

**THE BOARD OF MANAGEMENT FOR THE
SHOPTHEQUEENSWAY.COM
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2016**

SHOPTHEQUEENSWAY.COM
BUSINESS IMPROVEMENT AREA

DECEMBER 31, 2016

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INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the Shopthequeensway.com Business Improvement Area

I have audited the accompanying financial statements of Shopthequeensway.com Business Improvement Area, which comprise the statement of financial position as at December 31, 2016 and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and the related notes which comprises a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Shopthequeensway.com Business Improvement Area as at December 31, 2016 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB).

Comparative Figures

The comparative figures for 2015 are based on financial statements which were audited by another chartered professional accountant who expressed an opinion on those statements in a report dated October 7, 2016.


Toronto, Ontario
March 16, 2017


Chartered Professional Accountant
Licensed Public Accountant

THE BOARD OF MANAGEMENT FOR THE
 SHOPTHEQUEENSWAY.COM
 BUSINESS IMPROVEMENT AREA
 STATEMENT OF FINANCIAL POSITION
 AS AT DECEMBER 31, 2016

	2016 \$	2015 \$
FINANCIAL ASSETS		
Cash	97,660	41,232
Short-term investments (Note 3)	152,145	151,193
Accounts receivable		
City of Toronto – special charges (Note 4)	22,113	12,133
Other	390	8,120
	<u>272,308</u>	<u>212,678</u>
LIABILITIES		
Accounts payable and accrued liabilities		
City of Toronto	-	6,099
Other	1,500	4,271
	<u>1,500</u>	<u>10,370</u>
NET FINANCIAL ASSETS	270,808	202,308
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 5)	8,547	17,538
ACCUMULATED SURPLUS	<u>279,355</u>	<u>219,846</u>

Approved on behalf of the Board of Management:


 Chair


 Treasurer

**THE BOARD OF MANAGEMENT FOR THE
SHOPTHEQUEENSWAY.COM
BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2016 \$ Budget (Note 9)	2016 \$ Actual	2015 \$ Actual
REVENUE			
City of Toronto – special charges	125,000	129,254	125,085
Interest and Other	500	953	786
	<u>125,500</u>	<u>130,207</u>	<u>125,871</u>
EXPENSES			
Administration	28,477	24,618	27,827
Promotion and advertising	1,000	577	12,722
Festivals and Events	25,000	27,020	-
Maintenance	12,000	4,453	1,644
Capital (Note 8)	66,000	-	-
Amortization	-	9,365	14,275
Provision for uncollected levies (Note 4)	10,390	4,665	(596)
	<u>142,867</u>	<u>70,698</u>	<u>55,872</u>
SURPLUS FOR THE YEAR	17,367	59,509	69,999
ACCUMULATED SURPLUS, BEGINNING OF YEAR	219,846	219,846	149,847
ACCUMULATED SURPLUS, END OF YEAR	<u>237,213</u>	<u>279,355</u>	<u>219,846</u>

THE BOARD OF MANAGEMENT FOR THE
SHOPTHEQUEENSWAY.COM
BUSINESS IMPROVEMENT AREA
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016

	2016 \$	2015 \$
Surplus for the year	59,509	69,999
Acquisition of tangible capital assets	(374)	(6,249)
Amortization of tangible capital assets	9,365	14,275
	68,500	78,025
Balance - Beginning of year	202,308	124,283
Balance - End of year	270,808	202,308

THE BOARD OF MANAGEMENT FOR THE
SHOPTHEQUEENSWAY.COM
BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2016

	2016 \$	2015 \$
Cash flows from operating activities		
Surplus for the year	59,509	69,999
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	9,365	14,275
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(9,980)	(12,133)
Accounts receivable – other	7,730	(3,256)
Prepaid expenses	-	1,500
Accounts payable – City of Toronto	(6,099)	6,099
Accounts payable – other	(2,771)	2,346
Cash Provided By Operations	57,754	78,830
Investing activities		
Purchase of tangible capital assets	(374)	(6,249)
(Increase) decrease in short-term investments	(952)	(50,986)
Cash, Beginning Of Year	41,232	19,637
Cash, End Of Year	97,660	41,232

**THE BOARD OF MANAGEMENT FOR THE
SHOPTHEQUEENSWAY.COM
BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

1. ESTABLISHMENT AND OPERATIONS

The Shopthequeensway.com Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), the most significant of which are as follows:

Revenue recognition:

The BIA receives special charges from its members which are levied and collected by the City of Toronto. It also receives cash donations and sponsorships from corporate and private donors and grants from local, provincial and federal governments for events and festivals. Revenue is being recorded upon the signing of contracts and when collection can be reasonably ascertained.

Short-term investments:

Short-term investments are highly liquid financial instruments with original maturities greater than three months but less than one year and are classified as "short-term" investments. BIA classifies short-term investments as current assets and reports them at their fair market value.

Capital assets:

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Street furniture	10 years	Banners	3 years
Street signage	5 years		

Contributed services:

Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

Financial instruments:

Financial instruments are recorded at the approximated fair value.

THE BOARD OF MANAGEMENT FOR THE
 SHOPTHEQUEENSWAY.COM
 BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2016

SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of estimates:

The preparation of these financial statements in accordance with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include determining the useful lives of tangible capital assets for amortization, the allowance for uncollectible levies and accounts receivable and contingent liabilities. Actual results could differ from management's best estimates, as additional information becomes available in the future.

3. SHORT-TERM INVESTMENT

Short-term investment consists of a cashable guaranteed investment certificate with the Scotiabank. This investment bears interest at the rate of 0.89% per annum and will be maturing in 2017.

4. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2016	2015
	\$	\$
Total special charges outstanding	44,513	30,533
Less: allowance for uncollected special charges	(22,400)	(18,400)
Special charges receivable	<u>22,113</u>	<u>12,133</u>

The provision for uncollected levies reported on the Statement of Operations and Accumulated Surplus comprises:

	2016	2015
	\$	\$
Special charges written-off	665	3,204
Change in allowance for uncollected special charges	4,000	(3,800)
	<u>4,665</u>	<u>(596)</u>

THE BOARD OF MANAGEMENT FOR THE
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 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2016

5. CAPITAL ASSETS

2016

	Banners	Street Signage	Street Furniture	Total
Cost				
Beginning	30,775	16,961	6,249	53,985
Additions	203	-	171	374
Disposals	-	-	-	-
Ending	30,978	16,961	6,420	54,359
Accumulated Amortization				
Beginning	25,646	10,177	624	36,447
Amortization	5,332	3,392	641	9,365
Disposals	-	-	-	-
Ending	30,978	13,569	1,265	45,812
Net Book Value	-	3,392	5,155	8,547

2015

	Banners	Street Signage	Street Furniture	Total
Cost				
Beginning	30,775	16,961	-	47,736
Additions	-	-	6,249	6,249
Disposals	-	-	-	-
Ending	30,775	16,961	6,249	53,985
Accumulated Amortization				
Beginning	15,386	6,786	-	22,172
Amortization	10,260	3,391	624	14,275
Disposals	-	-	-	-
Ending	25,646	10,177	624	36,447
Net Book Value	5,129	6,784	5,625	17,538

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NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2016**

6. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board, through the City of Toronto.

7. FINANCIAL INSTRUMENTS

The carrying value of the BIA's financial instruments approximates their values. The BIA is subject to an interest rate risk with respect to its investments; however, as these instruments are short-term investments the risk is minimal.

8. CAPITAL EXPENSES

In order to finance major capital expenses the BIA annually budgets certain amounts and accumulates them as surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared capital improvement projects with the City. For this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. Any excess actual capital expenses are financed out of the accumulated surplus.

9. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.

