

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2016**

ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA

DECEMBER 31, 2016

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INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the St. Clair Garden Business Improvement Area

I have audited the accompanying financial statements of the St. Clair Gardens Business Improvement Area, which comprise the statement of financial position as at December 31, 2016 and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and the related notes which comprises a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the St. Clair Gardens Business Improvement Area as at December 31, 2016 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB).

Toronto, Ontario
May 17, 2017

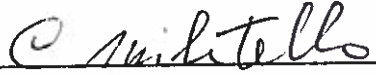

Chartered Professional Accountant
Licensed Public Accountant

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2016**

	2016	2015
	\$	\$
FINANCIAL ASSETS		
Cash	7,999	1,264
Short-term Investment (Note 3)	16,116	15,937
Accounts receivable		
City of Toronto – special charges (Note 4)	7,663	5,406
Other	10,637	11,621
	<u>42,415</u>	<u>34,228</u>
 LIABILITIES		
Accounts payable and accrued liabilities		
Other	1,150	1,075
	<u>1,150</u>	<u>1,075</u>
 NET FINANCIAL ASSETS	41,265	33,153
 NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 5)	19,590	30,285
ACCUMULATED SURPLUS	<u>60,855</u>	<u>63,438</u>

Approved on behalf of the Board of Management:


Chair


Treasurer

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2016 \$ Budget (Note 8)	2016 \$ Actual	2015 \$ Actual
REVENUE			
City of Toronto – Special charges	67,776	67,978	65,045
Interest and Other	-	8,444	7,641
	<u>67,776</u>	<u>76,422</u>	<u>72,686</u>
EXPENSES			
Administration	9,463	4,056	5,195
Promotion and advertisement	15,585	18,658	13,037
Maintenance	42,300	47,223	30,319
Amortization	-	10,695	10,695
Provision for uncollected levies (Note 4)	428	(1,626)	2,101
	<u>67,776</u>	<u>79,006</u>	<u>61,347</u>
SURPLUS (DEFICIT) FOR THE YEAR	-	(2,583)	11,339
OPERATING SURPLUS, BEGINNING OF YEAR	<u>63,438</u>	<u>63,438</u>	<u>52,099</u>
OPERATING SURPLUS, END OF YEAR	<u>63,438</u>	<u>60,855</u>	<u>63,438</u>

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2016	2015
	\$	\$
Surplus (deficit) for the year	(2,583)	11,339
Acquisition of tangible capital assets	-	-
Amortization of tangible capital assets	10,695	10,695
	8,112	22,034
Balance - Beginning of year	33,153	11,119
Balance - End of year	<u>41,265</u>	<u>33,153</u>

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2016	2015
	\$	\$
Cash flows from operating activities		
Surplus (deficit) for the year	(2,583)	11,339
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	10,695	10,695
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(2,257)	(2,478)
Accounts receivable – other	984	(4,183)
Accounts payable - City of Toronto	-	(14,949)
Accounts payable – other	75	(5,210)
Cash Provided By (Used In) Operations	6,914	(4,786)
Capital Transactions		
Purchase of tangible capital assets	-	-
(Increase) decrease in short-term investment	(179)	(161)
Cash and short-term investments, Beginning Of Year	1,264	6,211
Cash and short-term investments, End Of Year	7,999	1,264

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2016**

1. ESTABLISHMENT AND OPERATIONS

The St. Clair Gardens Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), the most significant of which are as follows:

Revenue recognition:

The BIA receives special charges from its members which are levied and collected by the City of Toronto. It also receives cash donations and sponsorships from corporate and private donors and grants from local, provincial and federal governments for events and festivals. Revenue is being recorded upon the signing of contracts and when collection can be reasonably ascertained.

Short-term investments:

Short-term investments are highly liquid financial instruments with original maturities greater than three months but less than one year and are classified as "short-term" investments. BIA classifies short-term investments as current assets and reports them at their fair market value.

Capital assets:

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Street & Christmas lights	5 years
Christmas Decorations	5 years
Hanging Baskets	5 years

Contributed services:

Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

Financial instruments:

Financial instruments are recorded at the approximated fair value.

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
For the Year Ended December 31, 2016**

SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of estimates:

The preparation of these financial statements in accordance with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include determining the useful lives of tangible capital assets for amortization, the allowance for uncollectible levies and accounts receivable and contingent liabilities. Actual results could differ from management's best estimates, as additional information becomes available in the future.

3. SHORT-TERM INVESTMENT

Short-term investment consists of a cashable guaranteed investment certificate with the BMO Bank. This investment bears interest at the rate of 0.60% per annum and will be maturing in 2017.

4. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2016	2015
	\$	\$
Total special charges outstanding	7,663	10,706
Less: allowance for uncollected special charges	-	(5,300)
Special charges receivable	<u>7,663</u>	<u>5,406</u>

The provision for (recovery of) uncollected levies reported on the Statement of Operations and Accumulated Surplus comprises:

	2016	2015
	\$	\$
Special charges written-off	3,674	1,401
Changes in allowance for uncollected special charges	(5,300)	700
	<u>(1,626)</u>	<u>2,101</u>

THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
For the Year Ended December 31, 2016

5. CAPITAL ASSETS

	2016			
	Lights	Christmas Decorations	Hanging Baskets	Total
Cost				
Beginning	38,880	14,720	14,595	68,195
Additions	-	-	-	-
Disposals	-	-	-	-
Ending	38,880	14,720	14,595	68,195
Accumulated Amortization				
Beginning	15,552	14,720	7,638	37,910
Amortization	7,776	-	2,919	10,695
Disposals	-	-	-	-
Ending	23,328	14,720	10,557	48,605
Net Book Value	15,552	-	4,038	19,590

	2015			
	Lights	Christmas Decorations	Hanging Baskets	Total
Cost				
Beginning	38,880	14,720	14,595	68,195
Additions	-	-	-	-
Disposals	-	-	-	-
Ending	38,880	14,720	14,595	68,195
Accumulated Amortization				
Beginning	7,776	14,720	4,719	27,215
Amortization	7,776	-	2,919	10,695
Disposals	-	-	-	-
Ending	15,552	14,720	7,638	37,910
Net Book Value	23,328	-	6,957	30,285

**THE BOARD OF MANAGEMENT FOR THE
ST. CLAIR GARDENS BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
For the Year Ended December 31, 2016**

6. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board, through the City of Toronto.

7. FINANCIAL INSTRUMENTS

The carrying value of the BIA's financial instruments approximates their values. The BIA is subject to an interest rate risk with respect to its investments; however, as these instruments are short-term investments the risk is minimal.

8. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.



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