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April 27, 2016

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To Whom It May Concern:

This letter is to notify you that The Power Plant Contemporary Art Gallery at Harbourfront Centre will be hosting our annual fundraising event, Power Ball, on 2 June, 2016.

The event will consist of music, food and drink and will be taking place in the gallery spaces (main floor only) and outside on our South and East Terraces. All food and drink will be consumed inside and outside with the South and East Terrace barricaded appropriately and a 40'x60' tent. We are expecting 1,800 guests.


The event will run from 7:00pm to 1:00am and we are applying for a Noise Permit and Special Occasions Permit. Harbourfront Centre will provide security personnel for the event.

Should you require more information about this event, please do not hesitate to contact me.

Emilia Ziemba  
Major Events & Business Development Officer

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