(s).

5. **(Applicant)** Keep us apprised of your news or any questions or needs. Send an end-of-year report of activities and renewal application to maintain your status. Enjoy the benefits of belonging to a network of municipalities who are taking a stand for pollinators and serve as resources to one another.

Question? Please email Bee City Canada at info@beecitycanada.com