



City Clerk's Office  
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Attention: Acting Manager

This letter is to inform you that the George Brown College Waterfront campus, located at 51 Dockside Drive, Toronto ON M5A 1B6 will be the venue for:

- Indoor special event/awards ceremony on the main floor
- Outdoor special event/reception on the black asphalt patio area

The George Brown College, School of Marketing, Centre for Business will be holding the 5 to Watch awards Thursday, June 9, 2016 at George Brown College's Waterfront Campus on the main floor. The awards event recognizes emerging leaders in the Canadian sports business industry under the age of 40, and raises funds for George Brown College Sport and Event Marketing student bursaries.

The event is open to members of the public who purchase a ticket and alcohol will be for sale. 36" partitions will be use to divide the SOP licensed patio space from the Waterfront boardwalk.

Date: Thursday, June 9, 2016  
Time: 5:30 PM – 11:30 PM  
Event Type: Reception, ceremony, and after party  
Number of guests attending: 500  
The S.O.P. will be requested by: George Brown College

The 5 to Watch Projects Assistant can be contacted at 416-415-5000 x 6164

Sincerely,

5 to Watch & George Brown College

**Daniel Murphy**  
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